

MINUTES of the *Organizational Meeting* of the Village Board of Trustees held on Monday, evening April 1, 2013 at 5:00 PM in the Village Hall, Room 202

PRESENT: Mayor Church; Trustees W. Allison; C. Christensen; M. Christensen; R. Stewart; Clerk/Treasurer G. Meeks; Police Chief M. Hulse; Director of Public Works B. Bodine; Assistant Director of Public Works B. Jensen;

Absent: Trustees D. Reeve, B. Winslow; Atty. Ed Brockman; CEO B. Lyon; Fire Chief R. Simpson

News Media

Mayor Church called the *Organizational Meeting* to order at 5:00pm.

MOTION by Trustee Stewart, seconded by Trustee Allison to set the time of the regular meeting of the Village Board of Trustees for the official year 2013 -2014 at 6:00pm on the third Tuesday of each month in the Village Hall, 111 Elm Street, Room 202.

ADOPTED Ayes 5 Church; Allison; C. Christensen; M. Christensen; Stewart
Nays 0 Abstain 0 Absent Reeve and Winslow

MOTION by Trustee C. Christensen, seconded by Trustee Stewart to set the date and time for the 2014 Organizational Meeting for Monday, April 7, 2014 at 5:00PM.

ADOPTED Ayes 5 Church; Allison; C. Christensen; M. Christensen; Stewart
Nays 0 Abstain 0 Absent Reeve and Winslow

MOTION by Trustee Allison, seconded by Trustee C. Christensen to designate the Lyons Bank and J.P. Morgan Chase, Five Star Bank, Community Bank NA, as depository banks for the Village funds.

ADOPTED Ayes 5 Church; Allison; C. Christensen; M. Christensen; Stewart
Nays 0 Abstain 0 Absent Reeve and Winslow

MOTION by Trustee C. Christensen, seconded by Trustee M. Christensen to designate the Chronicle Express for the publication of notices relating to local laws and other proceedings and actions of the Board of Trustees required by law to be advertised.

ADOPTED Ayes 5 Church; Allison; C. Christensen; M. Christensen; Stewart
Nays 0 Abstain 0 Absent Reeve and Winslow

MOTION by Trustee M. Christensen, seconded by Trustee Allison to approve the re-appointment of John M. Symonds as Acting Village Justice to sit in, in the absence of Justice Hibbard for a 1-year term.

ADOPTED Ayes 5 Church; Allison; C. Christensen; M. Christensen; Stewart
Nays 0 Abstain 0 Absent Reeve and Winslow

MOTION by Trustee M. Christensen, seconded by Trustee C. Christensen to approve the appointment of Mary Ann Martin as Deputy Registrar for one year term.

ADOPTED Ayes 5 Church; Allison; C. Christensen; M. Christensen; Stewart
Nays 0 Abstain 0 Absent Reeve and Winslow

MOTION by Trustee C. Christensen, seconded by Trustee Stewart to approve the re-appointment of Mike Christensen and William Allison as members of the (CRC) Community Revitalization Committee for a three year term.

ADOPTED Ayes 5 Church; Allison; C. Christensen; M. Christensen; Stewart
Nays 0 Abstain 0 Absent Reeve and Winslow

MOTION by Trustee M. Christensen, seconded by Trustee C. Christensen to approve the re-appointment of Bob Church as President to the (CRC) Committee. (3 year term)

ADOPTED Ayes 5 Church; Allison; C. Christensen; M. Christensen; Stewart
Nays 0 Abstain 0 Absent Reeve and Winslow

MOTION by Trustee M. Christensen, seconded by Trustee C. Christensen to approve the re-appointment of Frances Dumas as the Village Historian for a one year term.

ADOPTED Ayes 5 Church; Allison; C. Christensen; M. Christensen; Stewart
Nays 0 Abstain 0 Absent Reeve and Winslow

MOTION by Trustee M. Christensen, seconded by Trustee C. Christensen to approve the re-appointment of Brenda Ingram as Chairman of the Historic Preservation District Commission for a one year term.

ADOPTED Ayes 5 Church; Allison; C. Christensen; M. Christensen; Stewart
Nays 0 Abstain 0 Absent Reeve and Winslow

MOTION by Trustee M. Christensen, seconded by Trustee C. Christensen to approve the re-appointment of Trustee Stewart as "liaison" to the Historic Preservation Commission for a one year term.

ADOPTED Ayes 5 Church; Allison; C. Christensen; M. Christensen; Stewart
Nays 0 Abstain 0 Absent Reeve and Winslow

MOTION by Trustee Allison, seconded by Trustee C. Christensen to approve the re-appointment of Romulus J. French as Chair and Bruce LeClaire as Vice Chair to Municipal Utilities Board for a one year term.

ADOPTED Ayes 5 Church; Allison; C. Christensen; M. Christensen; Stewart
Nays 0 Abstain 0 Absent Reeve and Winslow

MOTION by Trustee C. Christensen, seconded by Trustee M. Christensen to approve the re-appointment of Trustee Willie Allison as "liaison" to the Municipal Utilities Board for a one year term.

ADOPTED Ayes 5 Church; Allison; C. Christensen; M. Christensen; Stewart
Nays 0 Abstain 0 Absent Reeve and Winslow

MOTION by Trustee Allison, seconded by Trustee M. Christensen to approve the re-appointment of Clifford Orr as the Chair to the Planning Board for a one year term.

ADOPTED Ayes 5 Church; Allison; C. Christensen; M. Christensen; Stewart
Nays 0 Abstain 0 Absent Reeve and Winslow

MOTION by Trustee M. Christensen, seconded by Trustee C. Christensen to approve the re-appointment of Richard Pierle as member to the Planning Board for a five year term.

ADOPTED Ayes 5 Church; Allison; C. Christensen; M. Christensen; Stewart
Nays 0 Abstain 0 Absent Reeve and Winslow

MOTION by Trustee M. Christensen, seconded by Trustee C. Christensen to approve the appointment of Richard Pierle as the Chair to the Planning Board for a one year term.

ADOPTED Ayes 5 Church; Allison; C. Christensen; M. Christensen; Stewart
Nays 0 Abstain 0 Absent Reeve and Winslow

MOTION by Trustee M. Christensen, seconded by Trustee C. Christensen to approve the appointment of Larry Strickland as a member to the Planning Board as Alternate Member for a one year term.

ADOPTED Ayes 5 Church; Allison; C. Christensen; M. Christensen; Stewart
Nays 0 Abstain 0 Absent Reeve and Winslow

MOTION by Trustee M. Christensen, seconded by Trustee Allison to approve the re-appointment of Trustee Dave Reeve as "liaison" to the Penn Yan Planning Board for a one year term.

ADOPTED Ayes 5 Church; Allison; C. Christensen; M. Christensen; Stewart
Nays 0 Abstain 0 Absent Reeve and Winslow

MOTION by Trustee M. Christensen, seconded by Trustee Stewart to approve the re-appointment of Steven Owens as Chair to the Zoning Board of Appeals for a one year term.

ADOPTED Ayes 5 Church; Allison; C. Christensen; M. Christensen; Stewart
Nays 0 Abstain 0 Absent Reeve and Winslow

MOTION by Trustee M. Christensen, seconded by Trustee C. Christensen to approve the re-appointment of Trustee Dave Reeve as "liaison" to the Penn Yan Zoning Board of Appeals for a one year term.

ADOPTED Ayes 5 Church; Allison; C. Christensen; M. Christensen; Stewart
Nays 0 Abstain 0 Absent Reeve and Winslow

MOTION by Trustee M. Christensen, seconded by Trustee C. Christensen to approve the re-appointment of Bruce Lyon as Fair Housing Officer for a one year term.

ADOPTED Ayes 5 Church; Allison; C. Christensen; M. Christensen; Stewart
Nays 0 Abstain 0 Absent Reeve and Winslow

Mayor Church re-appointed Trustee William Allison as Deputy Mayor for a one year term.

MOTION by Trustee M. Christensen, seconded by Trustee C. Christensen to approve the re-appointment of Edward Brockman, Esq. as Village Attorney for a one year term.

ADOPTED Ayes 5 Church; Allison; C. Christensen; M. Christensen; Stewart
Nays 0 Abstain 0 Absent Reeve and Winslow

MOTION by Trustee C. Christensen, seconded by Trustee M. Christensen to approve the re-appointment of Trustee Bart Winslow as the Equal Opportunity Coordinator for a one year term.

ADOPTED Ayes 5 Church; Allison; C. Christensen; M. Christensen; Stewart
Nays 0 Abstain 0 Absent Reeve and Winslow

MOTION by Trustee M. Christensen, seconded by Trustee C. Christensen to approve the re-appointment of Trustee Rich Stewart as the Village Representative, Alternate Member of the Keuka Lake Watershed Committee and the Keuka Lake Outlet Compact for a one year term.

ADOPTED Ayes 5 Church; Allison; C. Christensen; M. Christensen; Stewart
Nays 0 Abstain 0 Absent Reeve and Winslow

MOTION by Trustee C. Christensen, seconded by Trustee Allison to approve the re-appointment of Trustee Michael Christensen as the Village American Disabilities Act Officer for a one year term.

ADOPTED Ayes 5 Church; Allison; C. Christensen; M. Christensen; Stewart
Nays 0 Abstain 0 Absent Reeve and Winslow

MOTION by Trustee Allison, seconded by Trustee M. Christensen to approve the appointment of Trustee Richard Stewart as the Village Representative to the Yates County Youth Board for a one year term.

ADOPTED Ayes 5 Church; Allison; C. Christensen; M. Christensen; Stewart
Nays 0 Abstain 0 Absent Reeve and Winslow

MOTION by Trustee M. Christensen, seconded by Trustee C. Christensen to approve the re-appointment of Romulus French as the Chair of the Labor/Management & Joint Safety for a one year term.

ADOPTED Ayes 5 Church; Allison; C. Christensen; M. Christensen; Stewart
Nays 0 Abstain 0 Absent Reeve and Winslow

The Mayor appointed the following Members and Chairs to the Trustees' Standing Committees of the Village Board (No need for Board Approval/Vote):

Finance & Administration

Chris Christensen, Chair
Richard Stewart
Bart Winslow

Personnel

Bart Winslow, Chair
Michael Christensen
Dave Reeve

Park & Recreation

Richard Stewart, Chair
Michael Christensen
Willie Allison

Planning & Development

Dave Reeve, Chair
Rich Stewart
Chris Christensen

Public Safety

Michael Christensen, Chair
William Allison
Chris Christensen

Public Works

William Allison, Chair
Dave Reeve
Bart Winslow

At 5:10 PM **MOTION** by Trustee Allison, seconded by Trustee C. Christensen to adjourn the Organizational meeting.

ADOPTED Ayes 5 Church; Allison; C. Christensen; M. Christensen; Stewart
Nays 0 Abstain 0 Absent Reeve and Winslow

At 5:10 PM **MOTION** by Trustee M. Christensen, seconded by Trustee Allison to open the regular Village Board meeting.

MOTION by Trustee Allison, seconded by Trustee M. Christensen to authorize Resolution No 22-2013 Host Agreement for Milo Metering at Red Jacket Park.

WHEREAS, the metering equipment for Milo’s water and sewer districts 1&2 used to be on the old bath house at Red Jacket Park that has since been demolished as part of the Waterfront Park and Trail Improvement Project and,

WHEREAS, the Village of Penn Yan has made provisions for Milo to relocate this metering equipment to a utility room in the new bath house that was built as part of the Waterfront Park and Trail Improvement Project and,

WHEREAS, Milo has completed the relocation of this metering equipment and placed it in service and,

WHEREAS, Milo has drafted a host agreement between the Village of Penn Yan and the Town of Milo covering mutual promises and representations relative to this relocated meter installation.

NOW THEREFORE BE IT:

RESOLVED, the Board of Trustees of the Village of Penn Yan authorizes the Mayor the right to execute this agreement on behalf of the Village of Penn Yan.

ADOPTED Ayes 5 Church; Allison; C. Christensen; M. Christensen;; Stewart
Nays 0 Abstain 0 Absent Reeve and Winslow

MOTION by Trustee C. Christensen, seconded by Trustee Allison to authorize Resolution No. 24 -2013 Regarding advance Payment of Claims.

WHEREAS the Board of Trustees of the Village of Penn Yan has determined to authorize payment in advance of audit of claims for public utility services, postage, freight and express charges; and

WHEREAS all such claims must be presented at the next regular meeting for audit; and

WHEREAS the claimant and the officer incurring or approving the claim are jointly and severally liable for any amount the Board of Trustees disallows.

NOW THEREFORE BE IT RESOLVED:

1. The Board of Trustees of the Village of Penn Yan authorizes payment in advance of audit of claims for public utility services, postage, freight and express charges. All such claims must be presented at the next regular meeting for audit and the claimant and the officer incurring or approving the claims are jointly and severally liable for any amount the board of trustees disallows.

2. This resolution is effective immediately.

ADOPTED Ayes 5 Church; Allison; C. Christensen; M. Christensen; Stewart
Nays 0 Abstain 0 Absent Reeve and Winslow

MOTION by Trustee M. Christensen, seconded by Trustee C. Christensen to authorize Resolution No. 25 - 2013 Procurement Policy.

WHEREAS, General Municipal law (GML) §104-b requires every municipality to adopt internal policies and procedures governing all procurement of goods and services not subject to the bidding requirements of GML §103 or any other law; and

WHEREAS the Board of Trustees of the Village of Penn Yan has reviewed the within proposed procurement policy; and

NOW THEREFORE BE IT RESOLVED:

1. The Board of Trustees of the Village of Penn Yan does hereby adopt the following procurement policies and procedures.

2. This resolution is effective immediately.

Procurement Policy

Purpose

Goods and services that are not required by law to be procured pursuant to competitive bidding must be procured in a manner as to assure the prudent and economical use of public moneys in the best interest of the taxpayers; to facilitate the acquisition of goods and services of maximum quality at the lowest possible cost under the circumstances; and to guard against favoritism, improvidence, extravagance, fraud, and corruption. To further these

objectives, the governing board is adopting an internal policy and procedures governing all procurements of goods and services which are not required to be made pursuant to the competitive bidding requirements of General Municipal Law, section 103 or of any other general, special, or local law.

Procedures for Determining Whether Procurements are Subject to Bidding

The procedures for determining whether a procurement of goods or services is subject to competitive bidding and documenting the basis for any determination that competitive bidding is not required by law is as follows:

- A. Procedure:
 1. Purchase Contract above \$20,000*. Purchase Contract – procurement of commodities (e.g. equipment, materials, supplies) Minor service aspect; significant purchase aspect.
 2. Contract for public work above \$35,000*. Public Works Contract – contracts from services labor or construction. Minor purchase aspect; significant service aspect.If it is difficult to determine which bid limit applies, refer to the municipal official (Clerk-Treasurer) (*reasonably anticipated aggregate amount of similar goods in a fiscal year)
- B. Documentation: written quotations or proposals.

Please Note: All competitive bids require a public notice in all official newspapers and a Non-Collusive Bidding Certificate – See Bid Procedures List

Statutory Exceptions from Policy and Procedures

Except for procurements made pursuant to General Municipal Law, § 103(3) (through county contracts) or § 104 (through State contracts), State Finance Law, § 162, Correction Law, § 184 and 186 (from “preferred sources,” including articles manufactured in correctional institutions), or the items excepted herein (see below), alternative proposals or quotations for goods and services shall be secured by use of either written requests for proposals, written quotations, verbal quotations or any other method of procurement that furthers the purposes of the General Municipal Law, section 104-b.

- A. Emergencies – unanticipated and threaten the health, safety, or welfare of the Village of Penn Yan’s property or residents. (still work to obtain the lowest cost available)
- B. Professional Services – service that requires special skill and expertise
- C. State and County Contracts –
- D. Surplus and secondhand materials and equipment from other governments
- E. Leases and Licenses/Concessions
- F. Sole Source – good or service is in the public interest and available from only one possible source for which there is no equivalent; demonstrate the unique benefits arising from the particular good or service as compared to different good or service, that no other provides substantially similar benefits and that the cost is reasonable.
- G. Installment Purchase Contracts

Methods of Completion for Non-Bid Procurement

The methods of procurement to be used are as follows:

- A. County Contracts
- B. Emergencies
- C. Professional Service
- D. Insurance
- E. Secondhand equipment from other governments

Adequate Documentation

Documentation of actions taken in connection with each such method of procurement is required as follows:

- A. \$1,000 to \$5,000: two verbal quotes
- B. \$5,001 to \$20,000 (\$35,000 Public Work Contracts): three written quotes

Awards to Other than the Lowest Responsible Dollar Offered

Whenever any contract is awarded to other than the lowest responsible dollar offered, the reasons that such an award furthers the purpose of General Municipal Law, section 104-b, as set forth herein above, shall be documented as follows:

- A. There must be documentation and justification of the reason why the purchase is in the best interest of the Village of Penn Yan.

Items Excepted From This Policy and Procedures by the Board

The board sets forth the following circumstances when, or types of procurements for which, in the sole discretion of the governing body, the solicitation of alternative proposals or quotations will not be in the best interest of the Village of Penn Yan.

- A. Emergencies
- B. Small procurement under \$1,000
- C. Local Contractor Preferential Treatment - Goods and Services not subject to bidding requirements or Goods and Services less than \$20,000 and Public Works Contract less than \$35,000, preferential treatment may be given to local contractors within the best interest of the municipality
- D. The Village of Penn Yan encourages businesses owned or managed by women or minorities to provide proposals and/or quotations.
- E. In the event the purchaser has made a good faith effort to obtain the required number of proposals or quotations and is unable to meet the requirement, the purchaser shall document the attempt(s)

Input from Officers

Comments concerning the policies and procedures shall be solicited from officers of the Village of Penn Yan therein involved in the procurement process prior to the enactment of policies and procedures, and will be solicited from time to time hereafter.

Annual Review

The Village Board shall annually review these policies and procedures. The mayor shall be responsible for conducting an annual review of the procurement policy and for an evaluation of the internal control structure established to ensure compliance with the procurement policy. Recommend to include in the Organizational Meeting on the first Monday in April of each year.

Unintentional Failure to Comply

The unintentional failure to fully comply with the provisions of General Municipal Law § 104-b shall not be grounds to void action taken or give rise to a cause of action against the municipality any officer or employee thereof.

ADOPTED Ayes 5 Church; Allison; C. Christensen; M. Christensen; Stewart
 Nays 0 Abstain 0 Absent Reeve and Winslow

MOTION by Trustee Stewart, seconded by Trustee C. Christensen to authorize Resolution No 26 - 2013 Yearly Meeting, Conferences, Training and Workshops for Penn Yan Village Board and Village employees.

WHEREAS there is to be held during the coming official year a) the New York State Conference of Mayors Annual Meeting and Training School; b) the New York State Conference of Mayors and Fall Training School for Fiscal Officers and Municipal Clerks; c) the New York State Conference of Mayors Public Works School, d) the following county association meetings; etc.; and

WHEREAS attendance by certain municipal officers and employees at one or more of these meetings, conference or school benefits the Village of Penn Yan

NOW THEREFORE BE IT RESOLVED:

Section 1. That the following officers and employees are authorized to attend the following schools:

<u>TITLE</u>	<u># of employees</u>	<u>LOCATION</u>
MEUA Engineering workshop – Feb./March	5 employees	East Syracuse
FLWWC Annual Business meeting – Feb.	5 employees	Geneva
DPW Crew- Equipment show – March	5 employees	Syracuse
Hard Hat Expo - March (free)	25 employees	Syracuse
NYWEA Spring meeting – March	3 employees	Canandaigua
MEUA Semi-Annual meeting- April	3 employees	East Syracuse
FLWWC Spring meeting – April	5 employees	Watkins Glen
NYAWWA Water Event & Expo -April	1 employee	tbd
NYRWA Annual Technical Conference-May	1 employee	tbd
NYMPA Annual meeting – May	3 employees	East Syracuse
Cornell Local Roads - Spring	4 employees	tbd
FLWWC Spring Workshop – June	4 employees	tbd
FLWW Summer meeting - August	20 employees	PY Fireman’s field
IIEP Annual meeting – September	2 employees	East Syracuse
NYMP- Semi-Annual meeting – Oct	3 employees	East Syracuse
NYCOM Public Works Training – Oct.	2 Employees	Canandaigua
NYCOM – Village – Fall	3 employees	Lake Placid

Cornell Local Roads – Fall	4 employees	tbd
FLWWC Winter meeting	5 employees	Waterloo
NYWEA Winter meeting –	3 employees	Canandaigua
MEUA Annual Conference	2 employees	tbd
AWWA TIFFT Symposium –Sept.	2 employees	Liverpool
MEUA Engineering/Accounting & Finance workshop	8 employees	East Syracuse

Section 2. That this resolution is effective immediately.

Section 3. This list approves all possibilities but subject to change.

Section 4. That monies for training, schooling, conferences etc. is available in the budget.

ADOPTED Ayes 5 Church; Allison; C. Christensen; M. Christensen; Stewart
Nays 0 Abstain 0 Absent Reeve and Winslow

MOTION by Trustee Stewart, seconded by Trustee M. Christensen to authorize Resolution No 27-2013 Outdoor Tobacco Free Policy for the Village of Penn Yan.

To protect the health, welfare and safety of the visitors and employees and/or volunteers, the Village of Penn Yan believes that

Tobacco use in the proximity of children, youth, and adults is unhealthy and detrimental to the health of others.

Tobacco products once consumed in public spaces are often discarded on the ground, thus posing a risk of ingestion to children and animals as well as causing a litter problem.

As members of the Community we are thought of as role models, and the use of tobacco products around youth has a negative effect on their lifestyle choices.

Therefore, the Village of Penn Yan agrees to recommend that tobacco use should not take place around any Village owned playground. Users of tobacco products should distance themselves from Village playground and from sight of children.

This policy applies to all visitors, employees and volunteers.

COMPLIANCE PROCEDURES

Appropriate signs shall be posted

The community and employees will be notified about this policy

ADOPTED Ayes 5 Church; Allison; C. Christensen; M. Christensen; Stewart
Nays 0 Abstain 0 Absent Reeve and Winslow

MOTION by Trustee C. Christensen, seconded by Trustee M. Christensen to approve Penn Yan Firemen’s Field Scheduled Events for 2013, may have additions and deletions to the events scheduled throughout the year.

Discussion: Trustee Stewart asked if Board could be kept up on any changes for the year.

ADOPTED Ayes 5 Church; Allison; C. Christensen; M. Christensen; Stewart
Nays 0 Abstain 0 Absent Reeve and Winslow

MOTION to authorize the annual payment to the Yates County Historical Society for \$3,500 for June 1, 2013.

Discussion: After a brief discussion it was decide this would be tabled until the regular Village Board meeting on April 16, 2013.

TABLED - MOTION by Trustee M. Christensen, seconded by Trustee Allison to TABLE this motion until the regular Village Board meeting on April 16th.

ADOPTED Ayes 5 Church; Allison; C. Christensen; M. Christensen; Stewart
Nays 0 Abstain 0 Absent Reeve and Winslow

MOTION by Trustee M. Christensen, seconded by Trustee Allison to authorize the annual payment to the Penn Yan Public Library for \$1,000 for June 1, 2013.

Discussion: Trustee Stewart abstained to the vote since he is on the Library Board.

ADOPTED Ayes 4 Church; Allison; C. Christensen; M. Christensen
 Nays 0 Abstain Stewart Absent Reeve and Winslow

MOTION by Trustee C. Christensen, seconded by Trustee Allison to authorize a Budget Workshop for Wednesday, April 3, 2013 at 9:00AM.

ADOPTED Ayes 5 Church: Allison; C. Christensen; M. Christensen; Stewart
 Nays 0 Abstain Absent Reeve and Winslow

MOTION by Trustee C. Christensen, seconded by Trustee Allison to authorize Mayor Church to sign the MOU agreement between the PY Police Department and the Village of Penn Yan, regarding the Penn Yan Police Officer working in Schuyler County during the races at Watkins Glen. (April 1, 2013 – March 31, 2014)

ADOPTED Ayes 5 Church; Allison; C. Christensen; M. Christensen; Stewart
 Nays 0 Abstain 0 Absent Reeve and Winslow

MOTION by Trustee C. Christensen, seconded by Trustee Allison to authorize No 19-2013 Budget Amendment 2012-2013.

<u>TO:</u>			Fund
Account Id	Description	Date	Totals
	Budgetary Provisions - DPW		
3-A962	Equipment Reserve		
	Reserve Funding - DPW		
3-A511	Equipment Sale of		
3-A-2665	Equipment		
3-A-0000-0-000	GENERAL FUND		
3-ES-8130-0-000	SEWAGE TREATMENT		
	Sewage Treatment-		
3-ES-8130-4-505	Process Machinery		
		<u>33,000</u>	
		<u>33,000</u>	
		General	-
		Electric	-
		Sewer	33,000
		Water	-
		-	<u>33,000</u>
FROM:			
Account Id	Description	Date	
	Budgetary Provisions - DPW		
3-A962	Equipment Reserve		
	Reserve Funding - DPW		
3-A511	Equipment Sale of		
3-A-2665	Equipment		
3-A-0000-0-000	GENERAL FUND		
3-ES-8130-0-000	SEWAGE TREATMENT		
	Sewage Treatment-		
3-ES-8130-4-410	Contractual Services		
		<u>33,000</u>	
		<u>33,000</u>	
		General	-
		Electric	-
		Sewer	33,000
		Water	-
		-	<u>33,000</u>

ADOPTED Ayes 5 Church; Allison; C. Christensen; M. Christensen; Stewart
 Nays 0 Abstain 0 Absent Reeve and Winslow

MOTION by Trustee M. Christensen, seconded by Trustee C. Christensen to authorize the temporary assignment of Jeff Hulse to the position of Water/Sewer Maintenance supervisor as of March 6, 2013 until May 1, 2013 or until Ron Keech returns to work for a pay, commensurate with Group VIII step 4 (\$24.92/hr.).

ADOPTED Ayes 5 Church; Allison; C. Christensen; M. Christensen; Stewart
 Nays 0 Abstain 0 Absent Reeve and Winslow

Trustee Allison explained the Penn Yan Fire Department and other County Fire Departments practice white water training in the outlet. We have had to pay for this event to the NYS Fire Academy to regulate the water gates. He is wondering if they might be willing to forgive the payment.

MOTION by Trustee Allison, seconded by Trustee M. Christensen to investigate if NYS Fire Academy is willing to forgive the cost of opening and closing of the water gates for training session for white water training on the Keuka Lake Outlet with the Penn Yan Fire Department and other area Fire Departments.

Discussion: This year's session is being held on April 26, 27 & 28. Mayor Church will discuss this with KLOC.

ADOPTED Ayes 5 Church; Allison; C. Christensen; M. Christensen; Stewart
 Nays 0 Abstain 0 Absent Reeve and Winslow

Trustee Stewart discussed the use of alcohol at the two Parks, Fireman's Field and Ball parks. He explained Red Jacket and Indian Pines Parks are covered under the permit from the Village Office, the Fireman's fields and ball parks needs the Boards approval under a Resolution to permit alcohol at the functions. The events will also need to get the necessary paper work filled out license form the correct agency and or a permit from the Fire Department. Mayor Church asked Trustee Stewart to look into this and get back to the Board at the April 16th meeting.

ADJOURNMENT:

At 5:29PM **MOTION** by Trustee Allison, seconded by Trustee C. Christensen to adjourn the Special Village Board meeting.

ADOPTED Ayes 5 Church; Allison; C. Christensen; M. Christensen; Stewart
 Nays 0 Abstain 0 Absent Reeve and Winslow

Mary Ann Martin, Deputy Clerk