

MINUTES of a Regular Meeting of the Village Board of Trustees held Tuesday evening, March 21, 2017 at 6:00 PM, Village Hall, 111 Elm Street, Room 202, Penn Yan, NY 14527

PRESENT Mayor MacKerchar; Trustees C. Benedict; D. Condella; K. McLoud; D. Reeve;(via skype) R. Stewart; Attorney Ed Brockman; Clerk/Treasurer G. Meeks; Deputy Clerk/Treasurer H. Pealer ; Director of Public Works B. Bodine; Assistant Director of Public Works B. Jensen; Police Chief M. Hulse; CEO B. Lyon; Municipal Board Chairman R. French; Municipal Commissioner D. Payne

ABSENT: Trustee W. Allison; Fire Chief M. Clancy

News Media present: Gwen Chamberlain, Chronicle Express

PUBLIC: Mark Morris, Bill Laffin

At 6:00 PM, Mayor MacKerchar called the Village Board meeting to order.

Mayor thanked all the crews for their help last week during the snow storm. It was appreciated by everyone in the Village.

CALL FOR EXECUTIVE SESSION:

MOTION: by Trustee Benedict, seconded by Trustee McLoud to authorize to have an Executive Session for two issues with respect to contract matters.

ADOPTED Ayes 5 MacKerchar, Benedict, Condella, McLoud, Stewart
Nays 0 Abstain 0 Absent Allison, Reeve

MINUTES:

MOTION: by Trustee McLoud, seconded by Trustee Condella to approve the Village Board Minutes from February 21, 2017.

ADOPTED Ayes 5 MacKerchar, Benedict, Condella, McLoud, Stewart
Nays 0 Abstain 0 Absent Allison, Reeve

GUESTS, PUBLIC REQUEST & COMMENTS:

MOTION by Trustee McLoud, seconded by Trustee Condella to authorize the Annual Penn Yan Youth Baseball and Softball Parade on Saturday, April 29, 2017. They will start at Boat Launch at 10:00AM proceed on Keuka Street to Elm Street up to the Sports Complex.

ADOPTED Ayes 5 MacKerchar, Benedict, Condella, McLoud, Stewart
Nays 0 Abstain 0 Absent Allison, Reeve

MOTION: by Trustee Benedict, seconded by Trustee Condella to authorize the Yates Christmas Program (Christmas for the Needy) to hold the Yates Hunger Walk on Sunday May 7, 2017 starting at 1:00pm. Start and finish at First Presbyterian Church 211 Main Street. This event combines the Yates Turkey Walk (that was held in November) and CROP Walk (which held in May).

ADOPTED Ayes 5 MacKerchar, Benedict, Condella, McLoud, Stewart
Nays 0 Abstain 0 Absent Allison, Reeve

MOTION: by Trustee Condella, seconded by Trustee McLoud to authorize the First Presbyterian Church to hold the Easter Sunrise Service on Sunday, April 16 at 7:00am at Indian Pines.

ADOPTED Ayes 5 MacKerchar, Benedict, Condella, McLoud, Stewart
Nays 0 Abstain 0 Absent Allison, Reeve

MAYOR:

Mayor MacKerchar reminded the Board of the yearly Organization meeting is Monday April 3, 2017 at 5:00pm.

ATTORNEY:

MOTION: by Trustee Stewart, seconded by Trustee McLoud to authorize Resolution No 27-2017 Adopting Comprehensive Plan.

Discussion: Atty. Brockman suggested we place this on hold- until Trustee Reeve is able to contact via videoconferencing before the board approves this motion. All Board members agreed.

MOTION: by Trustee McLoud, seconded by Trustee Condella to authorize Resolution No 28-2017 Regarding Access Easement through Carey’s Lumber and Building Supply to the “Waterfront Pathway”

WHEREAS, it has been determined by the Village Director of Public Works that an access easement is necessary for the use of Village and emergency personnel to gain access to the Easterly end of the “Waterfront Pathway”; and

WHEREAS, Carey’s has agreed to provide such access easement upon certain conditions; and

WHEREAS, the Board of Trustees previously adopted Resolution 64-2016 with respect hereto; and

WHEREAS, Carey’s Lumber and Building Supply (Carey’s) now requires such easement to be limited to the time that Carey’s present use of the property continues; and

WHEREAS, such entry necessitates an easement agreement with Carey’s Lumber and Building Supply; and

WHEREAS, the Board of Trustees of the Village of Penn Yan intends to address SEQRA issues related to the easement.

Now Therefore, be it

RESOLVED, that Resolution 64-2016 is hereby rescinded.

RESOLVED, the Board of Trustees is designated as the “Lead Agency” for the SEQRA review of this action, determines that this will not result in any adverse environmental impacts, therefore this is classified as a “Type II” action and accordingly no environmental review will be undertaken.

RESOLVED, that the Mayor is authorized and directed to execute the necessary documents to effectuate the easement agreement upon approval thereof as to form and content by the Village Department of Public Works Director and the Village Attorney.

ADOPTED Ayes 5 MacKerchar, Benedict, Condella, McLoud, Stewart
Nays 0 Abstain 0 Absent Allison, Reeve

MOTION: by Trustee Benedict, seconded by Trustee Condella to authorize Resolution No 29-2017 Regarding SEQRA Issues and Public Hearing on Proposed Local Law Creating a Chapter of the Code of the Village of Penn Yan Relating to Payment of Utility Bills by Credit Card or Charge Card - Electronically or otherwise and set a Public Hearing on Tuesday April 18, 2017 at 6:00PM.

WHEREAS, the Board of Trustees is considering adoption of a Local Law to establish a procedure for payment of municipal utility bills by charge card or credit card via the internet; and

WHEREAS, due to the wording of State law authorizing such payments it is only appropriate for payment by charge card or credit card only via the internet and not in person; and

WHEREAS, the adoption of such regulations may be deemed a “Type II” Action pursuant to SEQRA; and

WHEREAS, a draft Local Law has been prepared and circulated to the Board of Trustees.

Now Therefore, be it Resolved that:

1. The Board of Trustees of the Village of Penn Yan determines that no environmental impact will result from the adoption of this Local Law that accordingly the action is designated as “Type II” under SEQRA and therefore no environmental review will be undertaken.

2. That a public hearing on the proposed Local Law is hereby scheduled for April 18, 2017 at 6:00 p.m. at the Village Hall and that notice thereof be made by legal counsel.

Discussion: Atty. Brockman explained this allows residents to pay online for their utility bills by Credit Card or Charge (Debit) Card electronically, they are not allowed to pay in person at the Village Offices with the Credit or Charge Cards. This is authorized by the General Municipal law of New York State. Gary Meeks added Holly Pealer has been the lead person for this project the customers can receive their bills electronically but can also charge it to a credit card. We are working with a third party provider; a separate service fee will show up on the customer’s credit card statement. No direct charge will come from the Village to the customers. Ms. Pealer has been in contact with Attys. at NYCOM and people at the Comptroller’s Office regarding the procedure.

ADOPTED Ayes 5 MacKerchar, Benedict, Condella, McLoud, Stewart
Nays 0 Abstain 0 Absent Allison, Reeve

MOTION by Trustee Benedict, seconded by Trustee Condella to authorize Resolution No 30-2017 Proposed Local Law to Amend the Sewer Chapter of the Code of the Village of Penn Yan Regarding Flow Management.

WHEREAS, the Board of Trustees of the Village of Penn Yan deems it appropriate to Consider adopting a Local Law to amend the Sewer Chapter of the Code of the Village of Penn Yan with respect to Flow management; and

WHEREAS, the Board of Trustees of the Village of Penn Yan intends to act as “Lead Agency” for the purposes of the review of the Local Law under the provisions of SEQRA; and

Now Therefore, be it

RESOLVED, that the Board of Trustee of the Village of Penn Yan hereby establishes itself as Lead Agency pursuant to 6NYCRR § 617 for the purpose of the environmental review of this action; and be it further

RESOLVED, that the Village Attorney, in cooperation with the DPW Director, is directed to draft a proposed Local Law with respect hereto.

ADOPTED Ayes 5 MacKerchar, Benedict, Condella, McLoud, Stewart
Nays 0 Abstain 0 Absent Allison, Reeve

MOTION by Trustee Benedict, seconded by Trustee Condella to authorize Resolution No 36-2017 Regarding SEQRA Issues and Public Hearing on Proposed Local Law Amending the Sewers Chapter of the Code of the Village of Penn Yan Relating to Measurement of Flow for Sewer Discharges and set a Public Hearing for Tuesday April 18, 2017 at 6:05pm

WHEREAS, the adoption of such regulations may be deemed an “Unlisted” Action pursuant to SEQRA; and

WHEREAS, a draft Local Law has been prepared and circulated to the Board of Trustees.

Now Therefore, be it Resolved that:

1. The Board of Trustees of the Village of Penn Yan determines that the action is an “Unlisted” action” under SEQRA and therefore a short Environmental Assessment Form (SEAF) will be prepared and reviewed.
2. That a public hearing on the proposed Local Law is hereby scheduled for April 18, 2017 at 6:05 p.m. at the Village Hall and that notice thereof be made by legal counsel.

Discussion: Brent Bodine explained this makes it possible for commercial and industrial customers to be billed sewer charges based on actual usage. The customer could choose to install the appropriate meter to show the volume of sewer flow to be used in computing sewer charges based on actual consumption.

ADOPTED Ayes 5 MacKerchar, Benedict, Condella, McLoud, Stewart
Nays 0 Abstain 0 Absent Allison, Reeve

MOTION by Trustee Stewart, seconded by Trustee Condella to authorize Resolution No 37-2017 Application for Acceptance in the Cornell University Design Connect Program.

WHEREAS, the Village of Penn Yan has as a part of its municipal government a Department of Parks and Recreation, which adopted a Master Plan in 2010; and

WHEREAS, an update of that Master Plan would be appropriate; and

WHEREAS, Cornell University sponsors a “Design Connect Program” for the purpose of assisting municipalities and community organizations in the development of plans and programs; and

WHEREAS, there is a fee of between \$500.00 and \$800.00 associated with participation in the program; and

WHEREAS, an application for acceptance in the program is required on or before April 17, 2017; and

WHEREAS, the Board of Trustees intends to act as “Lead Agency” for any related SEQRA issues.

NOW THEREFORE BE IT RESOLVED THAT:

1. The Board of Trustees of the Village of Penn Yan declares itself “Lead Agency” with respect to this action for SEQRA purposes
2. There being no perceived environmental impacts by the proposed action, this action is declared to be Type II, pursuant to SEQRA regulations and therefore no environmental review will be undertaken.
3. The Director of the Department of Public Works is authorized and directed to execute and submit any documentation

necessary to apply for participation in the Cornell University Design Connect Program and the Village Treasurer is authorized to expend up to \$800.00 for participation by the Village in such program.

ADOPTED Ayes 5 MacKerchar, Benedict, Condella, McCloud, Stewart
Nays 0 Abstain 0 Absent Allison, Reeve

MOTION by Trustee Benedict, seconded by Trustee McCloud to authorize Resolution No 38-2017 Proposed Adoption of Infrastructure Design Criteria and Construction Specifications and hold a Public Hearing for April 18, 2017 at 6:10 pm.

WHEREAS, the Village of Penn Yan Department of Public Works, in conjunction with the Village Planning Board, has been developing “Infrastructure Design Criteria and Construction Specifications”: (IDCCS) for the purpose of supplementing the Village land use regulations; and

WHEREAS, the proposed IDCCS has been presented to the Board of Trustees for review and potential adoption; and

WHEREAS, the Board of Trustees intends to act as “Lead Agency” for the environmental review of this proposed action; and

WHEREAS, it appears that this action, involving the adoption of infrastructure regulations supplementing existing land use regulations of the Village, is a “Type I” action.

NOW THEREFORE BE IT RESOLVED THAT:

1. The Village of Penn Yan designates itself as “Lead Agency” for this action.
2. The action is determined to be a “Type I” and therefore a Full Environmental Assessment Form (FEAF) will be prepared and reviewed.
3. Part I of a Full Environmental Assessment Form (FEAF) be prepared with respect thereto for review by the Board of Trustees.
4. A public hearing on the proposed Local Law is hereby scheduled for April 18, 2017 at 6:10 p.m. at the Village Hall and that notice thereof be made by legal counsel.

Discussion: Atty. Brockman stated this is a Type I action and he will prepare a FEAF for next month’s public hearing. Brent mentioned everyone has been e-mailed a copy of the specifications and asking board members to be sure they have reviewed it by next month.

ADOPTED Ayes 5 MacKerchar, Benedict, Condella, McCloud, Stewart
Nays 0 Abstain 0 Absent Allison, Reeve

AT 6:16PM Mayor welcomed Trustee Reeve to the Board meeting. We were unable to contact with Trustee Reeve until this time due to some technical difficulty with the computers (via skype).

MOTION by Trustee Reeve, seconded by Trustee McCloud to authorize Resolution No 27-2017 Adopting Comprehensive Plan.

WHEREAS, the Board of Trustees of the Village of Penn Yan has considered a proposed Comprehensive Plan for the Village of Penn Yan; and

WHEREAS, the Board of Trustees has previously designated itself as “Lead Agency” for this action, declared the action as a “Type I”, completed an FEAF, held a public hearing thereon and referred same to the County Planning Board, which approved the proposed Comprehensive Plan

NOW THEREFORE, BE IT RESOLVED THAT,

1. The 2016 Comprehensive Plan for the Village of Penn Yan be, and hereby is, adopted as of the date of this Resolution.
2. The Village Clerk, through the Village Attorney, shall provide for the requisite filings and notices with respect to such adoption.

Discussion: Trustee Reeve, Thanked everyone for all their efforts on this project.

ADOPTED Ayes 6 MacKerchar, Benedict, Condella, McCloud, Reeve, Stewart
Nays 0 Abstain 0 Absent Allison

COMMUNITY REVITALIZATION:

None

MUNICIPAL:

MOTION by Trustee McLoud, seconded by Trustee Condella to authorize a Notice of Award to be issued to O'Connell Electric in the amount of \$197,607.00 for the Welker 34kV Loop Project.

ADOPTED Ayes 6 MacKerchar, Benedict, Condella, McLoud, Reeve, Stewart
Nays 0 Abstain 0 Absent Allison

MOTION by Trustee Benedict, seconded by Trustee Condella to authorize the Resolution No 31-2017 to appoint Brent Bodine as delegate from the Village of Penn Yan for the MEUA Semi-Annual Meeting in Syracuse, April 12-13, 2017.

At a regular meeting of the Village Board of the city/Town/Village of Penn Yan, New York, held on March 21, 2017, the following resolution was adopted:

Motion by Trustee Benedict, seconded by Trustee Condella.

WHEREAS, the Village Board of the City/Town/Village of Penn Yan, New York, is a municipal member of the Municipal Electric Utilities Association of New York State, and

WHEREAS, the Semi-Annual Meeting of the Municipal Electric Utilities Association of New York State has been called on April 12 and April 13, 2017 to be held at the Embassy Suites Hotel, 6646 Old Collamer Rd., East Syracuse, New York, 13057 and,

WHEREAS, in accordance with the bylaws of the Municipal Electric Utilities Association of New York State, each municipal member may cast one vote on each transaction properly brought before this meeting,

NOW THEREFORE BE IT RESOLVED, that Brent Bodine be and is hereby designated as the accredited delegate of the City/Town/Village of Penn Yan, New York.

Roll Call Vote:

Mayor MacKerchar	Aye	Trustee McLoud	Aye	
Trustee Allison	Absent	Trustee Reeve	Aye	
Trustee Benedict	Aye	Trustee Stewart	Aye	Adopted
Trustee Condella	Aye			

MOTION by Trustee Reeve, seconded by Trustee McLoud to support the Village of Penn Yan's participation in the Climate Smart Community Certification Program pending more information obtained after the meeting regarding this program that the Mayor will be attending on March 30, 2017.

ADOPTED Ayes 6 MacKerchar, Benedict, Condella, McLoud, Reeve, Stewart
Nays 0 Abstain 0 Absent Allison

MOTION by Trustee McLoud, seconded by Trustee Condella to grant sewer forgiveness in the amount of \$47.54 to Katherine Gilmartin of 137 E. Main Street.

ADOPTED Ayes 6 MacKerchar, Benedict, Condella, McLoud, Reeve, Stewart
Nays 0 Abstain 0 Absent Allison

Mayor MacKerchar requested this Motion be tabled until further notice, to authorize the purchase of the new Kubota KX080 Excavator for \$42,804.00 (includes the net trade-in allowance of the old excavator from the water/sewer department) piggy backing the Town of Walworth's bid provided the purchase is within the term of the original contract with Walworth.

MOTION by Trustee Benedict, seconded by Trustee Condella to authorize signing the contract with Municipal Solutions not to exceed \$18,000 for Administrative Support for the CDBG Sheppard Street, Johnson Avenue and Myrtle Avenue Water Main Replacement Project.

ADOPTED Ayes 6 MacKerchar, Benedict, Condella, McLoud, Reeve, Stewart
Nays 0 Abstain 0 Absent Allison

MOTION by Trustee McLoud, seconded by Trustee Condella to authorize Bill Jensen to attend backflow prevention device tester recertification course in Henrietta, NY at a cost of \$195.00 on March 31, 2017.

ADOPTED Ayes 6 MacKerchar, Benedict, Condella, McLoud, Reeve, Stewart
Nays 0 Abstain 0 Absent Allison

MOTION by Trustee Benedict, seconded by Trustee Condella to authorize issuing Notice of Awards as follows:

- *Carus 8600 to Clean Water, Inc. for \$9.75/gal
- *Sodium hypochlorite drums & bulk to Slack Chemical for \$.964/gal
- *Sodium fluoride to Slack Chemical for \$.689/lb.
- *Hauling of biosolids to Casella Waste Management for \$250/haul and \$33 for liner, if needed, for 20yd and 30yd containers
- *Hauling of liquid sludge to GottaDo Contracting for \$.061/gal (diesel fuel used)

ADOPTED Ayes 6 MacKerchar, Benedict, Condella, McLoud, Reeve, Stewart
 Nays 0 Abstain 0 Absent Allison

MOTION by Trustee McLoud, seconded by Trustee Condella to authorize Bill Jensen and Jason Elliott to attend supervisor training in Syracuse on April 12, 2017 at a cost of \$149.00/person.

ADOPTED Ayes 6 MacKerchar, Benedict, Condella, McLoud, Reeve, Stewart
 Nays 0 Abstain 0 Absent Allison

MOTION by Trustee Condella, seconded by Trustee McLoud to authorize Bill Jensen to attend project management training in Rochester on April 6th at cost of \$199.00.

ADOPTED Ayes 6 MacKerchar, Benedict, Condella, McLoud, Reeve, Stewart
 Nays 0 Abstain 0 Absent Allison

MOTION by Trustee McLoud, seconded by Trustee Condella to approve Utility Payment Agreements in the amount of \$7,141.38

ADOPTED Ayes 6 MacKerchar, Benedict, Condella, McLoud, Reeve, Stewart
 Nays 0 Abstain 0 Absent Allison

FINANCE & ADMINISTRATION:

MOTION: by Trustee Benedict, seconded by Trustee McLoud to pay current Village and Municipal bills as submitted.

AUDIT:

General		25,867.57
Electric		323,126.42
Electric Mutual Aod-WIP		294.18
Sewer		6,796.98
Water		7,536.22
Capital Projects		
Total Paid Before Audit		\$ 363,621.37
Current Audit:		
General	\$	119,475.14
Community Development - CRC		4,827.00
Electric		45,215.49
Sewer		25,736.32
Water		11,912.17
Capital Projects		
Total Current Audit Items		\$ 207,166.12
TOTAL AUDIT		\$ 570,787.49

ADOPTED Ayes 6 MacKerchar, Benedict, Condella, McLoud, Reeve, Stewart
 Nays 0 Abstain 0 Absent Allison

MOTION by Trustee Benedict, seconded by Trustee Stewart to authorize Resolution No 32-2017 Budget Amendment for 2016-2017 increase revenue and expense for the Police Department for \$3,600.00

Increase Revenue Budget

A-3389-00	State Aid - Public Safety	3,600
Increase Expense Budget		
A-3120-2-200	Police-Equipment	3,600

Budget amendment to increase revenue and expense budgets for the Police Department for funds to be received from the State via Yates County.

ADOPTED Ayes 6 MacKerchar, Benedict, Condella, McLoud, Reeve, Stewart
 Nays 0 Abstain 0 Absent Allison

MOTION by Trustee Benedict, seconded by Trustee McLoud to authorize Resolution No 33-2017 Budget Transfers for 2016-2017 for budget transfer of Resolution No 4-2017 for \$80,750.

TO:

Account Id	Description	Date	Fund Totals
A -5110-4-410	Street Maintenance-Contractual Services	51,000	
A-8760-2-210	Emergency Disaster - Asphalt Concrete	5,000	
A-8760-2-220	Emergency Disaster - Stone & Gravel	1,750	
A-8760-2-260	Emergency Disaster - Storm Sewer Maint	17,500	
A-8760-4-410	Emergency Disaster -Contractual Services	2,000	
A-8760-4-500	Emergency Disaster-Supplies & Materials	3,500	
		<u>80,750</u>	
		General	80,750
		Electric	-
		Sewer	-
		Water	-
		-	<u>80,750</u>

FROM:

Account Id	Description	Date	
A -5110-2-210	Street Maintenance-Asphalt Concrete	5,000	
A -5110-2-220	Street Maintenance-Stone & Gravel	1,750	
A -5110-2-260	Street Maintenance-Storm Sewer Maint.	17,500	
A -5110-4-410	Street Maintenance-Contractual Services	2,000	
A -5110-4-500	Street Maintenance-Supplies & Materials	3,500	
A-8760-4-410	Emergency Disaster -Contractual Services	51,000	
		<u>80,750</u>	
		General	80,750
		Electric	-
		Sewer	-
		Water	-
			<u>80,750</u>

This budget transfer is a correction to resolution 4-2017 which was processed in January:

Central Ave. extension project was to be contracted out but a decision was made to do this in house at a lower expense, thus freeing up disaster recovery funds for other non-budgeted project (Seneca Street retaining wall). Budget transfer is being made from disaster recovery account to streets to cover the cost of materials and services.

ADOPTED Ayes 6 MacKerchar, Benedict, Condella, McLoud, Reeve, Stewart
 Nays 0 Abstain 0 Absent Allison

MOTION by Trustee Benedict, seconded by Trustee McLoud to authorize Resolution No 34-2017 Budget Transfer for 2016-2017 purchase of water meters for \$5,000.

Account Id	Description	Date	Totals
EW-8340-4-520	Transmission & Distr-Meters	5,000	
		<u>5,000</u>	
		General	-

Electric	-
Sewer	-
Water	<u>5,000</u>
-	<u>5,000</u>

FROM:

Account Id	Description	Date
EW-8340-4-414	Transmission & Distr-Maint on Mains	3,500
EW-8340-4-418	Transmission & Distr-Maint on Buildings	1,000
EW-8340-4-500	Transmission & Distr-Supplies & Material	<u>500</u>
		<u>5,000</u>

General	-
Electric	-
Sewer	-
Water	<u>5,000</u>
	<u>5,000</u>

Budget transfer within water transmission and distribution to accommodate the purchase of meters.

ADOPTED Ayes 6 MacKerchar, Benedict, Condella, McLoud, Reeve, Stewart
 Nays 0 Abstain 0 Absent Allison

MOTION by Trustee Benedict, seconded by Trustee McLoud to authorize Resolution No 35-2017 Budget Transfers for 2016-2017 electric fund for \$10,000.

TO:

Account Id	Description	Date	Fund Totals
E -0785-2-200	Misc General Expense	<u>10,000</u>	
		<u>10,000</u>	
		General	-
		Electric	10,000
		Sewer	-
		Water	-
		-	<u>10,000</u>

FROM:

Account Id	Description	Date
E -0741-4-430	Operation-Underground Serv	5,000
E -0741-4-500	Operation-Consumer Meters	<u>5,000</u>
		<u>10,000</u>

General	-
Electric	10,000
Sewer	-
Water	-
	<u>10,000</u>

Budget transfer within electric fund to accommodate higher than expected costs in miscellaneous general expense, offset by lower costs than budgeted in underground services and consumer meters.

ADOPTED Ayes 6 MacKerchar, Benedict, Condella, McLoud, Reeve, Stewart
 Nays 0 Abstain 0 Absent Allison

MOTION by Trustee Benedict, seconded by Trustee Condella to authorize the Mayor to sign the two year renewal agreement with Municipal Solutions for the general financial services.

ADOPTED Ayes 6 MacKerchar, Benedict, Condella, McLoud, Reeve, Stewart
 Nays 0 Abstain 0 Absent Allison

MOTION by Trustee Benedict, seconded by Trustee McLoud to set a Special Board meeting for Wednesday March 29, 2017 at 5:00 p.m. for the Budget Workshop.

Discussion Trustee Benedict thanked Gary and his team for all the work they have done to pull the tentative 2017-2018 budget together. Gary explained we are under the tax cap, this gives people the opportunity to understand the substance and highlights he has prepared and what went into this.

ADOPTED Ayes 6 MacKerchar, Benedict, Condella, McLoud, Reeve, Stewart
Nays 0 Abstain 0 Absent Allison

PERSONNEL:

MOTION by Trustee Stewart, seconded by Trustee Benedict to authorize Yates County Personnel Department to recruit for a full time MEO (L) position for the DPW.

ADOPTED Ayes 6 MacKerchar, Benedict, Condella, McLoud, Reeve, Stewart
Nays 0 Abstain 0 Absent Allison

MOTION: by Trustee Stewart, seconded by Trustee McLoud to authorize the first round of seasonal hiring as follows:

* Full-time laborers at a rate of \$9.70 per hour, starting May: Brandon Smith, Corey Grace, Tyler Keech

* Part-time laborer at a rate of \$9.70 per hour, starting April: Patrick Manahan (new hire)

*Part-time laborer at a rate of \$9.70 per hour, starting May 1: Harry Baker (cemetery)

*Lifeguards at a rate of \$11.25 per hour, starting in Mid-May and June: Ethan Bower, Emily Fingar, Clay Kinyoun, Alison Wilkerson

*Recreation Supervisor at a rate of \$11.00 per hour, starting Mid- April: Christine Peck

*Recreation Assistant at a rate of \$9.70 per hour, starting Mid-April: Sue Wilson

*Recreation Assistant at a rate of \$9.70 per hour, starting in June: O'Brien Dailey

*Part-time Recreation Assistant at a rate of \$9.70 per hour, starting in June: Kendra Reed

Discussion: Trustee Reeve stated this is an effort on Dan Doyle to make sure all Part and Full time hires are named at a Board meeting this is for the 1st round of hiring for the season.

ADOPTED Ayes 6 MacKerchar, Benedict, Condella, McLoud, Reeve, Stewart
Nays 0 Abstain 0 Absent Allison

PUBLIC SAFETY:

POLICE DEPARTMENT:

Monthly activity report for February

MOTION by Trustee Benedict, seconded by Trustee McLoud Chief Hulse and Investigator Dunham to attend a one day Workshop on (WMD) Weapons of Mass Destruction from 8:30am – 5:00pm on Thursday April 20, 2017 in Watkins Glen, NY. No cost.

ADOPTED Ayes 6 MacKerchar, Benedict, Condella, McLoud, Reeve, Stewart
Nays 0 Abstain 0 Absent Allison

MOTION by Trustee Benedict, seconded by Trustee Condella Investigator Dunham to attend Basic Crisis Management Seminar from 9:00am – 4:30pm on March 22, 2017 in Canandaigua, NY. No cost.

ADOPTED Ayes 6 MacKerchar, Benedict, Condella, McLoud, Reeve, Stewart
Nays 0 Abstain 0 Absent Allison

MOTION by Trustee Benedict, seconded by Trustee Condella Officer Dawes to attend the Advanced School Threat Assessment Training On March 23, 2017 from 8:30am – 3:30pm in Buffalo, NY. No cost.

ADOPTED Ayes 6 MacKerchar, Benedict, Condella, McLoud, Reeve, Stewart
Nays 0 Abstain 0 Absent Allison

MOTION by Trustee Benedict, seconded by Trustee Condella Chief Hulse and Officer Dawes to attend the Law Enforcement Traffic Safety Conference on April 6 & 7, 2017 in Albany, NY. No cost.

ADOPTED Ayes 6 MacKerchar, Benedict, Condella, McLoud, Reeve, Stewart
Nays 0 Abstain 0 Absent Allison

MOTION by Trustee Benedict, seconded by Trustee McLoud Investigator Dunham to attend the Intelligence Officer Conference for April 12-14, 2017. No Cost.

ADOPTED Ayes 6 MacKerchar, Benedict, Condella, McLoud, Reeve, Stewart
Nays 0 Abstain 0 Absent Allison

FIRE DEPARTMENT:

Monthly activity report for February

CODE ENFORCEMENT:

Bruce Lyon explained this meeting has previously been approved. The meeting for NYSBOC was set for last week but was cancelled due to the snow storm and has been rescheduled for April 7, 2017 at 9:30 am in Kingston, NY. Requesting mileage only.

PUBLIC WORKS:

MOTION by Trustee McLoud, seconded by Trustee Reeve to authorize issuing Notice of Awards as follows:

Cemetery Foundation to DC Masonry at \$.45/sq.in.

Hot Mix Bituminous:

Hanson	Type 7 Top	\$52.75 p/ton
	Type 7F Top	\$54.50 p/ton
	Type 6F Top	\$53.50 p/ton
	Type 3 Binder	\$47.50 p/ton
	Fine Binder	\$49.50 p/ton
	Type 2 Base	\$40.50 p/ton

Ready Mix Concrete

Hanson	3500 lb. mix	\$115.00 p/cu.yd
	3500 w/fiber	\$125.00 p/cu. yd
	4000 lb. mix	\$120.00 p/cu.yd.
	4000 w/fiber	\$130.00 p/cu.yd.
	4000 DCI	\$130.00 p/gal
	flowable fill	\$88.00 p/cu. yd.

Snow and Ice Removal to AJ Mowing at \$75.00/hour with \$70.00 minimum call out

Vehicle servicing to Polmanteers at \$28.95 all-inclusive service per vehicle

ADOPTED Ayes 6 MacKerchar, Benedict, Condella, McLoud, Reeve, Stewart
Nays 0 Abstain 0 Absent Allison

MOTION by Trustee McLoud, seconded by Trustee Reeve to authorize a change order for the Owl’s Nest Project in the amount of \$4,400.00 to cleanup and dispose of debris from the tunnel under Seneca Street and Birkett Mills for John F. and John P. Wenzel Contractors, Inc.

ADOPTED Ayes 6 MacKerchar, Benedict, Condella, McLoud, Reeve, Stewart
Nays 0 Abstain 0 Absent Allison

PARKS & RECREATION:

MOTION by Trustee Condella, seconded by Trustee McLoud to the Village Board to approve Dan Doyle to attend the NYS Parks and Recreation’s 77th Annual Conference in Rochester on April 2-4, 2017 at a cost of \$350.00 for the conference and \$128 per night for hotel accommodations, if needed

ADOPTED Ayes 6 MacKerchar, Benedict, Condella, McLoud, Reeve, Stewart
Nays 0 Abstain 0 Absent Allison

PLANNING & DEVELOPMENT:

PLANNING BOARD:

Trustee Reeve mentioned with the Comprehensive Plan being adopted will look at breaking up and have subcommittee and work on important areas and prioritize the projects. Hope to begin in April.

COMMENTS

EXECUTIVE SESSION:

At 6:46 PM, **MOTION** by Trustee Benedict, seconded by Trustee Condella to enter into Executive Session. Mayor MacKerchar requested Rom French, Dave Payne and Brent Bodine to be present for this meeting.

ADOPTED Ayes 6 MacKerchar, Benedict, Condella, McLoud, Reeve, Stewart
Nays 0 Abstain 0 Absent Allison

ADJOURNMENT OF EXECUTIVE SESSION:

At 7:25 PM, **MOTION** by Trustee Benedict, seconded by Trustee Condella to leave Executive Session and return to regular Village Meeting.

ADOPTED Ayes 6 MacKerchar, Benedict, Condella, McLoud, Reeve, Stewart
Nays 0 Abstain 0 Absent Allison

ADJOURNMENT:

At 7:30 PM, **MOTION:** by Trustee Benedict, seconded by Trustee Condella to adjourn the regular Village Board meeting.

ADOPTED Ayes 6 MacKerchar, Benedict, Condella, McLoud, Reeve, Stewart
Nays 0 Abstain 0 Absent Allison

Mary Ann Martin, Deputy Clerk

ANNOUNCEMENTS: