

**MINUTES** of a Regular Meeting of the Village Board of Trustees held Tuesday evening, April 20th, 2010 at 6:00 PM, Village Hall, 111 Elm Street, Room 202, Penn Yan, NY 14527

**PRESENT** Mayor R. Church.; Trustees W. Allison; C. Christensen; M. Christensen; W. Davidson; R. Stewart; B. Winslow; Attorney Ed Brockman; Clerk/Treasurer S. Wilber; Director of Public Works D. Osgood; Assistant Director of Public Works B. Bodine; Police Chief Hulse; Parks Director D. Doyle; Fire Chief R. Retorick; R. French; D. Banach;

**ABSENT:** CEO B. Lyon;

News Media present: Gwen Chamberlain, Chronicle Express; Amanda Folts, Finger Lakes Times; Peg Thompson, Dundee Observer

**PUBLIC:** Michael Griffin, Jason Videtti and Stacey Foren from DOT; Larry and Marion Strickland; Rick Simpson; George Burdett; Steve Hill; Jeffrey Baldwin, Ron Wagner; Dave Hartman; Tom and Sandy Murrin; Mike Clancy

**PUBLIC HEARING** - budget for 2010- 2011

Mayor Church called the Public Hearing to order at 5:50 PM.

Clerk/Treasurer Wilber explained the 2010- 2011 budget. The budget presented has not changed from the budget workshop meeting. She explained the major factors contributing to the increase in the tax levy are a decrease in interest revenue of approximately \$30,000; and increase in New York State Retirement Contributions. In addition, the increase in exemptions is approximately \$5 million. The net increase for taxes is \$80.00 per year for a \$100,000 assessed value of a home. Half of which is attributed to the increase in exemptions. The increase in exemptions is made up of the recent Board resolution to increase the exemption for Senior Citizens and War Veterans and the Plaza property becoming exempt, although a PILOT payment will be received for this property.

Mayor Church stated tax exempt property is close to 40%. He would like to bring the budget down a little more. Trustee Allison explained that through his experience on Board with this process that he had found that if you decrease it too much it will come back to get you the following year. He mentioned the revenue side this year is not looking as well as it should. He just wants the others to keep this in mind.

MOTION by Trustee Winslow, seconded by Trustee Davidson to too close the public hearing at 5:56PM.

Mayor Church	Aye	Trustee Davidson	Aye
Trustee Allison	Nay	Trustee Stewart	Aye
Trustee C. Christensen	Aye	Trustee Winslow	Aye
Trustee M. Christensen	Absent		

Carried

Mayor Church would like to cut it even more – he explained line item Appropriated Fund Balance has been \$52,000 for many years in the past and instead of changing that so drastically in one year he suggests changing the amount from \$30,000 to \$39,000 and continue to reduce that in future years.

MOTION by Trustee Church, seconded by Trustee Winslow to approve the increase of \$9,000 for line item Appropriated Fund Balance.

Mayor asked for a roll call vote:

Trustee Stewart	Aye	Trustee Church	Aye
Trustee Winslow	Aye	Trustee C. Christensen	Aye
Trustee Allison	Nay	Trustee Davidson	Aye
Trustee M. Christensen	Absent		

MOTION by Trustee Stewart, seconded by Trustee Winslow to reduce the Board of Trustees budget by \$3,708.00. This is the salary for Trustee Davidson. He is declining his salary. Trustee Davidson is abstaining from voting on this motion.

Mayor Church	Aye	Trustee Davidson	Abstain
Trustee Allison	Aye	Trustee Stewart	Aye
Trustee C. Christensen	Aye	Trustee Winslow	Aye
Trustee M. Christensen	Absent		

Carried

Discussion: Trustee Davidson mentioned that he did look into the matter regarding the pay. He can deny it. Attorney Brockman believes he can refuse the salary.

MOTION by Mayor Church, seconded by Trustee Davidson to approve Resolution No 19-2010 Budget Adoption for 2010 – 2011.

WHEREAS, the Board of Trustees of the Village of Penn Yan has met at the time and place specified in the Notice of Public Hearing (Tuesday April 20, 2010 in the Village Hall at 5:50PM) for the preliminary Budget and heard all persons desiring to be heard thereon: now,

THEREFORE, BE IT RESOLVED, that the preliminary Budget as amended and revised and as hereinafter set forth is hereby adopted and that several amounts stated in the column titled "Adopted" in Schedule A-1 is hereby appropriated for the objects and purposes specified and the salaries and wages stated in Schedule A-3 of such budget shall be and are hereby fixed at the amounts shown therein effective June 1, 2010.

Mayor Church	Aye	Trustee Davidson	Aye
Trustee Allison	Aye	Trustee Stewart	Aye
Trustee C. Christensen	Aye	Trustee Winslow	Aye
Trustee M. Christensen	Absent		

Carried

**CALL FOR EXECUTIVE SESSION:**

MOTION by Trustee Stewart seconded by Trustee Winslow to have an Executive Session to discuss PBA contract, non-union Salaries and sale of Village property.

Mayor Church	Aye	Trustee Davidson	Aye
Trustee Allison	Aye	Trustee Stewart	Aye
Trustee C. Christensen	Aye	Trustee Winslow	Aye
Trustee M. Christensen	Absent		

Carried

**MINUTES:**

MOTION by Trustee Allison, seconded by Trustee Davidson to approve the Village Board Minutes from March 16, 2010, Budget Workshop meeting, March 22, 2010 and Organization meeting on April 5, 2010.

Mayor Church	Aye	Trustee Davidson	Aye
Trustee Allison	Aye	Trustee Stewart	Aye
Trustee C. Christensen	Aye	Trustee Winslow	Aye
Trustee M. Christensen	Absent		

Carried

**GUESTS, PUBLIC REQUEST & COMMENTS:**

Mayor Church read the letter from Mr. Baldwin regarding his request to sell prepackaged food and drinks (ice cream, yogurts, and soft drinks). Mr. Baldwin explained that he would not be set up in one spot, his intentions are to sell at special events and focus on specific businesses and various parks. Mr. Baldwin mentioned that Watkins Glens has a \$10.00 fee for an event, which Penn Yan does not offer. Penn Yan Village fees are \$75.00 per day, \$125.00 per month and \$250.00 per year for a Peddlers Permit. Mary Ann Martin, Deputy Clerk, explained to the Board and Mr. Baldwin that she requested from Mr. Baldwin written notification from the property owners that they will allow him to sell on their property. We explained to Mr. Baldwin that we need written approval from each property or landowner before he can receive the permit. When he is selling at special events he would be covered under them. Mr. Baldwin will get the letters to the Village Clerk and the permit will be issued before selling.

Mr. Ron Wagner of Dog Haus is requesting the Board to review and consider passing a resolution to waive the Peddlers Permit fee for Veterans. Mr. Wagner explained that Watkins Glenn does waive the fee for Veterans but some Villages do not. Mayor Church questioned Mr. Wagner if he pays sales tax and he responded yes. Mayor Church explained at this time we feel we cannot waive the fee –we have close to

40% tax-exempt property in the Village. Trustee Allison explained that we receive no sales tax from this and that this fee is all that the Village receives, he thinks it is a minor fee to do business. Atty. Brockman will review the Village code and inform Mr. Wagner of the decision.

Michael Griffin with the Department of Transportation(DOT) from Hornell, NY, presented the State’s plan for the Liberty Street Bridge Project. It’s a \$2.8 million project and will start in 18 months. They plan to wait for the peak tourist season to be over and start after Labor Day of 2011. They will close the bridge completely for reconstruction from September 15 2011 through June 15 2012, this includes the pedestrian bridge also. They will detour traffic from 14A to the Main Street Bridge and get traffic back on the State Road as soon as possible. We are concerned about your Village Streets just as much as you are. Mr. Griffin explained that at this time they plan to send traffic down Lake Street to Main Street, left on Elm Street and right on Liberty Street 14A North. They think local traffic will probably use either Chapel Street or go up to North Ave. The DOT is proposing to restructure the curbing and sidewalks on the Corners of Lake and Main and Elm and Main to accommodate the truck traffic. They will also move the center lines to accommodate the large turns. DOT will do all the construction at their expense. Trustee Stewart mentioned that on Elm Street local businesses have daily deliveries that double park which already creates congestion and with added traffic, especially trucks this could pose a real issue. The DOT proposes one parking space at the corner of Main and Elm would need to be temporarily removed. The new bridge will be the same elevation as the current bridge. Mr. Griffin explained that there are existing Village, NYSEG and Verizon utilities on the bridge; we are working with the Village’s Public Works Dept. on this along with NYSE&G and Verizon. After the new bridge is complete they plan to re-stripe the lanes on the bridge; to the South they will have three lanes one for left turn only, one for straight and one for right turn only, from the South there will only be one lane for all traffic and they believe this will help the traffic flow. Trustee Davidson asked whether signs can be put up for trucks to take alternate routes explaining the bridge is closed for reconstruction. Trustee Allison added that signs should be placed out as far as possible for instance Watkins Glen, Bath and Geneva so they could pick alternate routes at that point. He also questioned the blinking light at Main and Lake Streets. Mr. Griffin explained at this point no decision has been made regarding the blinking light. Dick Osgood had a concern regarding the Main Street Bridge becoming backed up and Fire and Rescue Vehicles needing access, especially because that will be one of the only ways to get to that side of the Village. Chief Rick Retorick suggested removing the parking spots on the Main Street Bridge and placing a middle lane for emergency vehicles only throughout the project. Chief Rick Simpson asked if they could detour traffic up to North Avenue instead of Elm because of the Fire trucks and Fireman getting to and from the Firehouse on Elm St. Dan Banach agrees that Elm Street is not a good idea, hates to see the trucks on the Village Roads but need to look at the safety issues with the firehouse. Mr. Griffin explained all options are open right now. Brent Bodine would like another meeting set up with the key players to discuss the pros and cons of the detour look at different options. Karen Fox will set up a meeting with the DOT and other key players.

Trustee Allison thanks the DOT for working with the Village for this project and giving us ample time to review the project and the opportunity for input.

MOTION by Trustee C. Christensen, seconded by Trustee Winslow to approve Penn Yan Little League to hold the Penn Yan Little League Parade on May 1<sup>st</sup> at 10:00am. The parade will begin on Keuka Street near the PY boat launch and proceed left on Elm Street to the Ball fields. Games will start around 11:00am.

Mayor Church	Aye	Trustee Davidson	Aye
Trustee Allison	Aye	Trustee Stewart	Aye
Trustee C. Christensen	Aye	Trustee Winslow	Aye
Trustee M. Christensen	Absent		

Carried

MOTION by Trustee Allison, seconded by Trustee C. Christensen to approve American Legion Post 355 holds the annual Memorial Day Parade on Monday, May 31<sup>st</sup> at 10:00 am. The Parade route will run from East Main Street to the Yates County Court House Lawn.

Mayor Church	Aye	Trustee Davidson	Aye
Trustee Allison	Aye	Trustee Stewart	Aye
Trustee C. Christensen	Aye	Trustee Winslow	Aye
Trustee M. Christensen	Absent		

Carried

MOTION by Trustee Stewart, seconded by Trustee Davidson to approve Operation Graduation 2010 Duck Race along the outlet trail from Main Street to Cherry Street, on May 2, 2010 at 12:00pm. This event benefits the graduating class.

Mayor Church	Aye	Trustee Davidson	Aye
Trustee Allison	Aye	Trustee Stewart	Aye
Trustee C. Christensen	Aye	Trustee Winslow	Aye
Trustee M. Christensen	Absent		

Carried

MOTION by Trustee C. Christensen, seconded by Trustee Allison to approve the Yates County Chamber Commerce 14<sup>th</sup> Annual Cruisin' Night & Block Party on Main Street, Friday June 18<sup>th</sup> from 4:00 pm to 9:30 pm.

Mayor Church	Aye	Trustee Davidson	Aye
Trustee Allison	Aye	Trustee Stewart	Aye
Trustee C. Christensen	Aye	Trustee Winslow	Aye
Trustee M. Christensen	Absent		

Carried

MOTION by Trustee Allison, seconded by Trustee C. Christensen to approve Rainbow Junction's Annual Antique Show & Sale at the PY Grange on May 29<sup>th</sup>. They are requesting permission for the antique dealers (only) to park at the village barns. Approximately 8am- 5:00pm.

Mayor Church	Aye	Trustee Davidson	Aye
Trustee Allison	Aye	Trustee Stewart	Aye
Trustee C. Christensen	Aye	Trustee Winslow	Aye
Trustee M. Christensen	Absent		

Carried

**ADJOURNMENT:**

At 6:54 PM, MOTION by Trustee Stewart, seconded by Trustee Davidson to move into Executive Session to discuss PBA Contract, Non-Union Salaries and the sale of a Village property.

Mayor Church	Aye	Trustee Davidson	Aye
Trustee Allison	Aye	Trustee Stewart	Aye
Trustee C. Christensen	Aye	Trustee Winslow	Aye
Trustee M. Christensen	Absent		

Carried

**ADJOURNMENT OF EXECUTIVE SESSION:**

At 7:20 PM, MOTION by Trustee Stewart, seconded by Trustee Davidson to leave Executive Session and return to regular Village Meeting.

Mayor Church	Aye	Trustee Davidson	Aye
Trustee Allison	Aye	Trustee Stewart	Aye
Trustee C. Christensen	Aye	Trustee Winslow	Aye
Trustee M. Christensen	Absent		

Carried

**OLD ITEMS**

Atty. Brockman mentioned that he will be meeting with Dan Doyle within the next week to discuss the Boat Launch parking issue.

**MAYOR:**

Mayor Church explained that Mrs. Anne Glazier, a concerned Village resident, took it upon herself to go door to door to ask Village residents to fill out their income surveys to help assist with the Water and Sewer grant applications. The Village applied for a CDBG Grant for the Seneca Street Water Main and part of the process required 95% or more of the surveys to be returned in order to be eligible for the grants. Mayor Church explained if it wasn't for the Village Board going door to door for income surveys for the Brown Street Water Main Project a couple of years ago we may not have been able to do that project. With the dedicated help from Mrs. Glazier, we were able to get the required number of income surveys returned to be eligible for the grant application. Mayor Church and the Village Board greatly appreciate her hard work and dedication for the Village. Mayor Church and Dick Osgood will be stopping by her house this week to present her with the following proclamation along with a floral basket purchased from the Village Board's Sunshine Fund. Rom French, Chairman for the Municipal Board, expressed his sincere thanks, along with the rest of the Municipal Board. She went to Streets that she did not live on and asked the residents to fill the surveys out, we appreciate her efforts.

Mayor Church read the Proclamation aloud for Anne Glazier.

**WHEREAS,**

you volunteered your time to assist the Village in its endeavor to secure funding for our vital infrastructure projects; and

**WHEREAS,**

you were patient and took the time to explain to residents the importance of the completion of the income surveys; and

**WHEREAS,**

you helped residents understand how securing such funding would prevent a negative impact on residents' taxes and utility rates; and

**WHEREAS,**

you saw your efforts as an opportunity to meet your neighbors and help your community; and

**WHEREAS,**

your efforts have directly resulted in the Village becoming eligible to apply for grant money to fund our infrastructure projects; and

**WHEREAS,**

you personify the caring spirit that has always been a proud hallmark of our community . . .

**IN WITNESS AND RECOGNITION WHEREOF,**

I have hereunto set my hand and caused the Seal of the Village of Penn Yan, New York to be affixed this 20<sup>th</sup> day of April, 2010.

**ATTORNEY:**

MOTION by Trustee Davidson, seconded by Trustee C. Christensen to approve Resolution No 24-2010 Regarding Public Hearing, SEQR Review and Referral to County Planning Board of the Proposed Amendment of the Parks Comprehensive Plan for the

**WHEREAS,** it has been recommended that the Parks Comprehensive Plan be amended; and

**WHEREAS,** the Board of Trustees of the Village of Penn Yan intends to act as lead agency for the purposes of the review of this proposed Parks Comprehensive Plan amendment under the provisions of the SEQRA; and

**WHEREAS,** the adoption of the amendment of the Parks Comprehensive Plan should be deemed a Type I Action pursuant to the SEQRA; and

**WHEREAS,** the Board of Trustees of the Village of Penn Yan has completed a draft Full Environmental Assessment Form for this action together with a draft declaration of significance, which will be on file with the Clerk of the Village;

Now, Therefore, be it

**RESOLVED,** that the Board of Trustees of the Village of Penn Yan establishes itself as Lead Agency pursuant to 6NYCRR § 617 for the purposes of the environmental review of this action; and be it further

**RESOLVED,** that the adoption by the Board of Trustees of the Village of Penn Yan of amendments to the Parks Comprehensive Plan is a Type I action under the SEQRA; and be it further

**RESOLVED,** that the Board of Trustees of the Village of Penn Yan conduct a public hearing before that legislative body on May 18, 2010, at 6:00 p.m. for the purposes of accepting public comments

regarding the proposed amendment of the Parks Comprehensive Plan; and be it further

**RESOLVED**, that copies of this Resolution, the draft Full Environmental Assessment Form, the draft Declaration of Significance and the proposed amended Parks Comprehensive Plan be forwarded by the Village Clerk to the Planning Board of Yates County for review, pursuant to General Municipal Law §239-m.

Date of Adoption: April 20, 2010

Mayor Church	Aye	Trustee Davidson	Aye
Trustee Allison	Aye	Trustee Stewart	Aye
Trustee C. Christensen	Aye	Trustee Winslow	Aye
Trustee M. Christensen	Absent		

Carried

Atty. Brockman explained that the Board received a proposal from former Police Chief Steve Hill regarding Workplace Violence Prevention Policy. Atty. Brockman explained Officer Hill will have evaluations of all work places, this includes – playgrounds, beaches, Village Plants and Village Hall. This process includes educating all current and new employees, which will include the PBA and CSEA unions. Atty. Brockman asked if the Board had reviewed the proposal and if they have any questions. Atty. Brockman feels comfortable with the proposal and recommends the Board approves it. Officer Hill will charge \$18.00 per hour, which will include whether he is doing paper work or interviews. Shawna Wilber explained this will be funded from each of the funds. At this time Officer Hill is not sure how long it will take, a rough estimate is around 160 hours.

MOTION by Trustee Stewart, seconded by Trustee Winslow to approve the contract with former Chief Steve Hill for the Workplace Violence Prevention Policy, interviewing and working with the employee's of the Village of Penn Yan at a rate of \$18.00 per hour.

Mayor Church	Aye	Trustee Davidson	Aye
Trustee Allison	Aye	Trustee Stewart	Aye
Trustee C. Christensen	Aye	Trustee Winslow	Aye
Trustee M. Christensen	Absent		

Carried

Clerk/Treasurer Shawna Wilber explained we had two bids on the property at 127 Main Street (Maxwell Building) and the highest bid was \$65,000 from the Yates County Arts Council.

Trustee Allison mentioned that this will be nice for the Yates County Arts Council and good for Main Street to have another building filled. He would have preferred a tax paying owners but we are limited to the bids that were received.

MOTION by Trustee Winslow, seconded by Trustee Allison to accept and award the highest bid for the sale of 127 Main Street (Maxwell Building) of \$65,000 to the Yates County Arts Council.

Mayor Church	Aye	Trustee Davidson	Aye
Trustee Allison	Aye	Trustee Stewart	Aye
Trustee C. Christensen	Aye	Trustee Winslow	Aye
Trustee M. Christensen	Absent		

Carried

Atty. Brockman stated the Motion for Resolution No. 18-2010 – Sale of former Maxwell Building, 127 Main Street will be presented at May's Village Board meeting.

**MOTION:** by Trustee Winslow, seconded by Trustee Stewart to pay current Village and Municipal bills as submitted.

**AUDIT:**

VILLAGE:

Paid before Audit - General Fund	\$	-
General Fund		67,147.69
Capital Fund		00.00
<b>TOTAL VILLAGE AUDIT:</b>	<b>\$</b>	<b>67,147.69</b>

MUNICIPAL:

Paid before Audit	\$	301,319.38
Capital Paid before Audit		-
Electric Fund		251,616.03
Water Fund		39,088.57
Sewer Fund		35,235.15

Capital Projects

TOTAL MUB AUDIT: \$ 627,259.13

Mayor Church	Aye	Trustee Davidson	Aye
Trustee Allison	Aye	Trustee Stewart	Aye
Trustee C. Christensen	Aye	Trustee Winslow	Aye
Trustee M. Christensen	Absent		

Carried

**FINANCE & ADMINISTRATION:**

MOTION by Trustee Winslow, seconded by Trustee Allison to approve the Water Budget for 2010-2011.

Mayor Church	Aye	Trustee Davidson	Aye
Trustee Allison	Aye	Trustee Stewart	Aye
Trustee C. Christensen	Aye	Trustee Winslow	Aye
Trustee M. Christensen	Absent		

Carried

MOTION by Trustee Winslow, seconded by Trustee C. Christensen to approve the Sewer Budget for 2010-2011.

Mayor Church	Aye	Trustee Davidson	Aye
Trustee Allison	Aye	Trustee Stewart	Aye
Trustee C. Christensen	Aye	Trustee Winslow	Aye
Trustee M. Christensen	Absent		

Carried

Discussion: Dan Banach, a Municipal Board member, expressed his concern over the .07 cent increase to the sewer budget. He explained that half (1/2) of the .07 cent raise comes from the fiasco with the Town of Jerusalem. The Judge could not rule on the \$40,000 because our lawyer at that time did not file/sign a piece of paper on time, once we found that out we got rid of that lawyer. Dan explained “they flushed and we treated”. Half (1/2) of the raise comes from the \$40,000 - \$50,000 we spent on lawyers. They came here to talk and we went there. All these cost were in lawyer fees. After the Judge ruled a few weeks later we found out that Town of Jerusalem kept the law suit open against us that the Judge had already ruled in our favor in every aspect of that lawsuit except the amount of interest we were charging. Dan explained the interest went down from 22% to 9%. Dan explained if I didn’t pay my bill, I would have been turned off, but because they are a municipality the Village couldn’t turn them off. Again I repeat “they flushed and we treated”. We subsidized the Town of Jerusalem in the tune of \$40,000. Mayor Church mentioned the Municipal Board has been round and round with them and understands the frustration.

MOTION by Trustee Winslow, seconded by Trustee Allison to approve the Electric Budget for 2010-2011.

Mayor Church	Aye	Trustee Davidson	Aye
Trustee Allison	Aye	Trustee Stewart	Aye
Trustee C. Christensen	Aye	Trustee Winslow	Aye
Trustee M. Christensen	Absent		

Carried

MOTION by Trustee Winslow, seconded by Trustee C. Christensen to call for a Public Hearing on May 18, 2010 at 5:50 PM to increase water rates \$.60 per 1000 gallons.

Mayor Church	Aye	Trustee Davidson	Aye
Trustee Allison	Aye	Trustee Stewart	Aye
Trustee C. Christensen	Aye	Trustee Winslow	Aye
Trustee M. Christensen	Absent		

Carried

MOTION by Trustee Winslow, seconded by Trustee C. Christensen to call for a Public Hearing on May 18, 2010 at 5:55 PM to increase sewer rates \$.07 per 1000 gallons.

Mayor Church	Aye	Trustee Davidson	Aye
Trustee Allison	Aye	Trustee Stewart	Aye
Trustee C. Christensen	Aye	Trustee Winslow	Aye
Trustee M. Christensen	Absent		

Carried

MOTION by Trustee Winslow, seconded by Trustee Allison to approve Resolution No. 20-2010 Budget Transfers for 2009-2010

**TO:**

A1110.45	Village Justice	Computer Services	200.00
A1110.51	Village Justice	Computer Supplies	78.00
A1325.42	Finance	Phone/Internet/Utilities	530.00
A1325.48	Finance	Prof fees/publications	350.00
A1620.5	Village Buildings	Supplies & Materials	1,000.00
A3120.411	Police	Vehicle Repairs	1,500.00
A3120.413	Police	Uniform Maintenance	55.00
A3120.51	Police	Computer Supplies	265.00
A3410.411	Fire Dept	Vehicle Repairs	9,584.00
A3410.42	Fire Dept	Phone/Internet/Utilities	1,259.53
A5110.18	Street Maint.	Paid Holiday DBL	18.00
		Storm	
A5110.26	Street Maint.	Sewers/Pipes/Bans	2,000.00
A5110.413	Street Maint.	Equipment Repairs	55.00
A5110.416	Street Maint.	Safety Equipment	280.00
A5110.42	Street Maint.	Phone/Internet/Utilities	470.00
A5110.46	Street Maint.	Conf/Travel/Mileage	95.00
A5110.53	Street Maint.	Tools	62.00
A7140.18	Parks & Rec	Park Attendants	2,600.00
A7140.42	Parks & Rec	Phone/Internet/Utilities	190.00
A7140.54	Parks & Rec	Picnic Tables	81.00
A8015.10	Historic Preserv	Personal Services	600.00
A8015.46	Historic Preserv	Conf/Travel/Mileage	67.00
	Total	Total	<u>21,339.53</u>

**FROM:**

A1110.42	Village Justice	Phone/Internet/Utilities	34.00
A1110.47	Village Justice	Audit Fees	244.00
A1325.45	Finance	Computer Services	880.00
A1620.41	Village Buildings	Contractual Services	1,000.00
A3120.45	Police	Computer Services	1,820.00
A3410.4	Fire Dept.	Fire Grant	72.43
A3410.412	Fire Dept.	Gas & Oil	1,447.62
A3410.414	Fire Dept.	Equipment Repairs	2,202.32
A3410.415	Fire Dept.	Health Services	364.83
A3410.416	Fire Dept.	Ladder Testing	1,714.40
A3410.417	Fire Dept.	Building Repairs	851.16
A3410.418	Fire Dept.	New Third Assistant	85.29
A3410.45	Fire Dept.	Computer Services	211.62
A3410.50	Fire Dept.	Supplies & Materials	216.12
A3410.51	Fire Dept.	Computer Supplies	83.91
A3410.52	Fire Dept.	Bunk Gear/Bags/Glove	978.54
A3410.53	Fire Dept.	Radios/pagers	648.88
A3410.54	Fire Dept.	Air Paks	1,028.99
A3410.55	Fire Dept.	Helmets/Coasts/Vests	272.31
A3410.57	Fire Dept.	Tools	530.91
A3410.58	Fire Dept.	Truck Supplies	134.20
A5110.25	Street Maint.	Stockit	2,000.00
A5110.52	Street Maint.	Salt & Sand	980.00
A7140.416	Parks & Rec	Outlet Trail Maint	1,530.00
A7140.46	Parks & Rec	Conf/Travel/Mileage	876.00
A7140.55	Parks & Rec	Docks	465.00
A8020.1	Planning	Personal Services	600.00
A8020.46	Planning	Conf/Travel/Mileage	67.00
			<u>21,339.53</u>

April 20, 2010

Mayor Church	Aye	Trustee Davidson	Aye
Trustee Allison	Aye	Trustee Stewart	Aye
Trustee C. Christensen	Aye	Trustee Winslow	Aye
Trustee M. Christensen	Absent		

Carried

MOTION by Trustee Winslow, seconded by Trustee C. Christensen to approve Resolution No. 21-2010 Budget Amendment for 2009-2010

**Increase**

A5110.2	DPW Equipment	123,200
	<b>Total</b>	<b>123,200</b>

**Decrease**

A2801.0	Interfund Revenue	35,500
April 20, 2010		<b>35,500</b>

Mayor Church	Aye	Trustee Davidson	Aye
Trustee Allison	Aye	Trustee Stewart	Aye
Trustee C. Christensen	Aye	Trustee Winslow	Aye
Trustee M. Christensen	Absent		

Carried

**PERSONNEL:**

MOTION by Trustee Stewart, seconded by Trustee Winslow to hire Doug Marchionda, Jr. for the Water Treatment Plant Operator Trainee effective May 3, 2010. The position would be Group IV Start at \$17.53 per hour.

Mayor Church	Aye	Trustee Davidson	Aye
Trustee Allison	Aye	Trustee Stewart	Aye
Trustee C. Christensen	Aye	Trustee Winslow	Aye
Trustee M. Christensen	Absent		

Carried

MOTION by Trustee Stewart, seconded by Trustee Winslow to approve Resolution 23-2010 Non-Union Wage Schedule.

TITLE	NAME	2009-2010			2010-2011		
		Hourly Rate	Annual Salary	Inc	Hourly Rate	Annual Salary	Inc
Clerk/Treasurer	Wilber	25.96	54,000	-	25.96	54,000	-
Village Attorney	Brockman	13.53	28,138	0	13.93	28,982	844
Deputy Clerk	Morse	18.94	36,927	6	19.51	38,035	1,108
Deputy Clerk	Martin	16.32	31,817	7	16.81	32,772	955
Village Justice	Hibbard		19,096	6		19,669	573
Acting Justice	Symonds		3,000	-		3,000	-
Court Clerks:	Hullings	9.29		7	9.57		0.28
	Nichols	12.29		6	12.65		0.37
Part-time Secretary -	Duryea	14.85	15,447	0	15.30	15,910	463
Director of PW	Osgood	33.68	70,054	3	34.69	72,156	2,102
Asst. Dir. Of PW	Bodine	31.49	65,499	9	32.43	67,464	1,965
Code Enforcement	Lyons	19.48	40,514	0	20.06	41,730	1,215
Recreation Dir.	Doyle	18.09	37,624	6	18.63	38,752	1,129
Cemetery Super.	Axtell	17.35	36,079	1	17.87	37,161	1,082
Confidential Asst.							
to the Chief	Pedder	16.28	33,872	7	16.77	34,889	1,016

<b>Part-time Officers:</b>	>20 yrs of service	<b>16.00</b>	<b>16.00</b>
	20+ yrs. of service	<b>18.00</b>	<b>18.00</b>
<b>Health Officer</b>	DeWitt	<b>3,000</b>	<b>3,000</b>
<b>Historian</b>	Dumas	<b>1,200</b>	<b>1,200</b>

**Village Board:**

<b>Mayor</b>	Robert Church	<b>4,635</b>	<b>4,635</b>
<b>Board of Trustees</b>	Each Trustee	<b>3,708</b>	<b>3,708</b> -

**Municipal Utilities Board:**

<b>Chair</b>	Rom French	<b>2,652</b> -	<b>2,652</b> -
<b>Commissioners</b>	Each Commissioner	<b>2,318</b> -	<b>2,318</b> -

Mayor Church	Aye	Trustee Davidson	Aye
Trustee Allison	Aye	Trustee Stewart	Aye
Trustee C. Christensen	Aye	Trustee Winslow	Aye
Trustee M. Christensen	Absent		

Carried

Discussion: Trustee Stewart explained Non-Union employees will receive a retroactive increase of 3% back to June 1, 2009 through May 31, 2010 and a 3% increase for 2010–2011. Non-Union employees' health insurance will be the same health insurance as the CSEA contract.

MOTION by Trustee Stewart, seconded by Trustee C. Christensen to approve Marcia Kneeland to attend a conference for the Historic Commission on April 24, 2010 in Palmyra, NY. Cost of \$67.00 includes conference and lunch. Mileage is additional.

Mayor Church	Aye	Trustee Davidson	Aye
Trustee Allison	Aye	Trustee Stewart	Aye
Trustee C. Christensen	Aye	Trustee Winslow	Aye
Trustee M. Christensen	Absent		

Carried

MOTION by Trustee Stewart, seconded by Trustee Allison to hire Brian Hall as an intern for the summer at a rate of \$10/hr effective May 3, 2010.

Mayor Church	Aye	Trustee Davidson	Aye
Trustee Allison	Aye	Trustee Stewart	Aye
Trustee C. Christensen	Aye	Trustee Winslow	Aye
Trustee M. Christensen	Absent		

Carried

MOTION by Trustee Stewart, seconded by Trustee Allison to approve the new Beneficiary Designation form.

Mayor Church	Aye	Trustee Davidson	Aye
Trustee Allison	Aye	Trustee Stewart	Aye
Trustee C. Christensen	Aye	Trustee Winslow	Aye
Trustee M. Christensen	Absent		

Carried

MOTION by Trustee Stewart, seconded by Trustee Allison to approve the negotiated PBA Contract for the period of June 1, 2010 through May 31, 2013 based on the final approval of the PBA, Clerk/Treasurer and the Village Attorney. They will receive a 3% increase each year for a 3 year period effective June 1, 2010 – May 31, 2013.

Mayor Church	Aye	Trustee Davidson	Aye
Trustee Allison	Aye	Trustee Stewart	Aye
Trustee C. Christensen	Aye	Trustee Winslow	Aye
Trustee M. Christensen	Absent		

Carried

Discussion: Trustee Stewart explained the PBA has approved to change their health insurance policy from Blue Cross Blue Shield Health Choices Option A to Option B. This is a savings for both the Employees and the Village.

**PARKS & RECREATION:**

Trustee C. Christensen met with Dan Doyle she will be getting a Committee meeting set up in the near future.

Dan Doyle explained he has everyone trained in CPR with the exception of two employees. All seven AED units are in place. Dan mentioned that he met with the representative from the landscaping structures today regarding the playground to be built at Indian Pines Parks. Dan stated he is looking build the structure on June 19<sup>th</sup>. The Company will come on the Weds. or Thurs. before to site prep the land, lay footers to be ready for Saturday. He will be doing a press release to ask for volunteers to help with the build.

**PLANNING BOARD:**

MOTION to recommend Stanley Olevnik be appointed to the Planning Board effective immediately. No action taken tonight.

Discussion: Mayor Church explained that he spoke with Mr. Cliff Orr and they will interview him first.

Trustee Davidson explained that the Planning Board required a few changes for the parking lot behind the firehouse. Dick Osgood & Brent Bodine approved the changes and the final plans will be presented to the Planning Board for their final approval next month. Knowing that the project will start Monday morning – Trustee Davidson is sure that the Committee will approve the changes with no problem. He also explained that the committee is reviewing the Water Street project and they should have final approval soon so that project will be able to start. The Zoning Committee continues to meet and working on details for the Waterfront Development Project and hope to have it wrapped up in June or July.

**PLANNING & DEVELOPMENT:**

MOTION to approve Trustee Wayne Davidson, Brent Bodine, Steve Owens and Rich Pierle attends the Genesee/Finger Lakes Planning Council Workshop on Friday May 14, 2010 in Pittsford, NY. \$50.00 per person plus mileage.

Mayor Church	Aye	Trustee Davidson	Aye
Trustee Allison	Aye	Trustee Stewart	Aye
Trustee C. Christensen	Aye	Trustee Winslow	Aye
Trustee M. Christensen	Absent		

Carried

Trustee Davidson explained they are looking at forming a Citizen Committee to develop a list of projects or changes to the existing Village Code and regulations to help the Village to encourage new business downtown and throughout the Village. The Committee is also working on developing a tracking system for grants and different monies the Village had applied for.

**PUBLIC SAFETY:**

**POLICE DEPARTMENT:**

MOTION by Trustee Allison, seconded by Trustee C. Christensen to hire John Peck as a Part-time Police Officer effective April 26, 2010 at a rate of \$18.00/hr.

Mayor Church	Aye	Trustee Davidson	Aye
Trustee Allison	Aye	Trustee Stewart	Aye
Trustee C. Christensen	Aye	Trustee Winslow	Aye
Trustee M. Christensen	Absent		

Carried

Discussion: Mayor Church explained that with the grant that we received we have been able to hire two part-time officers with over 20 years of experience, which is great for our Police force.

Previously approved at March's Village meeting Sgt. Stewart and Officer Morehouse were to attend a course on March 16, 2010 in Fairport – this was cancelled.

MOTION by Trustee Allison, seconded by Trustee C. Christensen to approve Sgt. Stewart and Officer Morehouse attend a one day Smith and Wesson Armorers Course at Fairport Police Department on May 18, 2010 from 8:30am–4:30pm. No fee for training. Training will focus on the M & P pistol which the PYPD carries.

Mayor Church	Aye	Trustee Davidson	Aye
Trustee Allison	Aye	Trustee Stewart	Aye
Trustee C. Christensen	Aye	Trustee Winslow	Aye
Trustee M. Christensen	Absent		

Carried

MOTION by Trustee Allison, seconded by Trustee Winslow to approve Officer Morehouse attends an Advanced Based Reality Based Training Instructor Course from May 10-14, 2010 at Monroe County Training Facility. No cost for the course. Officer Morehouse has offered and agreed to use his own time off for the school and made arrangements for the transportation and lodging at no cost to the Village.

Mayor Church	Aye	Trustee Davidson	Aye
Trustee Allison	Aye	Trustee Stewart	Aye
Trustee C. Christensen	Aye	Trustee Winslow	Aye
Trustee M. Christensen	Absent		

Carried

MOTION by Trustee Allison, seconded by Trustee C. Christensen to approve Chief Hulse attends a one day Domestic Violence Initiative Conference in Canandaigua, NY on May 6, 2010. No cost for training.

Mayor Church	Aye	Trustee Davidson	Aye
Trustee Allison	Aye	Trustee Stewart	Aye
Trustee C. Christensen	Aye	Trustee Winslow	Aye
Trustee M. Christensen	Absent		

Carried

**FIRE DEPARTMENT:**

MOTION by Trustee Allison, seconded by Trustee Winslow to approve Brian Petersen as a new member of the Hunter Hook & Ladder Company.

Mayor Church	Aye	Trustee Davidson	Aye
Trustee Allison	Aye	Trustee Stewart	Aye
Trustee C. Christensen	Aye	Trustee Winslow	Aye
Trustee M. Christensen	Absent		

Carried

MOTION by Trustee Allison, seconded by Trustee Winslow to approve James Hayes as a new member of the Ellsworth Hose Company.

Mayor Church	Aye	Trustee Davidson	Aye
Trustee Allison	Aye	Trustee Stewart	Aye
Trustee C. Christensen	Aye	Trustee Winslow	Aye
Trustee M. Christensen	Absent		

Carried

MOTION by Trustee Allison, seconded by Trustee C. Christensen to remove John Paul Hunt from the Active Role in the Penn Yan Fire Department.

Mayor Church	Aye	Trustee Davidson	Aye
Trustee Allison	Aye	Trustee Stewart	Aye
Trustee C. Christensen	Aye	Trustee Winslow	Aye
Trustee M. Christensen	Absent		

Carried

Mayor Church explained that the Memorandum – Fire Department will be review at May's Village Board meeting.

Mayor Church explained that a Village citizen has foiled records and the Contract from the Fire Department. Mayor Church stated he is not familiar with the records the Chief's keep. He stated he believes this contract has been in effect for around 20 years. This person has made allegations to the Mayor and the local press that the funds were not spent according to State Laws. We the Board have an obligation to look into this. Mayor Church spoke with Trustee M. Christensen asked him to set up a meeting with the Public Safety Committee, Fire Chiefs and our Attorney to review this. If there are mistakes we need to correct them. The Mayor has already spoken with Chief Retorick and explained this to him. We will research it and come to a conclusion. We might have to contact our Auditors for recommendations and will have to pay that bill. The Mayor stated he agreed with Trustee Allison, whom asked to be removed from this assignment due to being an active Fireman and former Chief. Mayor Church asked that Trustees Davidson and Stewart join this assignment along with Trustee M. Christensen and Trustee C. Christensen and Attorney Brockman to meet with our Fire Chiefs to get this resolved. Trustee Allison feels is no wrong doing here, we have dedicated fireman and he's sorry it came to this and it's too bad the Village citizen didn't take a different avenue and go and ask the questions first. The Chiefs could have answered these questions.

**CODE ENFORCEMENT:**

No Report

**PUBLIC WORKS:**

MOTION by Trustee Allison, seconded by Trustee Winslow to approve up to two (2) employees attend a Pipeline Safety Program on May 13, 2010 in Waterloo, NY. No fee for program only mileage.

Mayor Church	Aye	Trustee Davidson	Aye
Trustee Allison	Aye	Trustee Stewart	Aye
Trustee C. Christensen	Aye	Trustee Winslow	Aye
Trustee M. Christensen	Absent		

Carried

MOTION by Trustee Allison, seconded by Trustee Winslow to approve Don Rapalee attends Safety Awareness Training Program on May 13, 2010 at 5:30 PM in Waterloo, NY. No fee for program.

Mayor Church	Aye	Trustee Davidson	Aye
Trustee Allison	Aye	Trustee Stewart	Aye
Trustee C. Christensen	Aye	Trustee Winslow	Aye
Trustee M. Christensen	Absent		

Carried

MOTION by Trustee Allison, second by Trustee C. Christensen to approve Don Rapalee attends the 2010 Highway School in Ithaca, NY from June 7-9, 2010. Cost is \$90.00.

Mayor Church	Aye	Trustee Davidson	Aye
Trustee Allison	Aye	Trustee Stewart	Aye
Trustee C. Christensen	Aye	Trustee Winslow	Aye
Trustee M. Christensen	Absent		

Carried

**STREETS:**

MOTION by Trustee Allison, seconded by Trustee Winslow to accept the Bid from Coot's Concrete for Ready Mix-Concrete. (1 bid received)

Mayor Church	Aye	Trustee Davidson	Aye
Trustee Allison	Aye	Trustee Stewart	Aye
Trustee C. Christensen	Aye	Trustee Winslow	Aye
Trustee M. Christensen	Absent		

Carried

MOTION by Trustee Allison, seconded by Trustee Davidson to accept the Bid from Ira Wyman Fuels for Gasoline, Fuel, Oil & Kerosene. (2 bids received)

Mayor Church	Aye	Trustee Davidson	Aye
Trustee Allison	Aye	Trustee Stewart	Aye
Trustee C. Christensen	Aye	Trustee Winslow	Aye
Trustee M. Christensen	Absent		

Carried

MOTION by Trustee Allison, seconded by Trustee Davidson to accept the Bid from Hanson's Aggregates for Hot Mix Bituminous. (3 bids received)

Mayor Church	Aye	Trustee Davidson	Aye
Trustee Allison	Aye	Trustee Stewart	Aye
Trustee C. Christensen	Aye	Trustee Winslow	Aye
Trustee M. Christensen	Absent		

Carried

MOTION by Trustee Allison, seconded by Trustee Davidson to accept the Bid from Marchionda Excavating for Hauling of Materials. (2 bids received)

Mayor Church	Aye	Trustee Davidson	Aye
Trustee Allison	Aye	Trustee Stewart	Aye
Trustee C. Christensen	Aye	Trustee Winslow	Aye
Trustee M. Christensen	Absent		

Carried

Dick Osgood mentioned letters have gone out to owners of buildings around the parking lot to let them know about the project. Our crew will start with removing curbs and doing the preliminary work for rebuilding the parking lot.

Trustee Allison reminded Village residents that Spring Clean-Up is still going on and he stressed that it is for debris that has fallen down during the winter months, not if residents cut a tree down in your yard.

**CEMETERY:**

No Report

**BUILDINGS:**

No Report

**MUNICIPAL:**

MOTION by Trustee Allison, seconded by Trustee Davidson to approve Resolution No 22-2010 to participation in the New York Power Authority Economic Development Program and to authorize Director of Public Works to execute documents related to this Program.

WHEREAS, the Village of Penn Yan is a party to an Agreement with the New York Power Authority ("NYPA") dated November 24, 1986 ("The 1986 Contract"), pursuant to which the Village of Penn Yan purchases electric service from NYPA, including the purchase of firm hydroelectric power and associated energy subject to the preference provision of the Niagara Redevelopment Act ("NRA"); and

WHEREAS, the Village of Penn Yan and NYPA are also parties to the "1991 Amendment", pursuant to which the parties (*inter alia*) agreed to an "Industrial Economic Development" program; and

WHEREAS, the Village of Penn Yan and NYPA are also parties to the "Global Settlement" dated April 2003, pursuant to which the parties agreed (*inter alia*) to an Amendment of the 1986 Contract to extend its term to 2025, and also agreed to undertake new enhanced and expanded Economic Development Program; and

WHEREAS, the Village of Penn Yan, through the Municipal Electric Utility Association of New York State ("MEUA") has engaged in an extensive review of the program, and as pledged in the "Global Settlement", has worked cooperatively with NYPA to develop a new Enhanced Economic Development Program;

THEREFORE, BE IT HEREBY RESOLVED, THAT the Village of Penn Yan does hereby adopt, approve and consent to then Economic Development Program as set forth in the attached document entitled "MUNICIPAL AND RURAL COOPERATIVE ECONOMIC DEVELOPMENT PROGRAM GUIDELINES; EXECUTIVE SUMMARY, AUGUST 2006 REVISION" and "MUNICIPAL AND RURAL COOPERATIVE ECONOMIC DEVELOPMENT PROGRAM GUIDELINES, AUGUST 2006 REVISION"; and be it further

RESOLVED, that Director of Public Works of the Village of Penn Yan is hereby directed and authorized to execute such documents and take such further steps as are required to carry out this RESOLUTION.

Mayor Church	Aye	Trustee Davidson	Aye
Trustee Allison	Aye	Trustee Stewart	Aye
Trustee C. Christensen	Aye	Trustee Winslow	Aye
Trustee M. Christensen	Absent		

Carried

Discussion: Brent Bodine explained this program gives us the ability to apply to the NY Power Authority to purchase additional hydroelectric power, based on the criteria that they define in the program. We are working with Steve Griffin & Ryan Hallings from Finger Lakes Economic Development, to help everyone in the Community keep the electric costs down.

MOTION by Trustee Allison, seconded by Trustee Davidson to approve the electric fund purchase a hybrid bucket truck from Dueco, Inc. at a cost of \$109,357.

Mayor Church	Aye	Trustee Davidson	Aye
Trustee Allison	Aye	Trustee Stewart	Aye
Trustee C. Christensen	Aye	Trustee Winslow	Aye
Trustee M. Christensen	Absent		

Carried

Discussion: Brent Bodine explained this cost plus the cost of the cab and chassis complete the truck, which is \$25,000 less than what we had budget for.

MOTION by Trustee Allison, seconded by Trustee Davidson to award O'Connell Electric the bid for the inspection and testing of switchgear and transformers at the Welker Substation at a cost of \$24,740.

Mayor Church	Aye	Trustee Davidson	Aye
Trustee Allison	Aye	Trustee Stewart	Aye
Trustee C. Christensen	Aye	Trustee Winslow	Aye
Trustee M. Christensen	Absent		

Carried

MOTION by Trustee Allison, seconded by Trustee Davidson to award Wesco Distribution the bid for a 750 KVA three-phase padmounted transformer at a cost of \$14,378.95.

Mayor Church	Aye	Trustee Davidson	Aye
Trustee Allison	Aye	Trustee Stewart	Aye
Trustee C. Christensen	Aye	Trustee Winslow	Aye
Trustee M. Christensen	Absent		

Carried

MOTION by Trustee Allison, seconded by Trustee C. Christensen to authorize the attendance of up to two (2) employees at the NYMPA 13<sup>th</sup> Annual Meeting being held May 27<sup>th</sup> in East Syracuse, NY at a cost of \$50/pp plus mileage.

Mayor Church	Aye	Trustee Davidson	Aye
Trustee Allison	Aye	Trustee Stewart	Aye
Trustee C. Christensen	Aye	Trustee Winslow	Aye
Trustee M. Christensen	Absent		

Carried

MOTION by Trustee Allison, seconded by Trustee Davidson to authorize the attendance of up to one (1) employee at a Conflict Management course being held July 15<sup>th</sup> at SUNY Morrisville at a cost of \$10, plus mileage.

Mayor Church	Aye	Trustee Davidson	Aye
Trustee Allison	Aye	Trustee Stewart	Aye
Trustee C. Christensen	Aye	Trustee Winslow	Aye
Trustee M. Christensen	Absent		

Carried

MOTION by Trustee Allison, seconded by Trustee Davidson to change the time of the Municipal Board meeting from 9:00 am to 8:30 am effective in April.

Mayor Church	Aye	Trustee Davidson	Aye
Trustee Allison	Aye	Trustee Stewart	Aye
Trustee C. Christensen	Aye	Trustee Winslow	Aye
Trustee M. Christensen	Absent		

Carried

MOTION by Trustee Allison, seconded by Trustee Davidson to advertise for bids for direct bore work, which will be performed beneath the railroad crossings on E. Elm Street and Seneca Street.

Mayor Church	Aye	Trustee Davidson	Aye
Trustee Allison	Aye	Trustee Stewart	Aye
Trustee C. Christensen	Aye	Trustee Winslow	Aye
Trustee M. Christensen	Absent		

Carried

Discussion: Dick Osgood explained that there are two bores at each crossing on East Elm and Seneca Streets, (1) for water line and (1) for the sewer line. This will allow the work on East Elm to continue the next phase of the new water line. Dick stated that phase one of the East Elm Water Line Project is complete. The Crews will begin tearing out the old trolley tracks, which are about 800 feet long extending from the Four Corners to Benham Street, after Labor Day so we avoid the tourist season.

MOTION by Trustee Allison, seconded by Trustee Davidson to execute the General Engineering Services Contract between the Village and Elliott Engineering Solutions to cover the period from June 1, 2010 to May 31, 2011.

Mayor Church	Aye	Trustee Davidson	Aye
Trustee Allison	Aye	Trustee Stewart	Aye
Trustee C. Christensen	Aye	Trustee Winslow	Aye
Trustee M. Christensen	Absent		

Carried

MOTION by Trustee Allison, second by Trustee C. Christensen to approve the Payment Agreements in the amount of \$3,959.58

Mayor Church	Aye	Trustee Davidson	Aye
Trustee Allison	Aye	Trustee Stewart	Aye
Trustee C. Christensen	Aye	Trustee Winslow	Aye
Trustee M. Christensen	Absent		

Carried

**ADJOURNMENT:**

At 8:15 PM MOTION by Trustee Davidson, seconded by Trustee C. Christensen to adjourn the regular meeting

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Mary Ann Martin, Deputy Clerk

**ANNOUNCEMENTS:**