

MINUTES of the *Organizational Meeting* of the Village Board of Trustees held on Tuesday evening April 2, 2012 at 5:00 PM in the Village Hall, Room 202

PRESENT: Mayor Church; Trustees W. Allison; C. Christensen; M. Christensen; D. Reeve; R. Stewart; B. Winslow; Clerk/Treasurer S. Wilber; Police Chief M. Hulse; Director of Public Works B. Bodine; Assistant Director of Public Works B. Jensen; Parks Director D. Doyle

Absent: Atty. Ed Brockman; CEO B. Lyon; Fire Chief R. Simpson

News Media: Gwen Chamberlain, Chronicle Express; Rory Sasson, Dundee Observer

Public: Miss Penn Yan Abby Eaves

Mayor Church called the *Organizational Meeting* to order at 5:00pm.

Mayor Church conducted the *Oath of Office ceremony* for the re-elected Justice Danny Hibbard.

Village Justice Danny Hibbard conducted the *Oath of Office ceremony* for the re-elected Trustees D. Christine Christensen, Michael J. Christensen, Richard Stewart and David Reeve.

This year's Miss Penn Yan Abby Eaves discussed a project that she and the first runner up (Alyssa Broom) and second runner up (Emma Willing) are interested in doing for the Village and Community. May 12 is a Community cleanup day. She explained she has volunteers already but are always looking for more. They would like to clean up - spruce up the playground (known as the playground behind the old Pudgies). Looking at refurbish the picnic tables and repainting along with renaming the playground. This will brighten the area up, a pleasant view when walking on the outlet trail. Miss Penn Yan has been working with Mike Clancy at Pinckney's Hardware – they generously donated all the paint and supplies to work on the project. Emma Willing is looking at placing a mural on the wall at the ball park on Elm Street. Mayor Church mentioned this looks encouraging and Thanked Abby – Miss Penn Yan for taking time to come and discuss this with the Board and taking the project on.

MOTION by Trustee M. Christensen, seconded by Trustee C. Christensen to set the time of the regular meeting of the Village Board of Trustees for the official year 2012 -2013 at 6:00pm on the third Tuesday of each month in the Village Hall, 111 Elm Street, Room 202.

ADOPTED Ayes 7 Church; Allison; C. Christensen; M. Christensen; Reeve; Stewart; Winslow
Nays 0 Abstain 0 Absent

MOTION by Trustee Reeve, seconded by Trustee C. Christensen to set the date and time for the 2013 Organizational Meeting for Monday, April 1, 2013 at 5:00PM.

ADOPTED Ayes 7 Church; Allison; C. Christensen; M. Christensen; Reeve; Stewart; Winslow
Nays 0 Abstain 0 Absent

MOTION by Trustee C. Christensen, seconded by Trustee Winslow to designate the Community Bank NA, Five Star Bank, Lyons Bank and J.P. Morgan Chase as depository banks for the Village funds.

ADOPTED Ayes 7 Church; Allison; C. Christensen; M. Christensen; Reeve; Stewart; Winslow
Nays 0 Abstain 0 Absent

MOTION by Trustee Reeve, seconded by Trustee M. Christensen to designate the Chronicle Express for the publication of notices relating to local laws and other proceedings and actions of the Board of Trustees required by law to be advertised.

ADOPTED Ayes 7 Church; Allison; C. Christensen; M. Christensen; Reeve; Stewart; Winslow
Nays 0 Abstain 0 Absent

MOTION by Trustee Winslow, seconded by Trustee M. Christensen to approve the re-appointment of John M. Symonds as Acting Village Justice to sit in, in the absence of Justice Hibbard for a 1-year term.

ADOPTED Ayes 7 Church; Allison; C. Christensen; M. Christensen; Reeve; Stewart; Winslow
Nays 0 Abstain 0 Absent

MOTION by Trustee C. Christensen, seconded by Trustee M. Christensen to approve the re-appointment of Village Clerk/Treasurer Shawna Wilber and Deputy Clerks Robin Morse and Mary Ann Martin for a two year term.

ADOPTED Ayes 7 Church; Allison; C. Christensen; M. Christensen; Reeve; Stewart; Winslow
Nays 0 Abstain 0 Absent

MOTION by Trustee Winslow, seconded by Trustee M. Christensen to approve the re-appointment of Deputy Registrar Shawna Wilber and Registrar Robin Morse to a two year term.

ADOPTED Ayes 7 Church; Allison; C. Christensen; M. Christensen; Reeve; Stewart; Winslow
Nays 0 Abstain 0 Absent

MOTION by Trustee M. Christensen, seconded by Trustee Reeve to approve the re-appointment of Dr. Eleanor DeWitt as Health Officer for a four year term.

ADOPTED Ayes 7 Church; Allison; C. Christensen; M. Christensen; Reeve; Stewart; Winslow
Nays 0 Abstain 0 Absent

MOTION by Trustee Reeve, seconded by Trustee C. Christensen to approve the re-appointment of Mike Linehan and Stephen Griffin as members of the (CRC) Community Revitalization Committee for a three year term

ADOPTED Ayes 7 Church; Allison; C. Christensen; M. Christensen; Reeve; Stewart; Winslow
Nays 0 Abstain 0 Absent

MOTION by Trustee Allison, seconded by Trustee Winslow to approve the re-appointment of Mike Linehan as President to the (CRC) Committee

ADOPTED Ayes 7 Church; Allison; C. Christensen; M. Christensen; Reeve; Stewart; Winslow
Nays 0 Abstain 0 Absent

MOTION by Trustee Allison, seconded by Trustee Winslow to approve the re-appointment of Frances Dumas as the Village Historian for a one year term.

ADOPTED Ayes 7 Church; Allison; C. Christensen; M. Christensen; Reeve; Stewart; Winslow
Nays 0 Abstain 0 Absent

MOTION by Trustee Stewart, seconded by Trustee C. Christensen to approve the re-appointment of Brenda Ingram as Chairman of the Historic Preservation District Commission for a one year term.

ADOPTED Ayes 7 Church; Allison; C. Christensen; M. Christensen; Reeve; Stewart; Winslow
Nays 0 Abstain 0 Absent

MOTION by Trustee Stewart, seconded by Trustee Winslow to approve the re-appointment of Marcia Kneeland to the Historic Committee for a three term.

ADOPTED Ayes 7 Church; Allison; C. Christensen; M. Christensen; Reeve; Stewart; Winslow
Nays 0 Abstain 0 Absent

MOTION by Trustee Reeve, seconded by Trustee Winslow to approve the re-appointment of Trustee Stewart as "liaison" to the Historic Preservation Commission for a one year term.

ADOPTED Ayes 7 Church; Allison; C. Christensen; M. Christensen; Reeve; Stewart; Winslow
Nays 0 Abstain 0 Absent

MOTION by Trustee by Trustee M. Christensen, seconded by Trustee Reeve to approve the re-appointment of Romulus J. French and Bruce LeClaire as members to the Municipal Utilities Board for a three year term.

ADOPTED Ayes 7 Church; Allison; C. Christensen; M. Christensen; Reeve; Stewart; Winslow
Nays 0 Abstain 0 Absent

MOTION by Trustee Winslow, seconded by Trustee C. Christensen to approve the re-appointment of Romulus J. French as Chair and Bruce LeClaire as Vice Chair to Municipal Utilities Board for a one year term.

ADOPTED Ayes 7 Church; Allison; C. Christensen; M. Christensen; Reeve; Stewart; Winslow
Nays 0 Abstain 0 Absent

MOTION by Trustee Reeve, seconded by Trustee Winslow to approve the re-appointment of Daniel Banach, Gerald Nissen and David Payne as members to the Municipal Utilities Board for a two year term

ADOPTED Ayes 7 Church; Allison; C. Christensen; M. Christensen; Reeve; Stewart; Winslow
Nays 0 Abstain 0 Absent

MOTION by Trustee C. Christensen, seconded by Trustee M. Christensen to approve the re-appointment of Trustee Willie Allison as “liaison” to the Municipal Utilities Board for a one year term.

ADOPTED Ayes 7 Church; Allison; C. Christensen; M. Christensen; Reeve; Stewart; Winslow
Nays 0 Abstain 0 Absent

MOTION by Trustee Reeve, seconded by Trustee Allison to approve the re-appointment of Clifford Orr as the Chair to Planning Board for a one year term.

ADOPTED Ayes 7 Church; Allison; C. Christensen; M. Christensen; Reeve; Stewart; Winslow
Nays 0 Abstain 0 Absent

MOTION by Trustee M. Christensen, seconded by Trustee C. Christensen to approve the appointment of Cindy Wallace as a member to the Planning Board for a five year term.

ADOPTED Ayes 7 Church; Allison; C. Christensen; M. Christensen; Reeve; Stewart; Winslow
Nays 0 Abstain 0 Absent

MOTION by Trustee M. Christensen, seconded by Trustee Reeve to approve the appointment of Larry Strickland as a member to the Planning Board as Alternate Member for a one year term.

ADOPTED Ayes 7 Church; Allison; C. Christensen; M. Christensen; Reeve; Stewart;
Winslow
Nays 0 Abstain 0 Absent

MOTION by Trustee C. Christensen, seconded by Trustee Winslow to approve the re-appointment of Trustee Dave Reeve as “liaison” to the Penn Yan Planning Board for a one year term.

ADOPTED Ayes 7 Church; Allison; C. Christensen; M. Christensen; Reeve; Stewart; Winslow
Nays 0 Abstain 0 Absent

MOTION by Trustee Stewart, seconded by Trustee Reeve to approve the re-appointment of Steven Owens as a member to the Zoning Board of Appeals for a five year term.

ADOPTED Ayes 7 Church; Allison; C. Christensen; M. Christensen; Reeve; Stewart; Winslow
Nays 0 Abstain 0 Absent

MOTION by Trustee Stewart, seconded by Trustee M. Christensen to approve the re-appointment of Steven Owens as Chair to the Zoning Board of Appeals for a one year term.

ADOPTED Ayes 7 Church; Allison; C. Christensen; M. Christensen; Reeve; Stewart; Winslow
Nays 0 Abstain 0 Absent

MOTION by Trustee M. Christensen, seconded by Trustee C. Christensen to approve the re-appointment of Ruth Davis as a member to the Zoning Board of Appeals for a five year term.

ADOPTED Ayes 7 Church; Allison; C. Christensen; M. Christensen; Reeve; Stewart; Winslow
Nays 0 Abstain 0 Absent

MOTION by Trustee M. Christensen, seconded by Trustee C. Christensen to approve the re-appointment of Trustee Dave Reeve as “liaison” to the Penn Yan Zoning Board of Appeals for a one year term.

ADOPTED Ayes 7 Church; Allison; C. Christensen; M. Christensen; Reeve; Stewart; Winslow
Nays 0 Abstain 0 Absent

MOTION by Trustee Reeve, seconded by Trustee Winslow to approve the re-appointment of Bruce Lyon as Fair Housing Officer for a one year term.

ADOPTED Ayes 7 Church; Allison; C. Christensen; M. Christensen; Reeve; Stewart; Winslow
Nays 0 Abstain 0 Absent

Mayor Church re-appointed Trustee William Allison as Deputy Mayor for a one year term.

MOTION by Trustee Allison, seconded by Trustee M. Christensen to approve the re-appointment of Edward Brockman, Esq. as Village Attorney for a one year term.

ADOPTED Ayes 7 Church; Allison; C. Christensen; M. Christensen; Reeve; Stewart; Winslow
Nays 0 Abstain 0 Absent

MOTION by Trustee C. Christensen, seconded by Trustee Reeve to approve the re-appointment of Trustee Bart Winslow as the Equal Opportunity Coordinator for a one year term.

ADOPTED Ayes 7 Church; Allison; C. Christensen; M. Christensen; Reeve; Stewart; Winslow
Nays 0 Abstain 0 Absent

MOTION by Trustee Reeve, seconded by Trustee M. Christensen to approve the re-appointment of Trustee Rich Stewart as the Village Representative, Alternate Member of the Keuka Lake Watershed Committee and the Keuka Lake Outlet Compact for a one year term.

ADOPTED Ayes 7 Church; Allison; C. Christensen; M. Christensen; Reeve; Stewart; Winslow
Nays 0 Abstain 0 Absent

MOTION by Trustee C. Christensen, seconded by Trustee Winslow to approve the re-appointment of Trustee Michael Christensen as the Village American Disabilities Act Officer for a one year term.

ADOPTED Ayes 7 Church; Allison; C. Christensen; M. Christensen; Reeve; Stewart; Winslow
Nays 0 Abstain 0 Absent

MOTION by Trustee Winslow, seconded by Trustee M. Christensen to approve the appointment of Trustee Richard Stewart as the Village Representative to the Yates County Youth Board for a one year term.

ADOPTED Ayes 7 Church; Allison; C. Christensen; M. Christensen; Reeve; Stewart; Winslow
Nays 0 Abstain 0 Absent

MOTION by Trustee C. Christensen, seconded by Trustee Allison to approve the re-appointment of Romulus French as the Chair of the Labor/Management & Joint Safety for a one year term.

ADOPTED Ayes 7 Church; Allison; C. Christensen; M. Christensen; Reeve; Stewart; Winslow
Nays 0 Abstain 0 Absent

The Mayor appointed the following Members and Chairs to the Trustees' Standing Committees of the Village Board (No need for Board Approval/Vote):

Finance & Administration
Chris Christensen, Chair
Richard Stewart
Bart Winslow

Personnel
Bart Winslow, Chair
Michael Christensen
Dave Reeve

Park & Recreation
Richard Stewart, Chair
Michael Christensen
Willie Allison

Planning & Development
Dave Reeve, Chair
Rich Stewart
Chris Christensen

Public Safety
Michael Christensen, Chair
William Allison
Chris Christensen

Public Works
William Allison, Chair
Dave Reeve
Bart Winslow

At 5:20 PM MOTION by Trustee Allison, seconded by Trustee C. Christensen to adjourn the Organizational meeting.

ADOPTED Ayes 7 Church; Allison; C. Christensen; M. Christensen; Reeve; Stewart; Winslow
Nays 0 Abstain 0 Absent

Other Village Business:

At 5:20 PM MOTION by Trustee M. Christensen, seconded by Trustee Winslow to open the Village Board meeting.

ADOPTED Ayes 7 Church; Allison; C. Christensen; M. Christensen; Reeve; Stewart; Winslow
Nays 0 Abstain 0 Absent

MOTION by Trustee M. Christensen, seconded by Trustee Reeve to authorize Resolution No. 14 - 2012 Mileage allowance will be based on the Federal allowance for 2012-2013.

“WHEREAS the board of trustees has determined to pay a fixed rate for mileage as reimbursement to Village officers and employees who use their personal automobiles while performing their official Village duties;

NOW THEREFORE BE IT RESOLVED:

1. The Board of Trustees of the Village of Penn Yan will authorizes reimbursement to such officers and employees at the rate of per mile as set forth in the IRS standard mileage table.
2. That this resolution is effective immediately.”

ADOPTED Ayes 7 Church; Allison; C. Christensen; M. Christensen; Reeve; Stewart; Winslow
 Nays 0 Abstain 0 Absent

MOTION by Trustee Allison, seconded by Trustee Winslow to authorize Resolution No. 15 -2012 Regarding advance Payment of Claims.

“**WHEREAS** the Board of Trustees of the Village of Penn Yan has determined to authorize payment in advance of audit of claims for public utility services, postage, freight and express charges; and

WHEREAS all such claims must be presented at the next regular meeting for audit; and

WHEREAS the claimant and the officer incurring or approving the claim are jointly and severally liable for any amount the board of trustees disallows.

NOW THEREFORE BE IT RESOLVED:

1. The Board of Trustees of the Village of Penn Yan authorizes payment in advance of audit of claims for public utility services, postage, freight and express charges. All such claims must be presented at the next regular meeting for audit and the claimant and the officer incurring or approving the claims are jointly and severally liable for any amount the board of trustees disallows.
2. This resolution is effective immediately.”

ADOPTED Ayes 7 Church; Allison; C. Christensen; M. Christensen; Reeve; Stewart; Winslow
 Nays 0 Abstain 0 Absent

MOTION by Trustee M. Christensen, seconded by Trustee Reeve to authorize the Public Works bids for materials and material hauling for fiscal year 2012-2013.

Gas and Diesel:

Bidder: Ira Wyman

<u>Item</u>	<u>Price Per Gallon</u>
Unleaded Gasoline (89 Octane) + \$.40/gallon over most current NY Harbor Spot Price* (delivered to 396 Elm Street)	
Diesel Fuel (on road) + \$.40/gallon over most current NY Harbor Spot Price* (delivered to 396 Elm Street)	
Diesel (on road) + \$.40/gallon over most current NY Harbor Spot Price* (at service station pump)	
Able to meet the 4-hour emergency Delivery Requirement?	Yes
24/7 service for on road diesel fuel at the pump provided?	Yes

At the time of the bid opening, the NY Harbor Spot Price was \$3.043 for regular gas and \$3.294 for #2 diesel

Hot Mix Bituminous:

Bidder: Hanson Aggregates

<u>Item</u>	<u>Price Per Ton</u>
Type 7 Top	\$69.23
Type 7F Top	\$69.23
Type 6F Top	\$64.92
Type 3 Binder	\$60.06
Fine Binder	\$62.06
Type 2 Base	\$52.58

(The base terminal price as of March 1, 2012 was \$613 per English ton)

Ready-mix concrete:

Bidder: Hanson Aggregates

<u>Transit Mix Concrete</u>	<u>Price Per Cubic Yard</u>
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3,500 lb. mix	\$100.50
3,500 lb. mix with fiber	\$108.50
4,000 lb. mix	\$103.50
4,000 lb. mix with fiber	\$111.50
4,000 lb. mix with DCI	\$112.50
Flowable Fill	\$77.50 (50 – 150 psi)

Cemetery Foundation Work:

Bidder: DC Masonry

For all new foundations, it will be \$0.39 a square inch of surface area.
 For all replacement foundations it will be \$0.39 a square inch of surface area to place the concrete.

Hauling of Liquid Sludge:

Bidder: Casella Waste Services

The bid is a flat rate of \$330 per haul (Price includes fuel surcharge.)

Hauling of Materials:

Bidder: Marchionda Excavating

	Standard Materials Price per Ton Delivered	Gabion Price Per Ton Delivered
0-25 Miles	\$3.95	\$4.95
26-35 Miles	\$4.95	\$5.95
36 – 45 Miles	\$6.45	\$7.45
46 – 50 Miles	\$6.95	\$7.95
51 Miles and Over	\$3.30 per one-way mile	\$3.40 per one-way mile

Chemicals:

Bidder: Amrex

Sodium Hypochlorite	\$1.25/gallon drums and \$1.25/gallon bulk
Liquid Phosphate	\$10.50/gallon
Sodium Fluoride	\$0.95/pound

Chemicals:

Bidder: Holland Company

Liquid Aluminum Sulfate	\$0.805/gallon
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Cold Milling of Asphalt Pavement:

Bidder: Killian Construction

Chapel St. Approx. 950' x 24' from the intersection of Keuka St. to Main St.

Cold Milling & Planning of asphalt pavement approximately 2534 SY

With Contractor or Private Trucking	\$2.55 Square Yard
Without Trucking (Village Hauled)	\$1.75 Square Yard
Total Price Chapel Street – With Contractor or Private Trucking	\$6,461.70
Total Price Chapel Street – Without Trucking (Village Hauled)	\$4,434.50

The above prices are based on the award of both streets to one contractor

Hot Mix Asphalt Concrete

**SPECIFIED ‘IN-PLACE’ PROJECT #1
 (2”) x 2534 SY Type 7F wearing course)**

Chapel St. Approx. 950' x 24' from intersection

of Keuka St. to Main St. **Hanson**
 Estimated Quantities: Chapel St. **318** tons Type 7F (2") \$85.28 per (English) ton
Total Project Price: \$27,119.04

SPECIFIED 'IN-PLACE' PROJECT #2
(2") 1920 SY Type 7F wearing course

Keuka St. Approx. 720' x 24' from intersection **Hanson**
of Elm St to Chapel St.
 Estimated Quantities: **240** tons Type 7F (2") \$86.44 per (English) ton
Total Project Price: \$20,745.60

Addendum #1
SPECIFIED 'IN-PLACE' PROJECTS # 1&2 will require Tack coat on milled surfaces prior to placement of new Asphalt

Estimated Quantities: **5,000** SY applied at a rate of .05 gallon per SY
Per Gallon Price: \$1.80 (250 gallons)
Total Project Price: \$450.00

SPECIFIED 'IN-PLACE' PROJECT #3
(4") x 1627 SY Type 3 binder and (2") x 1627 SY
Type 7F wearing course)

Court St. Approx. 610' x 24' from intersection of **Hanson**
Liberty St. to Main St.
 Estimated Quantities: Court St. **408** tons type 3 binder (4") \$77.03 per (English) ton
 Estimated Quantities: Court St. **204** tons Type 7F (2") \$82.96 per (English) ton
Total Project Price: \$48,352.08

SPECIFIED 'IN-PLACE' PROJECT #4
(4") x 2273 SY Type 3 binder and (2") x 2273 SY
Type 7F wearing course)

East Elm St. between Hamilton St. and Walnut St. **Hanson**
Approx. 930' x 22' also include intersections of
Lawrence and Walnut Streets.
 Estimated Quantities: E. Elm St. **570** tons Type 3 binder (4") \$74.85 per (English) ton
 Estimated Quantities: E. Elm St. **285** tons Type 7F (2") \$91.37 per (English) ton
Total Project Price: \$68,704.95

HOT MIX ASPHALT CONCRETE

UNSPECIFIED "IN-PLACE" 2012-2013 PROJECTS

NOTE: All Unspecified, "In-Place" hot mix asphalt prices are based on one (1) full workday

NYSDOT ITEM	DESCRIPTION	Hanson
403.198302	Type 7F Top 150-500 Tons	\$96.24
403.178302	Type 6F Top 150-500 Tons	\$93.75
*	Fine Binder 150-500 Tons	\$87.57
403.138902	Type 3 Binder 150-500 Tons	\$87.57 _____

ADOPTED Ayes 7 Church; Allison; C. Christensen; M. Christensen; Reeve; Stewart; Winslow

Nays 0 Abstain 0 Absent

MOTION by Trustee C. Christensen, seconded by Trustee Reeve to hold a Public Hearing on Tuesday, April 17, 2012 at 6:00PM for the Tentative Village Budget for the fiscal year 2012-2013.

ADOPTED Ayes 7 Church; Allison; C. Christensen; M. Christensen; Reeve; Stewart; Winslow
Nays 0 Abstain 0 Absent

MOTION by Trustee M. Christensen, seconded by Trustee C. Christensen to approve Penn Yan Firemen’s Field Scheduled Events for 2012, which includes the fund raising activities for the Fire Department. May have additions and deletion to the event scheduled throughout the year.

ADOPTED Ayes 7 Church; Allison; C. Christensen; M. Christensen; Reeve; Stewart; Winslow
Nays 0 Abstain 0 Absent

MOTION by Trustee Allison, seconded by Trustee Winslow to authorize Mayor Church to sign the MOU agreement between the PY Police Department and the Village of Penn Yan, regarding Police Officer working in Schuyler County during the races at Watkins Glen. (April, 2012 – April, 2013)

ADOPTED Ayes 7 Church; Allison; C. Christensen; M. Christensen; Reeve; Stewart; Winslow
Nays 0 Abstain 0 Absent

MOTION by Trustee Allison, seconded by Trustee Reeve to authorize Resolution No 16 - 2012 Yearly Meeting, Conferences, Training and Workshops for Penn Yan Village Board and Village employees.

WHEREAS there is to be held during the coming official year a) the New York State Conference of Mayors Annual Meeting and Training School; b) the New York State conference of Mayors and Fall Training School for Fiscal Officers and Municipal Clerks; c) the New York State Conference of Mayors Public Works School, d) the following county association meetings; etc.; and

WHEREAS attendance by certain municipal officers and employees at one or more of these meetings, conference or school benefits the Village of Penn Yan

NOW THEREFORE BE IT RESOLVED:

Section 1. That the following officers and employees are authorized to attend the following schools:

<u>TITLE</u>	<u># of employees</u>	<u>LOCATION</u>
• FLWW Summer meeting - August	18 employees	PY Fireman’s field
• MEUA Annual Conference	2 employees	Saratoga Springs
• TIFFT Symposium	4 employees	Liverpool
• IEEP Annual meeting – September	2 employees	East Syracuse
• MEUA Engineering/Accounting & Finance workshop	8 employees	East Syracuse
• NYMP- Semi- Annual meeting – Oct	3 employees	East Syracuse
• NYCOM Public Works Training – Oct.	2 Employees	Canandaigua
• NYCOM – Village – Fall	3 employees	Lake Placid
• FLWWC Winter meeting	5 employees	Waterloo
• NYWEA Winter meeting – Dec.	3 employees	Canandaigua
• MEUA Engineering workshop – Feb.	5 employees	East Syracuse
• FLWWC Annual Business meeting – Feb.	5 employees	Geneva
• MEUA Semi-Annual meeting- April	3 employees	East Syracuse
• FLWWC Spring meeting – April	5 employees	Watkins Glen
• NYAWWA Water Event & Expo -April	1 employee	Saratoga Springs
• NYRWA Annual Technical Conference-May	1 employee	Saratoga Springs
• NYWEA Spring meeting – March	3 employees	Canandaigua

- DPW Crew- Equipment show – March 5 employees Syracuse
- Hard Hat Expo - March (free) 25 employees Syracuse
- NYMPA Annual meeting – May 3 employees East Syracuse
- NYWEA Anaerobic Digestion workshop- May 1 employee Amherst
- FLWWC Spring Workshop – June 4 employees Newark
- Cornell Local Roads - June 1 employee Ithaca

Section 2. That this resolution is effective immediately.

Section 3. This list approves all possibilities but subject to change.

Section 4. That monies for training, schooling, conferences etc. is available in the budget.

ADOPTED Ayes 7 Church; Allison; C. Christensen; M. Christensen; Reeve; Stewart; Winslow
Nays 0 Abstain 0 Absent

Discussion: Shawna explained if a Conference, Training, etc. does arise throughout the year that is not in this Resolution they will have to get permission. If something does come up before a Board meeting the Mayor has the authorize to approve it. This format is from NYCOM.

MOTION by Trustee Winslow, seconded by Trustee Reeve to authorize Resolution No. 17 - 2012 Procurement Policy.

ADOPTED Ayes 7 Church; Allison; C. Christensen; M. Christensen; Reeve; Stewart; Winslow
Nays 0 Abstain 0 Absent

Discussion: After a brief discussion and with the Procurement Policy paper work not present at the meeting. It will be presented at April 17 Village meeting, Trustee Winslow and Trustee Reeve withdrew their initial Motion.

Trustee Allison explained the update Equipment Rate sheet – this has been reviewed by Public Works Committee. Shawna explained if we need to invoice for anything example (in- time work for grants and if we charge anyone on the outside) for use of equipment these rates will be used. Bill Jensen explained rates were determined from FEMA/DOT and if needed to local rental agencies.

COMMENTS:

MOTION by Trustee Winslow, seconded by Trustee M. Christensen to adopt the non-union wage scale for 2011/2012 and 2012/2013 which is recommended by the Personnel Committee.

Bart Winslow

**PENN YAN VILLAGE BOARD
PERSONNEL COMMITTEE**

March 28, 2012

Non-Union:	CORE Plan	
Bill Jensen	Present	1.5% raise retro to 6/1/11
Brent Bodine	6/1/2012	\$.30 per hour
* Bruce Lyon		
Lynn Axtell	MID Plan	
* Dan Doyle	Present	\$0 raise
* Kristy Pedder	2012-2013	No MID Plan available increase \$.30 per hour Adopting CORE Plan

NOTATIONS:

Part Time:	\$.30 per hour for each year
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Sharon Nichols	
Tammy Hullings	
Lynn Duryea	

NOTATIONS:

Ed Brockman	2011-2012	\$0 raise	
	2012-2013	1.50%	\$28,982 Medical CORE Plan
Shawna Wilbur	2011-2012		\$62,500
	2012-2013		\$65,000
Robin Morse	2011-2012	1.5% increase	\$38,615
	2012-2013	\$.30 per hour	\$39,195
Mary Ann Martin	2011-2012		\$34,418
	2012-2013		\$37,336 for 40 hours
Dan Hibbard	2012-2013		\$19,964 Medical CORE Plan

NOTATIONS:

ADOPTED Ayes 7 Church; Allison; C. Christensen; M. Christensen; Reeve; Stewart; Winslow
Nays 0 Abstain 0 Absent

At 5:33 pm, MOTION by Trustee Davidson, seconded by Trustee C. Christensen to adjourn the Village Board meeting

Mary Ann Martin, Deputy Clerk