

**MINUTES** of a Regular Meeting of the Village Board of Trustees held Tuesday evening, February 16, 2010 at 6:00 PM, Village Hall, 111 Elm Street, Room 202, Penn Yan, NY 14527

**PRESENT** Mayor D. Marchionda Jr.; Trustees M. Christensen; R. Church; B. Hoban ; R. Stewart; Attorney Ed Brockman; Clerk/Treasurer S. Wilber; Director of Public Works D. Osgood; Assistant Director of Public Works B. Bodine; CEO B. Lyon; Parks Director D. Doyle; Fire Chief R. Retorick

**ABSENT:** Trustees W. Allison; N. Taylor; Police Chief Hulse

News Media present: Gwen Chamberlain, Chronicle Express; Amanda Folts, Finger Lakes Times; Peg Thompson, Dundee Observer

Mayor Marchionda called the Village Board meeting to order at 6:03 PM

Mayor Marchionda acknowledges the recent passing of a current Village worker Jim Hey, Water/Sewer Maintenance Supervisor. Mayor explained that Jim has been with the Village of Penn Yan for 23 years in the Utilities Department. Jim will be greatly missed by all of us. At this time the Mayor asked for a moment of silence.

**PUBLIC HEARING Financial** Management & Investment Policy – Chapter of the Village Code Proposed Local law A of 2010

Mayor Marchionda opened the Public Hearing at 6:04 PM.

Mayor Marchionda asked if any concerns or comments with regards to the Public Hearing.

Mayor Marchionda inquired again if any comments in regards to the Financial Management & Investment Policy – Chapter of the Village Code Proposed Local law A, no comments from the public.

MOTION by Trustee Christensen, seconded by Trustee Hoban to close the Public Hearing at 6:07 PM.

Mayor Marchionda	Aye	Trustee Hoban	Aye
Trustee Allison	Absent	Trustee Stewart	Aye
Trustee Christensen	Aye	Trustee Taylor	Absent
Trustee Church	Aye		

Carried

**PUBLIC HEARING** – CDBG (Community Development Block Grant) for Data Listing Services, 240 North Ave.

Mayor Marchionda opened the Public Hearing at 6: 05 PM.

Mayor Marchionda asked if any concerns or comments with regards to the Public Hearing.

Mayor Marchionda inquired again if any comments or questions from the public regarding the CDBG Grant, no comments from the public.

MOTION by Trustee Hoban, seconded by Trustee Christensen to close the Public Hearing at 6: 09PM.

Mayor Marchionda	Aye	Trustee Hoban	Aye
Trustee Allison	Absent	Trustee Stewart	Aye
Trustee Christensen	Aye	Trustee Taylor	Absent
Trustee Church	Aye		

Carried

MOTION by Trustee Church, seconded by Trustee Hoban to approve Resolution No 9- 2010 – Finger Lakes Economic Development Grant Application of \$250,000 Data Listing Services (Call Center)

**WHEREAS**, the Finger Lakes Economic Development is facilitating the writing of a grant application on behalf of the Board of Trustees of the Village of Penn Yan for a Community Development Block Grant (CDBG) in the amount of \$250,000.00; and

**WHEREAS**, a public hearing has been held on February 16, 2010 upon due notice with respect thereto.

**NOW THEREFORE BE IT RESOLVED**, that the Board of Trustees of the Village of Penn Yan authorizes and requests Finger Lakes Economic Development to submit the application for the CDBG, together with such other and further documentation and/or information as is necessary and appropriate.

Mayor Marchionda	Aye	Trustee Hoban	Aye
Trustee Allison	Absent	Trustee Stewart	Aye
Trustee Christensen	Aye	Trustee Taylor	Absent
Trustee Church	Aye		

Carried

**PUBLIC HEARING** - Small Cities Grant Program for project on Keuka, Seneca and Sheppard Streets through the State Office of Community Renewal.

Mayor Marchionda opened the Public Hearing at 6:10 PM

Mayor Marchionda asked if any concerns or comments with regards to the Public Hearing.

Dick Osgood explained we are still collecting income surveys from residents throughout these areas. We need 98% to respond to be eligible. We have identified that both water and sewer is needed for Keuka, Sheppard and Seneca Streets. Dick explained that Seneca Street is in the most need for water at this time. Dick encourages the Board to adopt the Grant for Seneca Street tonight. We have nine people that have not responded yet to the income survey. Dick mentioned that he had a Public Meeting last week on Saturday morning – had coffee/donuts available- unfortunately only one person showed. Will have to go door to door for these last nine people. Dan Banach stressed the surveys are confidential. Mayor questioned what the deadline date is. Dick explained the application needs to be in by April. He feels the surveys should be in the grant writers' hands no later than the 1<sup>st</sup> of March or earlier if possible. Will need an Engineering report and a proposal estimate to accompany it. Mayor Marchionda inquired again if any comments or questions from the public regarding the Small Cities Grant Program. No comments from the public.

MOTION by Trustee Hoban, seconded by Trustee Christensen to close the Public Hearing at 6:15 PM.

MOTION by Trustee Hoban, seconded by Trustee Christensen to approve moving ahead with the Small Cities Grant application for Seneca Street.

Discussion: Shawna Wilber asked if the Motion could also include Keuka and Sheppard Streets. We are still trying to get more surveys completed in these areas. Looking down the road in case we do have enough survey's completed and we are eligible for a grant for these two Streets. Trustees Hoban & Christensen were in agreement to amend his previous motion which will include Keuka & Sheppard Streets.

MOTION to amend the previous MOTION by Trustee Hoban, seconded by Trustee Christensen to approve moving forward with the Small Cities Grant application for Seneca Street water line and could include grants in the future for Keuka and Sheppard Streets.

Mayor Marchionda	Aye	Trustee Hoban	Aye
Trustee Allison	Absent	Trustee Stewart	Aye
Trustee Christensen	Aye	Trustee Taylor	Absent
Trustee Church	Aye		

Carried

**CALL FOR EXECUTIVE SESSION:** No one called for an Executive Session tonight.

MOTION by Trustee Christensen, seconded by Trustee Hoban to cancel the Public Hearing for Tuesday February 17, 2010 at 4:00PM regarding the Small Cities Grant. There is no need to have a third Public Hearing.

Mayor Marchionda	Aye	Trustee Hoban	Aye
Trustee Allison	Absent	Trustee Stewart	Aye
Trustee Christensen	Aye	Trustee Taylor	Absent
Trustee Church	Aye		

Carried

**MINUTES:**

MOTION by Trustee Stewart, seconded by Trustee Hoban to approve the Village Board Minutes from January 19, 2010 and two Public Hearings on January 26, 2010.

Mayor Marchionda	Aye	Trustee Hoban	Aye
Trustee Allison	Absent	Trustee Stewart	Aye
Trustee Christensen	Aye	Trustee Taylor	Absent
Trustee Church	Aye		

Carried

**GUESTS, PUBLIC REQUEST & COMMENTS:**

Ruth Davis discussed the increase of heavy truck traffic that the Village Roads will have regarding the effects of the Natural Gas Drilling. The Village will be over run – we need to define what local deliveries are

MOTION by Trustee Stewart, seconded by Trustee Church to support the Penn Yan Central School - Reading across the Community celebration on Wednesday March 3<sup>rd</sup> at 10:00am.

Mayor Marchionda	Aye	Trustee Hoban	Aye
Trustee Allison	Absent	Trustee Stewart	Aye
Trustee Christensen	Aye	Trustee Taylor	Absent
Trustee Church	Aye		

Carried

**MAYOR:**

Mayor Marchionda reminded the Village Board that they have a joint meeting on Wednesday, February 17<sup>th</sup> at 7:00pm with the Town of Jerusalem at the Branchport firehouse regarding the Water/Sewer bill.

Mayor Marchionda discussed that Sandy King is interested in having an organized Tea Party gathering in the Village of Penn Yan on April 15<sup>th</sup> from 11:00AM – 1:00PM, will travel from Sarasin’s Restaurant to the County Building. Sandy states this is still in the planning stages. She is unsure of the exact number to participate. Mayor Marchionda explained no permit is needed and he explained it would be difficult to close the Streets for the walk they will have to use the sidewalks. Will ask Mrs. King to contact Chief Hulse with the final agenda.

**ATTORNEY:**

Atty. Brockman explained he is working on a number of items regarding Workplace violence. Atty. Brockman has not received any notification back regarding the DDSO property. Dick Osgood explained he received a phone call today from David Viggiani that they have withdrawn their request they are no longer interested in pursuing a Water District or Annexation. They will be putting an onsite system in.

**MOTION:** by Trustee Church, seconded by Trustee Christensen to pay current Village and Municipal bills as submitted.

**AUDIT:**

VILLAGE:

Paid before Audit - General Fund	\$	23,608.21
Capital Paid before Audit		00.00
General Fund		49,652.17
Capital Fund		<u>2,775.00</u>
TOTAL VILLAGE AUDIT:	\$	<u>76,035.38</u>

MUNICIPAL:

Paid before Audit	\$	305,872.68
Capital Paid before Audit		00.00
Electric Fund		51,054.55
Water Fund		20,175.49
Sewer Fund		24,654.26
Capital Projects		3,562.96

TOTAL MUB AUDIT:	\$	<u>450,319.94</u>
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Mayor Marchionda	Aye	Trustee Hoban	Aye
Trustee Allison	Absent	Trustee Stewart	Aye
Trustee Christensen	Aye	Trustee Taylor	Absent
Trustee Church	Aye		

Carried

**FINANCE & ADMINISTRATION:**

MOTION by Trustee Church, seconded by Trustee Stewart to approve Resolution No 7-2010 Budget Transfers 2009-2010.

**TO:**

A1010.5	Board of Trustees	Supplies & Materials	1,250.00
A1110.50	Village Justice	Supplies & Materials	1,250.00
A1325.41	Finance	Contractual Services	352.00
A1325.48	Finance	Prof fees/publications	28.00
A1325.50	Finance	Supplies & Materials	16,250.00
A3120.50	Police	Supplies & Materials	1,250.00
A3410.50	Fire Dept	Supplies & Materials	200.00
A3410.59	Fire Dept	Haz-Mat	25.00
A3620.50	Code	Supplies & Materials	1,250.00
A5110.112	Street Maint.	BCBS Health Buyout	250.00
A5110.18	Street Maint.	Paid Holiday DBL	484.00
A5110.413	Street Maint.	Equipment Repairs	16.00
A5110.48	Street Maint.	Prof fees/publications	158.00
A5110.5	Street Maint.	Supplies & Materials	1,250.00
A7140.18	Parks & Rec	Park Attendants	428.00
A7140.42	Parks & Rec	Phone/Internet/Utilities	95.00
A7140.50	Parks & Rec	Supplies & Materials	1,812.00
A8810.5	Cemetery	Supplies & Materials	1,250.00
A962	Budgetary Provisions for Other Uses	Reserve for Repairs	60,000.00
A9730.6	Ban Payments	Ban Principal	15,000.00
A9730.7	Ban Payments	Ban Interest	12,604.00
	Total	Total	<u>115,202.00</u>

**FROM:**

A1325.2	Finance	Equipment	25,000.00
A1325.51	Finance	Computer Supplies	380.00

A3410.51	Fire Dept.	Computer Supplies	225.00
A5110.11	Street Maint.	Overtime	734.00
A5110.54	Street Maint.	Signs & Posts	174.00
A7140.412	Parks & Rec	Field Trips	490.00
A7140.418	Parks & Rec	Trash Removal	500.00
A7140.43	Parks & Rec	Insurance	95.00
A9710.65	Serial Bond Payments	Bond New Firehouse	15,000.00
		Bonds Int New	
A9710.75	Serial Bond Payments	Firehouse	12,604.00
A9901.9	Interfund Transfers	Interfund Transfers	60,000.00
			115,202.00

February 16, 2010

Mayor Marchionda	Aye	Trustee Hoban	Aye
Trustee Allison	Absent	Trustee Stewart	Aye
Trustee Christensen	Aye	Trustee Taylor	Absent
Trustee Church	Aye		

Carried

Motion by Trustee Church, seconded by Trustee Christensen to approve Resolution No 8-2010 Procurement Policy.

**WHEREAS**, General Municipal law (GML) §104-b requires every municipality to adopt internal policies and procedures governing all procurement of goods and services not subject to the bidding requirements of GML §103 or any other law; and

**WHEREAS**, the Board of Trustees of the Village of Penn Yan has reviewed the within proposed procurement policy; and

**WHEREAS**, it appears that there will be no environmental impacts as a result of the adoption hereof;

NOW THEREFORE, BE IT

**RESOLVED**, that the Board of Trustees of the Village of Penn Yan designates itself as “lead agency” for SEQRA purposes and declares the adoption hereof to be a Type II action and therefore no SEQRA review is required and does hereby adopt the following procurement policies and procedures as of the date of the adoption hereof:

PROCUREMENT POLICY OF THE VILLAGE OF PENN YAN

Every prospective purchase of goods or services shall be evaluated to determine the applicability of General Municipal Law § 103. Every Village officer, board, department head or other personnel with the requisite purchasing authority (hereinafter "purchaser") shall estimate the cumulative amount of the items of supply or equipment needed in a given fiscal year. The information gathered and conclusions reached shall be documented and kept with the file or other documentation supporting the purchase activity in the Office of the Director of Public Works, Police Chief, Fire Chief or Justice.

All purchase contracts (goods and equipment) which will exceed \$10,000 in the fiscal year or public works contracts (service, labor and construction) over \$20,000 shall be formally bid pursuant to General Municipal Law § 103. In determining the necessity for bidding, the total amount to be spent in a fiscal year for an item or commodity must be considered. Competitive bidding is required when it is known or can be reasonably anticipated that the aggregate amount to be spent on purchases of an item will exceed the bid limits over the course of a fiscal year.

Many times contracts involve both goods and services and it is difficult to determine which bid limit to apply. Each contract must be reviewed on a case by case basis and the municipal official (Clerk-Treasurer) must make a determination as to what type of contract is involved. Generally the rule is that if the contract involves substantial services or specialized skills, it will be considered a public works contract. If service or labor is only a minimal or incidental part of the contract, it is considered a purchase contract.

Advertising is mandatory for contracts that must be competitively bid. They must be published in the official newspaper and need only contain information as to the time and place for the public opening and

reading of bids. It also should include language to allow the Village the right to refuse any and all bids. It may also include the amount and kind of equipment sought the place and time of when and where the plans of specifications may be obtained. The Village shall encourage businesses owned or managed by women or minorities to provide bids. Five days (including weekend and holidays) must elapse between the date of the advertisement and the date of the bid opening.

**All estimated purchases contracts of:**

- (1) Less than \$1,000 shall be left to the discretion of the purchaser.
- (2) Greater than or equal to \$1,000 but less than \$5,000 shall require a verbal request for the goods and verbal quotes from at least two vendors.
- (3) Greater than or equal to \$5,000 but less than \$10,000 shall require a verbal request for a proposal or verbal quotes from at least three vendors.

**All estimated public works contracts of:**

- (1) Greater than \$3,000 but less than \$10,000 shall require a verbal request for a proposal or verbal quotes from at least two contractors.
- (2) Greater than or equal to \$10,000 but less than \$20,000 shall require a written RFP or written proposals from at least three contractors.

Any written RFP shall describe the desired goods, quantity and the particulars of delivery. The purchaser shall compile a list of all vendors from whom quotes have been requested and shall attach thereto copies of all written quotes and make appropriate notations of all oral quotes.

The Village shall encourage businesses owned or managed by women or minorities to provide proposals or quotations.

All information gathered in complying with the procedures of this policy shall be preserved and filed with the Office of the Director of Public Works, Police Chief, Fire Chief or Justice.

The lowest responsible proposal, quote or bid shall be awarded the purchase or public works contract, unless the purchaser prepares a written justification providing reasons why it is in the best interest of the village and its taxpayers to make an award to other than the lowest bidder. If a bidder is not deemed responsible, facts supporting that judgment shall also be documented and filed with the record supporting the procurement.

A good faith effort shall be made to obtain the required number of proposals or quotations. If the purchaser is unable to obtain the required number of proposals or quotations, the purchaser shall document the attempt made at obtaining the proposals. In no event shall the inability to obtain the proposals or quotes be a bar to the procurement.

Except when directed by the Village Board, no solicitation of written proposals or quotations shall be required under the following circumstances:

- (1) Emergencies
- (2) Second hand goods or surplus items from other governments
- (3) Purchases through the Office of General Services (OGS)
- (4) Purchases under County contract
- (5) Preferred Sources (agencies for the blind, severely disabled, contact OGS)
- (6) Goods made in correctional facilities
- (7) Professional services.
- (8) Sole Source situations

The unintentional failure to fully comply with the provisions of General Municipal Law Section 104-b shall not be grounds to void action taken or give rise to a cause of action against the Village of Penn Yan or any officer or employee thereof.

This policy shall be reviewed annually by the Village Board at its organizational meeting or as soon thereafter as is reasonably practicable. The Village Board may make necessary changes at any time to reflect any changes to General Municipal Law § 103.

Mayor Marchionda	Aye	Trustee Hoban	Aye
Trustee Allison	Absent	Trustee Stewart	Aye
Trustee Christensen	Aye	Trustee Taylor	Absent
Trustee Church	Aye		

Carried

Discussion: Atty. Brockman asked to be sure this is reviewed annually. Will have it reviewed at the April Village Board meeting.

**PERSONNEL:**

Trustee Stewart explained that we will be having a retirement soon and need to start to look into the replacement process.

MOTION by Trustee Stewart, seconded by Trustee Hoban to hire a Water Treatment Plant Operator Trainee.

Mayor Marchionda	Aye	Trustee Hoban	Aye
Trustee Allison	Absent	Trustee Stewart	Aye
Trustee Christensen	Aye	Trustee Taylor	Absent
Trustee Church	Aye		

Carried

Trustee Stewart stated working on the Employee Handbook and hopes to have this done next month.

Trustee Christensen asked about the hiring of the Electric Grounds person. Rom French, Chairman for the Municipal Board explained this has been discussed at the MUB meeting but no action has been taken on it yet. Rom explained we have a few things we need to discuss first and asked that the Village Board not take any formal action on it tonight.

**PARKS & RECREATION:**

Trustee Christensen explained they are looking at the Master Plan that has been in place since 2001. Dan Doyle discussed a few areas that need updating. Dan feels he can make these revisions without sending it out. Trustee Stewart question where we are with charging to park boat trailers at the Village Boat launch? Atty. Brockman has to draft a local law but needs to know exactly what to put in the law. Dan Doyle, Trustee Christensen and Atty. Brockman will meet to discuss what has been done so far. Trustee Christensen explained the next meeting is for Tues. March 9<sup>th</sup> at 4:00PM

**PLANNING BOARD:**

MOTION by Trustee Hoban, seconded by Trustee Church to accept Richard Osgood resignation from the Planning Board at the end of his term effective March 31, 2010.

Mayor Marchionda	Aye	Trustee Hoban	Aye
Trustee Allison	Absent	Trustee Stewart	Aye
Trustee Christensen	Aye	Trustee Taylor	Absent
Trustee Church	Aye		

Carried

Trustee Hoban Thanked Dick for all his hard work and it was a pleasure working with him.

MOTION by Trustee Hoban, seconded by Trustee Church to appoint Brent Bodine, Assistant Director of Public Works to fill the vacancy on the Planning Board effective April 1, 2010.

Mayor Marchionda	Aye	Trustee Hoban	Aye
Trustee Allison	Absent	Trustee Stewart	Aye
Trustee Christensen	Aye	Trustee Taylor	Absent
Trustee Church	Aye		

Carried

Trustee Hoban explained that it has worked out good that we have been doing combined meetings every other week with the Planning, Planning & Development Committees. Have been discussing Keuka Lake Outlet project.

**PLANNING & DEVELOPMENT:**

**PUBLIC SAFETY:**

No Report

**POLICE DEPARTMENT:**

No Report

**FIRE DEPARTMENT:**

Penn Yan Volunteer Fire Department      REPORT TO THE CHIEF for Jan 2010  
run 02-04-2010 Pg 1

Description	Number	Firefighters	Manhours
Fire Alarms			
House Fires			
Business Fires	1	33	113.3
Grass/Brush Fires			
Outside Building/Barn Fires			
Car/Vehicle Fires			
Other Fires			
Wires			
Other Emergency	9	160	243.4
Automatic Alarm Fires	4	73	27.3
Mutual Aid Scene	1	26	46.4
Mutual Aid Standby			
Public Service	5	83	454.9
Vehicle Accident			
<hr/>			
Total Fire Calls	20	375	885.3
Medical/Rescue Calls			
First Responders			
Assist Ambulance	1	18	6.3
Other Medical			
<hr/>			
Total Med/Resc Calls	1	18	6.3
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Total ALL Calls	21	393	891.6
Other Activities			
Courses			
Drills	5	85	174.5
Monthly Meetings	9	81	83.0
Committee Meetings			
Fire Prevention			
Fund Raising			
Parades/Cleanup			
Work Detail	3	4	12.0
Wake/Funeral			
Line Of Duty			
Other			
<hr/>			
Total Other Activities	17	170	269.5
*****	***	*****	*****
Total ALL Activities	38	563	1161.1

Dick Osgood explained that he received a written quote from Mr. Fussy Contracting for the firehouse roof and fixing the soffit. Gave a copy to S. Wilber Clerk/Treasurer today.

**CODE ENFORCEMENT:**

MOTION by Trustee Church, seconded by Trustee Christensen to approve Bruce Lyon, CEO being the Yates County delegate to NYS - to attend four (4) regular Finger Lakes Building Officials Association meetings in 2010. They are being held on

March 5<sup>th</sup> in Syracuse

June 4 in Singerland

Sept. 15<sup>th</sup> – 17<sup>th</sup> Annual Conference and meeting in Albany

Dec. 3<sup>rd</sup> in Niagara Falls

No cost for meetings – only mileage and time.

Discussion: Trustee Church questioned about the overnight expenses. Bruce explained the County will be paying those expenses.

Mayor Marchionda	Aye	Trustee Hoban	Aye
Trustee Allison	Absent	Trustee Stewart	Aye
Trustee Christensen	Aye	Trustee Taylor	Absent
Trustee Church	Aye		

Carried

**PUBLIC WORKS:**

MOTION by Trustee Hoban, seconded by Trustee Stewart to approve a tree survey to be conducted by Cornell Cooperative Extension at a cost not to exceed \$3,000.

Mayor Marchionda	Aye	Trustee Hoban	Aye
Trustee Allison	Absent	Trustee Stewart	Aye
Trustee Christensen	Aye	Trustee Taylor	Absent
Trustee Church	Aye		

Carried

Discussion: Trustee Hoban stated the Village takes 50-60 trees down a year. Would like more residents to participate in the program. Right now residents have the trees delivered and they plant the trees on the property, except between the sidewalk and the Street. Trustee Hoban would like to see if the Village could assist property owners with the planting of the trees between the sidewalk and the house maybe more would take advantage of the program.

MOTION by Trustee Church, seconded by Trustee Hoban to declare the Cemetery Pickup Truck, a 1999 Dodge, surplus and sell on e-bay.

Mayor Marchionda	Aye	Trustee Hoban	Aye
Trustee Allison	Absent	Trustee Stewart	Aye
Trustee Christensen	Aye	Trustee Taylor	Absent
Trustee Church	Aye		

Carried

MOTION By Trustee Stewart, seconded by Trustee Hoban to transfer Truck 12, 2002 Chevy 2500 with plow from the Waste Water Treatment Plant to the Cemetery at a cost of \$10,325.

Discussion: Trustee Church question if the Cemetery has the funds in their budget for the purchase. S. Wilber explained there are funds available in the contingency fund. Will have the funds transfer from the contingency fund to Cemetery funds for \$10,325.00. Brent Bodine explained that he has been working on the vehicle replacement matrix and this is all part of the process. Will have a 3year cycle. Trustee Stewart withdrew his initial Motion.

MOTION by Trustee Church, seconded by Trustee Christensen to transfer \$10,325.00 from the contingency fund ( A1990.4) to the Cemetery fund (A8810.2) to purchase the 2002 Chevy 2500 truck.

Mayor asked for a roll call vote.

Trustee Stewart	Nay
Mayor Marchionda	Aye
Trustee Church	Aye
Trustee Christensen	Aye
Trustee Hoban	Aye
Trustee Taylor	Absent
Trustee Allison	Absent

Carried

MOTION by Trustee Church, seconded by Trustee Hoban to transfer Truck 12, 2002 Chevy 2500 with plow from the Waste Water Treatment Plant to the Cemetery at a cost of \$10,325.

Mayor Marchionda	Aye	Trustee Hoban	Aye
Trustee Allison	Absent	Trustee Stewart	Aye
Trustee Christensen	Aye	Trustee Taylor	Absent
Trustee Church	Aye		

Carried

MOTION by Trustee Hoban, seconded by Trustee Church to purchase Car 3, 2008 Ford F250 with plow from the Water Treatment Plant at a cost of \$16,875 for the Waste Water Treatment Plant.

Mayor Marchionda	Aye	Trustee Hoban	Aye
Trustee Allison	Absent	Trustee Stewart	Aye
Trustee Christensen	Aye	Trustee Taylor	Absent
Trustee Church	Aye		

Carried

MOTION by Trustee Church, seconded by Trustee Hoban to purchase a ¾ ton long box pickup truck with plow off State Bid for the Water Treatment Plant.

Mayor Marchionda	Aye	Trustee Hoban	Aye
Trustee Allison	Absent	Trustee Stewart	Aye
Trustee Christensen	Aye	Trustee Taylor	Absent
Trustee Church	Aye		

Carried

**STREETS:**

No Report

**CEMETERY:**

No Report

**BUILDINGS:**

No Report

**MUNICIPAL:**

MOTION by Trustee Church, seconded by Trustee Hoban to authorize Dick Osgood to attend the NYWEA Spring Technical Conference being held February 24<sup>th</sup> in Rochester at a cost of \$15.00 and take his personal vehicle, if necessary.

Mayor Marchionda	Aye	Trustee Hoban	Aye
Trustee Allison	Absent	Trustee Stewart	Aye
Trustee Christensen	Aye	Trustee Taylor	Absent
Trustee Church	Aye		

Carried

Discussion: Trustee Church would like Dick Osgood to either use a Village vehicle or receive mileage reimbursement is using his own vehicle.

MOTION by Trustee, seconded by Trustee Hoban to authorize the attendance of two (2) employees at the EJP (Everett J. Prescott) Seminar March 23<sup>rd</sup> in Cortland, NY at a cost of \$50 each.

Mayor Marchionda	Aye	Trustee Hoban	Aye
Trustee Allison	Absent	Trustee Stewart	Aye
Trustee Christensen	Aye	Trustee Taylor	Absent
Trustee Church	Aye		

Carried

MOTION by Trustee Hoban, seconded by Trustee Church to amend a previous motion at the January 19<sup>th</sup> Village Board Meeting to authorize electric crew member Mike Mullins to attend the 4<sup>th</sup> Year Line worker Apprentice Program being held throughout 2010 in Fairport, NY. The program consists of four sessions of four days of class per session. The total cost for the Program is \$3,450.

Mayor Marchionda	Aye	Trustee Hoban	Aye
Trustee Allison	Absent	Trustee Stewart	Aye
Trustee Christensen	Aye	Trustee Taylor	Absent
Trustee Church	Aye		

Carried

MOTION by Trustee church, seconded by Trustee Christensen to approve the Payment Agreements in the amount of \$4,490.03

Mayor Marchionda	Aye	Trustee Hoban	Aye
Trustee Allison	Absent	Trustee Stewart	Aye
Trustee Christensen	Aye	Trustee Taylor	Absent
Trustee Church	Aye		

Carried

**ADJOURNMENT:**

At 7:04 PM, MOTION by Trustee Hoban, seconded by Trustee Stewart to adjourn the regular meeting.

Mayor Marchionda	Aye	Trustee Hoban	Aye
Trustee Allison	Absent	Trustee Stewart	Aye
Trustee Christensen	Aye	Trustee Taylor	Absent
Trustee Church	Aye		

Carried

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Mary Ann Martin, Deputy Clerk

**ANNOUNCEMENTS:**