

MINUTES of a Special Meeting of the Village Board of Trustees held Tuesday, January 26, 2010 at 4:00PM, Village Hall, 111 Elm Street, Room 202, Penn Yan, NY 14527

PRESENT Mayor D. Marchionda Jr.; Trustees W. Allison; M. Christensen; R. Church; B. Hoban; R. Stewart; N. Taylor; Clerk/Treasurer S. Wilber; Director of Public Works D. Osgood; Assistant Director of Public Works B. Bodine; Planning Board member W. Davidson

ABSENT: Attorney Ed Brockman; Police Chief Hulse; Parks Director D. Doyle; CEO B. Lyon; Fire Chief R Retorick

News Media present: None

PUBLIC: CEO Finger Lakes Economic Development- Steve Griffin, Empire Zone Coordinator- Ryan Hallings, Clark Culver, David Volt, Lynn Overgarrd, Bill McEvily

Deputy Mayor Allison called the Special Village Board meeting at 4:02 PM.

MOTION by Trustee Church, seconded by Trustee Hoban to open the Public Hearing at 4:02 PM for the CDBG.

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|---------------------|-----|-----------------|-----|
| Mayor Marchionda | Aye | Trustee Hoban | Aye |
| Trustee Allison | Aye | Trustee Stewart | Aye |
| Trustee Christensen | Aye | Trustee Taylor | Aye |
| Trustee Church | Aye | | |

Carried

Mayor Marchionda arrived at 4:08 PM.

Public Hearing: regarding CDBG (Community Development Block Grant) and Data Listing Services, LLC through the NYS Office of Community Renewal looking for \$250,000 regarding the Data Listing Services.

Steve Griffin discussed briefly the new Call Center at 240 North Ave, Penn Yan, NY. The Village will be the lead Agency for this. Steve explained the Call Center has committed to create 300 new jobs over 2 years and 450 over the next three 3 years for the Community. The \$250,000 grant will help buy new CPU Units, servers, etc. Steve explained they are leasing the building at this time. They have started to work on the roof. We are looking at the parking issue, started with 250 spaces now looking at 350 parking spaces. Trustee Hoban wonder if they will need help from the Public Works Dept.? Steve feels nothing regarding water or sewer services at this time might need help with setting light poles and maybe a cross walk later on. Steve explained there is a lengthy application process. Steve mentioned we will need two (2) more Public Hearings. Looking at Feb. 16th at 6:05pm for the first Public Hearing. If we need it sooner or later Steve will inform the Clerk/Treasurer.

Trustee Allison inquired if any comments or questions from the public regarding the CDBG Grant, no comments from the public.

MOTION by Trustee Christensen, seconded by Trustee Church to declare a seconded Public Hearing on February 16th, 2010 at 6:05 PM for the CDBG – Call Center grant.

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|---------------------|-----|-----------------|-----|
| Mayor Marchionda | Aye | Trustee Hoban | Aye |
| Trustee Allison | Aye | Trustee Stewart | Aye |
| Trustee Christensen | Aye | Trustee Taylor | Aye |
| Trustee Church | Aye | | |

Carried

MOTION by Trustee Allison, seconded by Trustee Church to approve payment to Covert Security in the amount of \$5395.00. This represents 50% of the total contract cost; the remaining 50% will be paid upon completion and acceptance.

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|---------------------|-----|-----------------|-----|
| Mayor Marchionda | Aye | Trustee Hoban | Aye |
| Trustee Allison | Aye | Trustee Stewart | Aye |
| Trustee Christensen | Aye | Trustee Taylor | Aye |
| Trustee Church | Aye | | |

Carried

MOTION by Trustee Church, seconded by Trustee Allison to pay James & Son Construction \$10,950.00 from the Capital fund for the final payment for the Fire Department.

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|---------------------|-----|-----------------|-----|
| Mayor Marchionda | Aye | Trustee Hoban | Aye |
| Trustee Allison | Aye | Trustee Stewart | Aye |
| Trustee Christensen | Aye | Trustee Taylor | Aye |
| Trustee Church | Aye | | |

Carried

Discussion: S. Wilber explained we still have to pay the bill for the fencing around the generator at the fire house.

MOTION by Trustee Allison, seconded by Trustee Hoban to approve the Mayor signs the revised CSEA (MOA) Memorandum of Agreement regarding change in hours and work days at the Water Treatment Plant. Ben Sward, President of CSEA and Renee Chichester, Labor Relations Specialist CSEA, Inc. have already signed the revised agreement.

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|---------------------|-----|-----------------|-----|
| Mayor Marchionda | Aye | Trustee Hoban | Aye |
| Trustee Allison | Aye | Trustee Stewart | Aye |
| Trustee Christensen | Aye | Trustee Taylor | Aye |
| Trustee Church | Aye | | |

Carried

MOTION by Trustee Church, seconded by Trustee Christensen to approve the Penn Yan Fire Department holds their annual Firemen's Parade on August 28th, 2010 starting at 6:00 PM. The parade route will start at the corner of Lake Streets and East Main and end at the Fireman's field.

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|---------------------|-----|-----------------|-----|
| Mayor Marchionda | Aye | Trustee Hoban | Aye |
| Trustee Allison | Aye | Trustee Stewart | Aye |
| Trustee Christensen | Aye | Trustee Taylor | Aye |
| Trustee Church | Aye | | |

Carried

MOTION by Trustee Stewart, seconded by Trustee Allison to appoint the permanent placement of Richard Osgood as Director of Public Works effective January 25, 2010.

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|---------------------|-----|-----------------|-----|
| Mayor Marchionda | Aye | Trustee Hoban | Aye |
| Trustee Allison | Aye | Trustee Stewart | Aye |
| Trustee Christensen | Aye | Trustee Taylor | Aye |
| Trustee Church | Aye | | |

Carried

Discussion: Trustee Stewart mentioned we received notification that he has passed the test. Board congratulated Mr. Osgood for a job well done.

MOTION by Trustee Church, seconded by Trustee Christensen to close the Public Hearing regarding the CDBG grant at 4:19 PM.

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|---------------------|-----|-----------------|-----|
| Mayor Marchionda | Aye | Trustee Hoban | Aye |
| Trustee Allison | Aye | Trustee Stewart | Aye |
| Trustee Christensen | Aye | Trustee Taylor | Aye |
| Trustee Church | Aye | | |

Carried

Public Hearing: Regarding Small Cities Grant for Keuka, Seneca and Sheppard Streets.

Mayor Marchionda opened the Public Hearing regarding the Small Cities Grant for the projects on Keuka, Seneca and Sheppard Streets at 4:20 PM.

Trustee Allison expressed we cannot STRESS enough on how important it is to have residents in these areas to participate in the survey. We had a very similar situation on Brown Street with not enough surveys turned in. After a lot of work by the Board we finally received enough survey's back and were award the grant. Trustee Christensen asked can we place a note in with the bills. S. Wilber - yes we can – but I am working on an ad for the paper, showing a breakdown on what the cost was for Brown Street. We want to show residents the savings we/they received with the grant and also show the amount they would have had to pay without the grant money. Shawna and Dick will work on this together. Will stress to the

residents that we do not see the survey. It's sent to Stuart Brown and Associates. Trustee Stewart suggested have an open meeting for the resident with refreshments. Dick Osgood stated we need an extremely high return – if not we probably will not be awarded the grant.

Trustee Stewart mentioned he was confused on the wording of the Public Notice in the paper – no mention the names of the Streets that we were applying the grant to. It was explained that the Board had approved the Public Hearing at the January 19th Village meeting. Trustee Hoban asked for example Milly's Pantry could apply if they were interested. It was asked how they do or can anyone go about applying for grants. Shawna explained anyone can apply for grants. Trustees Church and Hoban explained there are many different grants available with the State or even at the Federal level. The organizations have to apply themselves for the grants and the Village would be listed as the lead Agency. Bill McEvily form the YCRR – Community Center – commented they applied and received an award of \$600,000 and it was taken back, for other reasons. S. Wilber explained they could reapply for the grant and should. Lynn Overgarrd from the Library talked about they are going to do interior work at the Library – want to restore the older part to the original look of the Building. Trustee Church and Trustee Hoban both asked Lynn to give them a call and they would be more than happy to give her web sites to review.

MOTION by Trustee Allison, seconded by Trustee Church to close the Public Hearing regarding the Small Cities Grant for the projects on Keuka, Seneca and Sheppard Streets at 4:46 PM

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|---------------------|-----|-----------------|-----|
| Mayor Marchionda | Aye | Trustee Hoban | Aye |
| Trustee Allison | Aye | Trustee Stewart | Aye |
| Trustee Christensen | Aye | Trustee Taylor | Aye |
| Trustee Church | Aye | | |

Carried

Motion by Mayor Marchionda, seconded by Trustee Taylor to declare February 14 – February 20, 2010 Cardiac Rehabilitation week in the Village of Penn Yan.

| | | | |
|---------------------|-----|-----------------|-----|
| Mayor Marchionda | Aye | Trustee Hoban | Aye |
| Trustee Allison | Aye | Trustee Stewart | Aye |
| Trustee Christensen | Aye | Trustee Taylor | Aye |
| Trustee Church | Aye | | |

Carried

Discussion: Mayor Marchionda mentioned that he has been asked to attend a small ceremony on Friday February 5, 2010 at the Cardiac Rehab Dept. at Soldiers & Sailors Memorial Hospital. At 2:45pm, Mayor Marchionda will read a Proclamation at the ceremony for Cardiac Rehab.

MOTION by Trustee Church, seconded by Trustee Allison to declare a seconded Public Hearing for February 16th, 2010 at 6:10 PM regarding the Small Cities Grant for the projects on Keuka, Seneca and Sheppard Streets.

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|---------------------|-----|-----------------|-----|
| Mayor Marchionda | Aye | Trustee Hoban | Aye |
| Trustee Allison | Aye | Trustee Stewart | Aye |
| Trustee Christensen | Aye | Trustee Taylor | Aye |
| Trustee Church | Aye | | |

Carried

Trustee Taylor personally wanted to thank Chief Mark Hulse, Penn Yan Police Department, Penn Yan Fire Department, Yates County Sheriff and the many Village residents that have helped with the search for Mrs. Whitaker that has been missing within the Village.

MOTION by Trustee Church, seconded by Trustee Allison to declare a Public Hearing on February 17th, 2010 at 4:00 PM for the regarding the Small Cities Grant for the projects on Keuka, Seneca and Sheppard Streets .

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|---------------------|-----|-----------------|-----|
| Mayor Marchionda | Aye | Trustee Hoban | Aye |
| Trustee Allison | Aye | Trustee Stewart | Aye |
| Trustee Christensen | Aye | Trustee Taylor | Aye |
| Trustee Church | Aye | | |

Carried

MOTION at 4:50 by Trustee Christensen, seconded by Trustee Taylor to adjourn the Special Village Board meeting.

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|---------------------|-----|-----------------|-----|
| Mayor Marchionda | Aye | Trustee Hoban | Aye |
| Trustee Allison | Aye | Trustee Stewart | Aye |
| Trustee Christensen | Aye | Trustee Taylor | Aye |
| Trustee Church | Aye | | |

Carried

MOTION by Trustee Allison, seconded by Trustee Taylor to reopen the Special Village Board meeting at 4:51 PM.

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|---------------------|-----|-----------------|-----|
| Mayor Marchionda | Aye | Trustee Hoban | Aye |
| Trustee Allison | Aye | Trustee Stewart | Aye |
| Trustee Christensen | Aye | Trustee Taylor | Aye |
| Trustee Church | Aye | | |

Carried

MOTION by Trustee Christensen, seconded by Trustee Taylor to approve Ben Sward to attend and speak at a career day at the Curtiss Elementary School for 4th – 6th graders on February 12th, 2010.

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|---------------------|-----|-----------------|-----|
| Mayor Marchionda | Aye | Trustee Hoban | Aye |
| Trustee Allison | Aye | Trustee Stewart | Aye |
| Trustee Christensen | Aye | Trustee Taylor | Aye |
| Trustee Church | Aye | | |

Carried

Other Village comments or issues.

ADJOURNMENT:

MOTION by Trustee Christensen, seconded by Trustee Taylor to close the Special Village Board meeting at 4:55PM.

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|---------------------|-----|-----------------|-----|
| Mayor Marchionda | Aye | Trustee Hoban | Aye |
| Trustee Allison | Aye | Trustee Stewart | Aye |
| Trustee Christensen | Aye | Trustee Taylor | Aye |
| Trustee Church | Aye | | |

Carried

Mary Ann Martin, Deputy Clerk