

MINUTES of a Regular Meeting of the Village Board of Trustees held Tuesday evening, March 13th at 7:00 PM, Village Hall, 111 Elm Street, Room 202, Penn Yan, New York.

PRESENT: Mayor D. Marchionda, Jr.; Trustees W. Allison; R. Church; N. Taylor; R. Dailey; Trustee Christensen; Village Attorney Brockman; CEO B. Lyon; Director of Public Works E. Balsley; Parks Director D. Doyle; Street Superintendent R. Jensen; Clerk/Treasurer S. Brennan; Assistant Director of Public Works Osgood; Police Chief G. Mitchell

ABSENT: Cemetery Superintendent L. Axtell; Fire Chief J. Housel; Trustee R. Hoban

News Media present: Peg Thompson, Dundee Observer

Mayor Marchionda called the meeting to order at 7:03PM and led the Pledge Allegiance to the Flag.

EXECUTIVE SESSION:

MOTION by Trustee Christensen, seconded by Trustee Dailey to hold an *executive session* at the end of the regular Village Board Meeting regarding a personnel matter.

Carried.

MINUTES:

MOTION by Trustee Dailey, seconded by Trustee Church to approve the February 13th, 2007 Village Board Meeting minutes.

Carried.

GUESTS, PUBLIC REQUESTS & COMMENTS:

MOTION by Trustee Christensen, seconded by Trustee Taylor to approve the Yates County Farm & Craft Market to use the area between Jacobs and Elm Street Saturday Mornings 6am-12:30pm. May 19-Oct 20, 2007.

Carried.

MOTION by Trustee Church, seconded by Trustee Taylor to allow Deb Clancy to erect a banner across Main Street entitled "Manor Crest Foundation Campaign" June 4- June 18, 2007.

Carried.

MOTION by Trustee Church, seconded by Trustee Christensen to allow Ericka Prosser from Reality Check to do a fifteen minute presentation about stopping smoking in youths at the April 10th, 2007 Village Board Meeting.

Carried.

MAYOR:

Mayor Marchionda shared a letter from the Mayor of Oswego and thanked Street Superintendent Randy Jensen and Street Supervisor Don Rapalee for going to Oswego and helping to remove their snow.

ATTORNEY:

MOTION by Trustee Christensen, seconded by Trustee Taylor to approve Resolution 6-2007, Proposed Local Law D, Amendment of the Banners Chapter of the Code

Carried.

MOTION by Trustee Christensen, seconded by Trustee Taylor to approve Resolution 7-2007, Public Hearing for proposed amendment of Local Law D, Amendment to the Banner Chapter of the Code.

Carried.

MOTION by Trustee Christensen, seconded by Trustee Taylor to approve Resolution 8-2007, Designation of Lead Agency Local Law C, Amending the Streets and Sidewalks Chapter of the Code.

Carried.

MOTION by Trustee Christensen, seconded by Trustee Taylor to approve Resolution 9-2007, schedule a public hearing regarding the Streets & Sidewalks chapter of the Code.

Carried.

MOTION by Trustee Christensen, seconded by Trustee Taylor to approve Resolution 10-2007, Amendment of the Sign Regulations in the Zoning Chapter of the Codebook.

Carried.

This public hearing will take place at the May Village Board Meeting.

AUDIT:

MOTION by Trustee Church, seconded by Trustee Dailey to pay the current Village and Municipal bills, as submitted:

Village:	Paid before audit – General Fund	\$ 0.00
	General Fund	<u>\$ 63,460.90</u>
	Total Village audit:	\$ 63,460.90

Municipal:	Paid before audit – Electric	\$290,139.21
	Paid before audit – Water	\$ 0.00
	Paid before audit - Sewer	\$ 0.00
	Electric Fund	\$ 51,998.35
	Water Fund	\$ 21,767.06
	Sewer Fund	\$ 34,171.93
	Capital Electric	\$ 0.00
	Capital Water	\$ 0.00
	Capital Sewer	\$ 0.00
	Total Municipal audit:	\$398,076.55

Carried.

FINANCE & ADMINISTRATION: B. Church, Chair; W. Allison & N. Taylor
The last meeting was this afternoon, Tuesday March 13th, 2007 at 2:30 in the Village Hall

MOTION by Trustee Church, seconded by Trustee Taylor to approve sending Treasurer Brennan and Deputy Clerk Casterline to Basic Governmental Accounting School.

Carried.

MOTION By Trustee Church, seconded by Trustee Dailey to approve sending Treasurer Brennan and Principal Account Clerk Typist Allen to Advanced Governmental Accounting School.

Carried.

Trustee Church reported that the Budget Hearing is scheduled for the April 13th, 2007 at 6:00 PM.

Trustee Church reported that the bids for the new fire truck are due April 6, 2007.

PERSONNEL: M. Christensen, Chair, N. Taylor & R. Hoban
The last meeting was held Monday March 12th, 2007 at 4:00 PM in the Village Hall, Room 210

The interviews for the open position of Maintenance Worker will begin soon.

The organization chart was reviewed and no decision has been made yet.

PARKS & RECREATION: R. Dailey Chair; W. Allison; B. Church
The last meeting was held February 12th, 2007 at 7:00 PM.

Advertisements for summer help have been placed.

PLANNING & DEVELOPMENT: R. Hoban, Chair, M. Christensen & R. Dailey
The next meeting is scheduled for February 29th, 2007 at 5:00PM in the Village Hall.

AD HOC BUILDING COMMITTEE: D. Marchionda, Chair
No Report

PUBLIC SAFETY: N. Taylor, Chair, M. Christensen & R. Dailey
The last meeting was held, March 6th, 2007 at 4:00 PM at the Wagner.

Police Department:

MOTION by Trustee Taylor, seconded by Trustee Christensen to untangle issues with the Police Department requests to send officers to training.

Carried.

MOTION by Trustee Taylor, seconded by Trustee Christensen to approve the attendance of two officers at a crime scene/evidence school in Elmira April 30-May 11, 2007. No cost for school.

Carried.

MOTION by Trustee Taylor, seconded by Trustee Christensen to approve Officer Dunham to attend Background Investigation School in Rochester April 11, 2007. The cost is \$56.50.

Carried.

MOTION by Trustee Taylor, seconded by Trustee Christensen to approve up to two officers to attend Interviews and Body Language Technique Seminar in Syracuse June 12, 2007. MOTION approved assuming this is a no fee school.

Carried.

MOTION to approve Officer Mace and Sergeant Donovan to receive credit back for one "X" day regarding their attendance at a NYS Fire Investigators Training Conference.

Carried.

Trustee Taylor stated the Police Chief's test had been given this past Saturday. There is a Sergeants test scheduled for this coming June. We have a current Investigators list and we now have a new Police Officer candidate pool to draw from that should be good for four years.

MOTION by Trustee Taylor, seconded by Trustee Christensen to approve officers to attend a free Interrogation School.

Carried.

MOTION by Trustee Taylor, seconded by Trustee Church to allow Sgt. Donovan to attend a 3 day Juvenile Firesetter Seminar May 21-23rd, 2007 (to be paid for by the Yates County Fire Investigation Team).

Carried.

Fire Department:

- No Report

Code Enforcement

-No Report

PUBLIC WORKS: W. Allison, Chair; B. Church & R. Hoban

Trustee Allison reported on projects within the village and has begun prioritizing these projects.

Streets:

No Report

MUNICIPAL:

MOTION by Trustee Allison, seconded by Trustee Christensen to approve Dean Robert's resignation effective February 16, 2007.

Carried.

MOTION by Trustee Allison, seconded by Trustee Christensen to write a letter on behalf of the MUB Board and the Village Trustees to Bob Mullane of his retirement.

Carried.

MOTION by Trustee Allison, seconded by Trustee Taylor to approve up to five attendees to the FLWWC Spring Meeting 4/5/07.

Carried.

MOTION by Trustee Allison, seconded by Trustee Dailey to approve D. Osgood to attend the Storm Water Conference & Trade Show in Buffalo 3/27/07.

Carried.

MOTION by Trustee Allison, seconded by Trustee Church to approve the attendance of Jens Jensen at the NY Rural Water Assoc in Saratoga NY May 7-10, 2007

Carried.

MOTION by Trustee Allison, seconded by Trustee Church to advertise for stock transformers and high voltage cable for the Electric Department.

Carried.

MOTION by Trustee Allison, seconded by Trustee Church to approve payment agreements in the amount of \$4,188.35

Carried.

The next Municipal Utilities Board Meeting will be held Thursday April 5th 2007 at 2:00 PM in the Executive Session Room in the Village Office Building.

ADJOURNMENT INTO EXECUTIVE SESSION:

At 7:50 PM, MOTION by Trustee Allison seconded by Trustee Taylor to adjourn into Executive Session regarding a personnel matter.

Carried.

(The Deputy Clerk was excused)

ADJOURNMENT OF EXECUTIVE SESSION:

At 9:30 PM, MOTION by Trustee Allison, seconded by Trustee Taylor to adjourn to consult with the Village Attorney

Carried.

At 9:50 PM, MOTION by Trustee Allison, seconded by Trustee Taylor to enter into Executive Session.

Carried.

At 10:55, MOTION by Trustee Taylor, seconded by Trustee Church to leave Executive Session and return to the regular Village Board Meeting.

Carried.

MOTION by Trustee Dailey, seconded by Trustee Allison to have a public hearing on Local Law regarding the Code Enforcement Chapter of the Code at May's Village Board Meeting

Carried.

ADJOURNMENT:

At 11:04 PM, Trustee Allison, seconded by Trustee Taylor to adjourn the regular meeting.

Carried.

Stacy L. Casterline, Deputy Clerk

ANNOUNCEMENTS:

► The next *Regular* Village Board Meeting is scheduled for Tuesday, April 10th at 7:00 PM.