

MINUTES of the *Organizational Meeting* of the Village Board of Trustees held on Tuesday evening April 4, 2011 at 5:00 PM in the Village Hall, Room 202

PRESENT: Mayor Church.; Trustees W. Allison; C. Christensen; W. Davidson; R. Stewart; Chief M. Hulse; Director of Public Works B. Bodine; Assistant Director of Public Works B. Jensen; Parks Director D. Doyle

Absent: Trustees M. Christensen; B. Winslow, Jr; Atty. Ed Brockman; Clerk/Treasurer S. Wilber; CEO B. Lyon; Fire Chief R. Retorick

News Media: Gwen Chamberlain, Chronicle Express

Public: None

Mayor Church called the *Organizational Meeting* to order at 5:03pm.

Mayor Church conducted the *Oath of Office ceremony* for the re-elected Trustee D. Christine Christensen.

MOTION by Trustee Davidson, seconded by Trustee C. Christensen to set the time of the regular meeting of the Village Board of Trustees for the official year 2011 -2012 at 6:00pm on the third Tuesday of each month in the Village Hall, 111 Elm Street, Room 202.

Mayor Church	Aye	Trustee Davidson	Aye	
Trustee Allison	Absent	Trustee Stewart	Aye	
Trustee C. Christensen	Aye	Trustee Winslow	Absent	
Trustee M. Christensen	Absent			Carried

MOTION by Trustee C. Christensen, seconded by Trustee Davidson to set the date and time for the 2012 Organizational Meeting on Monday, April 2, 2012 at 5:00PM.

Mayor Church	Aye	Trustee Davidson	Aye	
Trustee Allison	Absent	Trustee Stewart	Aye	
Trustee C. Christensen	Aye	Trustee Winslow	Absent	
Trustee M. Christensen	Absent			Carried

MOTION by Trustee Davidson, seconded by Trustee C. Christensen to designate the Community Bank NA, Five Star Bank, Lyons Bank and J.P. Morgan Chase as depository banks for the Village funds.

Mayor Church	Aye	Trustee Davidson	Aye	
Trustee Allison	Absent	Trustee Stewart	Aye	
Trustee C. Christensen	Aye	Trustee Winslow	Absent	
Trustee M. Christensen	Absent			Carried

MOTION by Trustee C. Christensen, seconded by Trustee Davidson to designate the Chronicle Express, Dundee Observer and the Finger Lakes Times for the publication of notices relating to local laws and other proceedings and actions of the Board of Trustees required by law to be advertised.

Mayor Church	Aye	Trustee Davidson	Aye	
Trustee Allison	Absent	Trustee Stewart	Aye	
Trustee C. Christensen	Aye	Trustee Winslow	Absent	
Trustee M. Christensen	Absent			Carried

AT 5:05PM Trustee Allison joined the meeting.

MOTION by Trustee Davidson, seconded by Trustee C. Christensen to authorize mileage allowance based on the Federal allowance for 2011-2012.

Mayor Church	Aye	Trustee Davidson	Aye	
Trustee Allison	Aye	Trustee Stewart	Aye	
Trustee C. Christensen	Aye	Trustee Winslow	Absent	
Trustee M. Christensen	Absent			Carried

MOTION by Trustee Stewart, seconded by Trustee Davidson to approve the re-appointment of John M. Symonds as Acting Village Justice to sit in the absence of Justice Hibbard for a 1-year term.

Mayor Church	Aye	Trustee Davidson	Aye
Trustee Allison	Aye	Trustee Stewart	Aye
Trustee C. Christensen	Aye	Trustee Winslow	Absent
Trustee M. Christensen	Absent		

Carried

MOTION by Trustee Davidson, seconded by Trustee C. Christensen to approve the re-appointment of Frances Dumas as Village Historian for a 1-year term.

Mayor Church	Aye	Trustee Davidson	Aye
Trustee Allison	Aye	Trustee Stewart	Aye
Trustee C. Christensen	Aye	Trustee Winslow	Absent
Trustee M. Christensen	Absent		

Carried

MOTION by Trustee Stewart, seconded by Trustee Davidson to approve the re-appointment of Eric Ferguson as Chair of the Historic Preservation District Commission for a 1-year term.

Mayor Church	Aye	Trustee Davidson	Aye
Trustee Allison	Aye	Trustee Stewart	Aye
Trustee C. Christensen	Aye	Trustee Winslow	Absent
Trustee M. Christensen	Absent		

Carried

MOTION by Trustee C. Christensen, seconded by Trustee Allison to approve the re-appointment of Barb Elias as a member of the Historic Committee for a 3- year term.

Mayor Church	Aye	Trustee Davidson	Aye
Trustee Allison	Aye	Trustee Stewart	Aye
Trustee C. Christensen	Aye	Trustee Winslow	Absent
Trustee M. Christensen	Absent		

Carried

MOTION by Trustee Davidson, seconded by Trustee Stewart to approve the appointment Dennis Karalow as a member to the Historic Committee as an Alternate Member (1year term)

Mayor Church	Aye	Trustee Davidson	Aye
Trustee Allison	Aye	Trustee Stewart	Aye
Trustee C. Christensen	Aye	Trustee Winslow	Absent
Trustee M. Christensen	Absent		

Carried

MOTION by Trustee Davidson, seconded by Trustee C. Christensen to re-appointed Rich Stewart as “liaison” to the Historic Preservation Commission for a 1-year term.

Mayor Church	Aye	Trustee Davidson	Aye
Trustee Allison	Aye	Trustee Stewart	Aye
Trustee C. Christensen	Aye	Trustee Winslow	Absent
Trustee M. Christensen	Absent		

Carried

MOTION by Trustee Allison, seconded by Trustee Davidson to approve the re-appointment of Romulus J. French as Chair and Bruce LeClaire as Vice Chair, to the Municipal Utilities Board Commissioners for a 1-year term.

Mayor Church	Aye	Trustee Davidson	Aye
Trustee Allison	Aye	Trustee Stewart	Aye
Trustee C. Christensen	Aye	Trustee Winslow	Absent
Trustee M. Christensen	Absent		

Carried

MOTION by Trustee C. Christensen, second by Trustee Davidson to re-appointed William Allison as “liaison” to the Municipal Utilities Board (1 year term).

Mayor Church	Aye	Trustee Davidson	Aye
Trustee Allison	Aye	Trustee Stewart	Aye
Trustee C. Christensen	Aye	Trustee Winslow	Absent
Trustee M. Christensen	Absent		

Carried

MOTION by Trustee Allison, seconded by Trustee Stewart to approve the re-appointment of Clifford Orr as Chair to the Penn Yan Planning Board for a 1-year term.

Mayor Church	Aye	Trustee Davidson	Aye
Trustee Allison	Aye	Trustee Stewart	Aye
Trustee C. Christensen	Aye	Trustee Winslow	Absent
Trustee M. Christensen	Absent		

Carried

MOTION by Trustee C. Christensen, seconded by Trustee Davidson to approve the appointment of Lawrence Strickland as Vice Chair to the Planning Board for a 1-year term.

Mayor Church	Aye	Trustee Davidson	Aye
Trustee Allison	Aye	Trustee Stewart	Aye
Trustee C. Christensen	Aye	Trustee Winslow	Absent
Trustee M. Christensen	Absent		

Carried

MOTION by Trustee Stewart, seconded by Trustee C. Christensen to re-appoint Wayne Davidson as “liaison” to the Penn Yan Planning Board for a 1 year term.

Mayor Church	Aye	Trustee Davidson	Aye
Trustee Allison	Aye	Trustee Stewart	Aye
Trustee C. Christensen	Aye	Trustee Winslow	Absent
Trustee M. Christensen	Absent		

Carried

MOTION by Trustee Allison, seconded by Trustee Davidson to approve re-appointment of Steven Owens as Chair to the Penn Yan Zoning Board of Appeals for a 1-year term.

Mayor Church	Aye	Trustee Davidson	Aye
Trustee Allison	Aye	Trustee Stewart	Aye
Trustee C. Christensen	Aye	Trustee Winslow	Absent
Trustee M. Christensen	Absent		

Carried

MOTION by Trustee Allison, seconded by Trustee C. Christensen to re-appoint Wayne Davidson as “liaison” to the Penn Yan Zoning Board of Appeals for a 1 year term.

Mayor Church	Aye	Trustee Davidson	Aye
Trustee Allison	Aye	Trustee Stewart	Aye
Trustee C. Christensen	Aye	Trustee Winslow	Absent
Trustee M. Christensen	Absent		

Carried

MOTION by Trustee Davidson, seconded by Trustee C. Christensen to re-appoint Bruce Lyon as Fair-Housing Officer for a 1-year term.

Mayor Church	Aye	Trustee Davidson	Aye
Trustee Allison	Aye	Trustee Stewart	Aye
Trustee C. Christensen	Aye	Trustee Winslow	Absent
Trustee M. Christensen	Absent		

Carried

Mayor Church re-appointed Trustee William J. Allison as Deputy Mayor for a 1 year- term.

MOTION by Trustee Allison, seconded by Trustee Stewart to approve the re-appointment of Edward J. Brockman as Village Attorney for a 1-year term.

Mayor Church	Aye	Trustee Davidson	Aye
Trustee Allison	Aye	Trustee Stewart	Aye
Trustee C. Christensen	Aye	Trustee Winslow	Absent
Trustee M. Christensen	Absent		

Carried

MOTION by Trustee C. Christensen, seconded by Trustee Allison to re-appointed Bart Winslow as the Village Equal Opportunity Coordinator for a 1-year term.

Mayor Church	Aye	Trustee Davidson	Aye
Trustee Allison	Aye	Trustee Stewart	Aye
Trustee C. Christensen	Aye	Trustee Winslow	Absent

Trustee M. Christensen Absent Carried
 MOTION by Trustee Allison, seconded by Trustee Davidson to approve the appointment of Rich Stewart as the Village's alternate member to the Keuka Lake Watershed Committee and the Keuka Lake Outlet Compact for a 1-year term.

Mayor Church	Aye	Trustee Davidson	Aye
Trustee Allison	Aye	Trustee Stewart	Aye
Trustee C. Christensen	Aye	Trustee Winslow	Absent
Trustee M. Christensen	Absent		

Carried

MOTION by Trustee C. Christensen seconded by Trustee Davidson to approve the appointment of Michael Christensen as the Village's American Disabilities Act Officer for a 1-year term.

Mayor Church	Aye	Trustee Davidson	Aye
Trustee Allison	Aye	Trustee Stewart	Aye
Trustee C. Christensen	Aye	Trustee Winslow	Absent
Trustee M. Christensen	Absent		

Carried

MOTION by Trustee Davidson, seconded by Trustee C. Christensen to approve the appointment of Rich Stewart as the Village representative to the Yates County Youth Board for a 1-year term.

Mayor Church	Aye	Trustee Davidson	Aye
Trustee Allison	Aye	Trustee Stewart	Aye
Trustee C. Christensen	Aye	Trustee Winslow	Absent
Trustee M. Christensen	Absent		

Carried

MOTION by Trustee Allison, seconded by Trustee Davidson to approve the re-appointment of Romulus J. French as Chair to the Labor/Management and Joint Safety Committee to a 1-year term.

Mayor Church	Aye	Trustee Davidson	Aye
Trustee Allison	Aye	Trustee Stewart	Aye
Trustee C. Christensen	Aye	Trustee Winslow	Absent
Trustee M. Christensen	Absent		

Carried

The Mayor appointed the following Members and Chairs to the Trustees' Standing Committees of the Village Board (No Board Vote):

Finance & Administration

Chris Christensen, Chair
 Richard Stewart
 Bart Winslow

Personnel

Bart Winslow, Chair
 Michael Christensen
 Wayne Davidson

Park & Recreation

Richard Stewart, Chair
 Michael Christensen
 Willie Allison

Planning & Development

Wayne Davidson, Chair
 Rich Stewart
 Chris Christensen

Public Safety

Michael Christensen, Chair
 William Allison
 Chris Christensen

Public Works

William Allison, Chair
 Wayne Davidson
 Bart Winslow

Other Village Business:

MOTION by Trustee Allison, seconded by Trustee Davidson to approve Yates County Chamber of Commerce to host a clean-up day for the Outlet Trail on Sunday April 10, 2011. Volunteers will start cleaning at the ball fields down to the Main Street Bridge. They are asking if the DPW Crews can pick up the bagged debris that will be left at the Boat Launch.

Mayor Church	Aye	Trustee Davidson	Aye
Trustee Allison	Aye	Trustee Stewart	Aye
Trustee C. Christensen	Aye	Trustee Winslow	Absent
Trustee M. Christensen	Absent		

Carried

MOTION by Trustee C. Christensen, seconded by Trustee Davidson to approve the Memorial Day Parade for Monday May 30th at 10:00 am in the Village. VFW Post 745 is coordinating the Parade this year. Parade route starts at the corner of Lake and East Main and travels down Main Street to the Yates County Courthouse.

Mayor Church	Aye	Trustee Davidson	Aye	
Trustee Allison	Aye	Trustee Stewart	Aye	
Trustee C. Christensen	Aye	Trustee Winslow	Absent	
Trustee M. Christensen	Absent			Carried

MOTION by Trustee Davidson, seconded by Trustee Allison to approve Resolution No 30-2011 Authorizing Sale At Public Auction and the Mayor To Execute and Deliver a Deed Conveying Title of the Premises Consisting of Approximately 0.190 Acre of Unimproved Land Northwesterly of Lake Street in the Village of Penn Yan

WHEREAS, the Village of Penn Yan presently owns premises consisting of approximately 0.190 acre of unimproved land northwesterly of Lake Street between Liberty Street and East Main Street in the Village of Penn Yan; and

WHEREAS, said premises were previously declared to be surplus property by Resolution duly adopted; and

WHEREAS, the Board of Trustees intends to act as “Lead Agency” on the sale of this premises, such sale appearing to have no significant effect upon the environment and may therefore be a “Type II” action.

NOW THEREFORE BE IT RESOLVED,

1. That the Board of Trustees of the Village of Penn Yan hereby establishes itself as Lead Agency pursuant to 6NYCRR § 617 for the purposes of the environmental review of this action.

2. The Board of Trustees of the Village of Penn Yan determines that no environmental impact will occur by the adoption of this local law, the adoption of such Local Law is a “Type II” Action under SEQRA and therefore no environmental review will be undertaken.

3. Said property shall be offered for sale at public auction with terms of sale as attached hereto and made a part hereof.

4. The Mayor is authorized and directed to execute a deed for the transfer of title of the premises of approximately 0.190 acre of unimproved land northwesterly of Lake Street between Liberty Street and East Main Street in the Village of Penn Yan, as well as any other document(s) required to effectuate said transfer of title and to deliver such executed deed to the buyer of said premises upon receipt of the agreed upon purchase price.

Mayor Church	Aye	Trustee Davidson	Aye	
Trustee Allison	Aye	Trustee Stewart	Aye	
Trustee C. Christensen	Aye	Trustee Winslow	Absent	
Trustee M. Christensen	Absent			Carried

MOTION by Trustee Davidson, seconded by Trustee C. Christensen to begin bids at \$20,000 for the sale of Village property on Lake Street.

Mayor Church	Aye	Trustee Davidson	Aye	
Trustee Allison	Aye	Trustee Stewart	Aye	
Trustee C. Christensen	Aye	Trustee Winslow	Absent	
Trustee M. Christensen	Absent			Carried

MOTION by Trustee Davidson, seconded by Trustee Stewart to approve Resolution No 31-2011 Procurement Policy

WHEREAS, General Municipal law (GML) §104-b requires every municipality to adopt internal policies and procedures governing all procurement of goods and services not subject to the bidding requirements of GML §103 or any other law; and

WHEREAS, the Board of Trustees of the Village of Penn Yan has reviewed the within proposed procurement policy; and

WHEREAS, it appears that there will be no environmental impacts as a result of the adoption hereof;

NOW THEREFORE, BE IT

RESOLVED, that the Board of Trustees of the Village of Penn Yan designates itself as “lead agency” for SEQRA purposes and declares the adoption hereof to be a Type II action and therefore no SEQRA review is required and does hereby adopt the following procurement policies and procedures as of the date of the adoption hereof:

PROCUREMENT POLICY OF THE VILLAGE OF PENN YAN

Every prospective purchase of goods or services shall be evaluated to determine the applicability of General Municipal Law § 103. Every Village officer, board, department head or other personnel with the requisite purchasing authority (hereinafter "purchaser") shall estimate the cumulative amount of the items of supply or equipment needed in a given fiscal year. The information gathered and conclusions reached shall be documented and kept with the file or other documentation supporting the purchase activity in the Office of the Director of Public Works, Police Chief, Fire Chief or Justice.

All purchase contracts (goods and equipment) which will exceed \$10,000 in the fiscal year or public works contracts (service, labor and construction) over \$35,000 shall be formally bid pursuant to General Municipal Law § 103. In determining the necessity for bidding, the total amount to be spent in a fiscal year for an item or commodity must be considered. Competitive bidding is required when it is known or can be reasonably anticipated that the aggregate amount to be spent on purchases of an item will exceed the bid limits over the course of a fiscal year.

Many times contracts involve both goods and services and it is difficult to determine which bid limit to apply. Each contract must be reviewed on a case by case basis and the municipal official (Clerk-Treasurer) must make a determination as to what type of contract is involved. Generally the rule is that if the contract involves substantial services or specialized skills, it will be considered a public works contract. If service or labor is only a minimal or incidental part of the contract, it is considered a purchase contract.

Advertising is mandatory for contracts that must be competitively bid. They must be published in the official newspaper and need only contain information as to the time and place for the public opening and reading of bids. It also should include language to allow the Village the right to refuse any and all bids. It may also include the amount and kind of equipment sought the place and time of when and where the plans of specifications may be obtained. The Village shall encourage businesses owned or managed by women or minorities to provide bids. Five days (including weekend and holidays) must elapse between the date of the advertisement and the date of the bid opening.

All estimated purchases contracts of:

- (1) Less than \$1,000 shall be left to the discretion of the purchaser.
- (2) Greater than or equal to \$1,000 but less than \$5,000 shall require a verbal request for the goods and verbal quotes from at least two vendors.
- (3) Greater than or equal to \$5,000 but less than \$10,000 shall require a verbal request for a proposal or verbal quotes from at least three vendors.

All estimated public works contracts of:

- (1) Greater than \$10,000 but less than \$20,000 shall require a verbal request for a proposal and written quotes from at least two contractors.
- (2) Greater than or equal to \$20,000 but less than \$35,000 shall require a written RFP or written proposals from at least three contractors.

Any written RFP shall describe the desired goods, quantity and the particulars of delivery. The purchaser shall compile a list of all vendors from whom quotes have been requested and shall attach thereto copies of all written quotes and make appropriate notations of all oral quotes.

The Village shall encourage businesses owned or managed by women or minorities to provide proposals or quotations.

All information gathered in complying with the procedures of this policy shall be preserved and filed with the Office of the Director of Public Works, Police Chief, Fire Chief or Justice.

The lowest responsible proposal, quote or bid shall be awarded the purchase or public works contract, unless the purchaser prepares a written justification providing reasons why it is in the best interest of the village and its taxpayers to make an award to other than the lowest bidder. If a bidder is not deemed

responsible, facts supporting that judgment shall also be documented and filed with the record supporting the procurement.

A good faith effort shall be made to obtain the required number of proposals or quotations. If the purchaser is unable to obtain the required number of proposals or quotations, the purchaser shall document the attempt made at obtaining the proposals. In no event shall the inability to obtain the proposals or quotes be a bar to the procurement.

Except when directed by the Village Board, no solicitation of written proposals or quotations shall be required under the following circumstances:

- (1) Emergencies
- (2) Second hand goods or surplus items from other governments
- (3) Purchases through the Office of General Services (OGS)
- (4) Purchases under County contract
- (5) Preferred Sources (agencies for the blind, severely disabled, contact OGS)
- (6) Goods made in correctional facilities
- (7) Professional services.
- (8) Sole Source situations

The unintentional failure to fully comply with the provisions of General Municipal Law Section 104-b shall not be grounds to void action taken or give rise to a cause of action against the Village of Penn Yan or any officer or employee thereof.

This policy shall be reviewed annually by the Village Board at its organizational meeting or as soon thereafter as is reasonably practicable. The Village Board may make necessary changes at any time to reflect any changes to General Municipal Law § 103.

Mayor Church	Aye	Trustee Davidson	Aye	
Trustee Allison	Aye	Trustee Stewart	Aye	
Trustee C. Christensen	Aye	Trustee Winslow	Absent	
Trustee M. Christensen	Absent			Carried

MOTION by Trustee Allison, seconded by Trustee Davidson to authorize Mayor Church to sign the MOU agreement between the PY Police Department and the Village of Penn Yan regarding Police Officers working in Schuyler County during the races at Watkins Glen, NY.

Mayor Church	Aye	Trustee Davidson	Aye	
Trustee Allison	Aye	Trustee Stewart	Aye	
Trustee C. Christensen	Aye	Trustee Winslow	Absent	
Trustee M. Christensen	Absent			Carried

MOTION by Trustee C. Christensen, seconded by Trustee Davidson to authorize Chief Hulse to sign the RIC contract with Onondaga County.

Mayor Church	Aye	Trustee Davidson	Aye	
Trustee Allison	Aye	Trustee Stewart	Aye	
Trustee C. Christensen	Aye	Trustee Winslow	Absent	
Trustee M. Christensen	Absent			Carried

MOTION by Trustee Davidson, seconded by Trustee Stewart to authorize Chief Hulse to sign the MOU agreement with the NYS Division of Criminal Justice Services and PY Police Department.

Mayor Church	Aye	Trustee Davidson	Aye	
Trustee Allison	Aye	Trustee Stewart	Aye	
Trustee C. Christensen	Aye	Trustee Winslow	Absent	
Trustee M. Christensen	Absent			Carried

MOTION by Trustee Allison, seconded by Trustee Davidson to accept the letter of resignation from Keith Woodard Jr. effective April 9, 2011. He has accepted employment with the Town of Brighton Police Department.

Mayor Church	Aye	Trustee Davidson	Aye	
Trustee Allison	Aye	Trustee Stewart	Aye	
Trustee C. Christensen	Aye	Trustee Winslow	Absent	
Trustee M. Christensen	Absent			Carried

MOTION by Trustee Davidson, seconded by Trustee C. Christensen to approve up to (10) Planning Board and ZBA Board members to attend the Spring 2011 Regional Local Government Workshop on Friday May 31st in Pittsford, NY. The cost is \$50.00/pp plus mileage.

Mayor Church	Aye	Trustee Davidson	Aye	
Trustee Allison	Aye	Trustee Stewart	Aye	
Trustee C. Christensen	Aye	Trustee Winslow	Absent	
Trustee M. Christensen	Absent			Carried

Discussion: Trustee Davidson explained he will be registered through the County and not thru the Village.

MOTION by Trustee Stewart, seconded by Trustee C. Christensen to approve up to (5) Historic Commission members to attend the 25th Annual Preservation Conference on Saturday April 30, 2011 in Dansville, NY. The cost is \$85.00/pp plus mileage

Mayor Church	Aye	Trustee Davidson	Aye	
Trustee Allison	Aye	Trustee Stewart	Aye	
Trustee C. Christensen	Aye	Trustee Winslow	Absent	
Trustee M. Christensen	Absent			Carried

Mayor Church explained on April 9th, 2011 - Penn Yan Volunteer Fire Department will have an open house from 10:00am – 2:00pm. This is a great opportunity to recruit new volunteers and learn more about the volunteer fire department.

MOTION by Trustee Davidson, seconded by Trustee C. Christensen to approve Resolution No 32-2011 Adoption of Local Law amending the Waterfront Development and Conservation (WDC) District of the Code of the Village of Penn Yam.

WHEREAS, the Board of Trustees previously dealt with SEQRA issues related to this proposed Local Law, by declaring itself Lead Agency and designating the Local Law as a Type 1 action; and

WHEREAS, a Local Law was prepared, a public hearing duly held thereon and modifications made to said local law;

WHEREAS, a subsequent public hearing was held before the Board of Trustees on said modified proposed Local Law on March 15, 2011; and

WHEREAS, the Board of Trustees previously received a copy of the modified proposed Local Law in excess of ten (10) days prior to the consideration hereof.

WHEREAS, the matter was previously referred to the Yates County Planning Board and was subsequently approved thereby.

NOW THEREFORE BE IT RESOLVED, THAT

1. The Board of Trustees of the Village of Penn Yan adopts proposed Local Law H of the Year 2011.
2. The draft FEAF and draft Negative Declaration herein are adopted as the final FEAF and final negative Declaration and the Negative Declaration be posted upon the Village website.
3. The Village Clerk is directed to file such Local Law with the Secretary of State of the State of New York and provide for the requisite publication and posting of the Notice of Adoption of such local law together with such other acts that are customarily associated with the adoption and implementation of the Local Law, including the entry thereof in the minutes of the Meeting of the Board of Trustees.

Mayor Church	Aye	Trustee Davidson	Aye	
Trustee Allison	Aye	Trustee Stewart	Aye	
Trustee C. Christensen	Aye	Trustee Winslow	Absent	
Trustee M. Christensen	Absent			Carried

MOTION by Trustee Allison, seconded by Trustee Davidson to authorize O'Connell Electric Co. Inc. to repair the T2 LTC Transformer at the Welker Substation per their quoted price of \$28,975.

Mayor Church	Aye	Trustee Davidson	Aye	
Trustee Allison	Aye	Trustee Stewart	Aye	
Trustee C. Christensen	Aye	Trustee Winslow	Absent	
Trustee M. Christensen	Absent			Carried

Discussion: Brent mentioned he was pleased with the price – thought it would be more. Trustee Allison explained that this needs to be done. Trustee Stewart questioned where would the money come from. Brent explained that he and Shawna looked at the budget and were able to find the money.

MOTION by Trustee Allison, seconded by Trustee Davidson to authorize the scheduled purchase of a 930H Caterpillar wheel loader from Milton Cat at the state bid of \$117,174; money is available in the budget.

Mayor Church	Aye	Trustee Davidson	Aye	
Trustee Allison	Aye	Trustee Stewart	Aye	
Trustee C. Christensen	Aye	Trustee Winslow	Absent	
Trustee M. Christensen	Absent			Carried

MOTION by Trustee Allison, seconded by Trustee Davidson to approve (5) members of the DPW Crew to attend the Equipment Show being held in Rochester, on Wednesday, April 6. No cost for the show.

Mayor Church	Aye	Trustee Davidson	Aye	
Trustee Allison	Aye	Trustee Stewart	Aye	
Trustee C. Christensen	Aye	Trustee Winslow	Absent	
Trustee M. Christensen	Absent			Carried

MOTION by Trustee C. Christensen, seconded by Trustee Davidson to authorize Mayor Church to attend a Municipalities Conference on Wednesday, April 27th, 2011 in Rochester. Cost \$25.00. Mayor Church asked not to be reimbursed for mileage.

Mayor Church	Aye	Trustee Davidson	Aye	
Trustee Allison	Aye	Trustee Stewart	Aye	
Trustee C. Christensen	Aye	Trustee Winslow	Absent	
Trustee M. Christensen	Absent			Carried

At 5:23 pm, MOTION by Trustee Davidson, seconded by Trustee C. Christensen to adjourn the Village Organizational meeting

Mayor Church	Aye	Trustee Davidson	Aye	
Trustee Allison	Aye	Trustee Stewart	Aye	
Trustee C. Christensen	Aye	Trustee Winslow	Absent	
Trustee M. Christensen	Absent			Carried

COMMENTS:

Mary Ann Martin, Deputy Clerk

