

MINUTES of the *Organizational Meeting* of the Village Board of Trustees held on Tuesday evening April 5, 2010 at 5:00 PM in the Village Hall, Room 202

PRESENT: Mayor Church.; Trustees W. Allison; M. Christensen; W. Davidson; R. Stewart; B. Winslow, Jr.; Clerk/Treasurer S. Wilber; Director of Public Works D. Osgood; Parks Director D. Doyle;

Absent: Atty. Ed Brockman; Assistant Director of Public Works B. Bodine: Chief M. Hulse: CEO B. Lyon; Fire Chief R. Retorick

News Media: Gwen Chamberlain, Chronicle Express, Amanda Folts, Finger Lakes Times, Peg Thompson, Dundee Observer

Public: Chris Christensen; Abby Church, Sharon Winslow and Judy Davidson

Mayor Church called the *Organizational Meeting* to order at 5:05pm.

MOTION by Trustee Allison, seconded by Trustee M. Christensen to accept the resignation of Robert Church as Trustee effective immediately.

At this time, Village Justice Danny Hibbard conducted the *Oath of Office ceremony* for the newly elected Mayor Robert J. Church.

Village Justice Danny Hibbard conducted the *Oath of Office ceremony* for the re-elected Trustees William J. Allison and Michael J. Christensen and newly elected Trustees Wayne Davidson and Bart Winslow, Jr.

Mayor Church announced that he has appointed D. Christine Christensen to fill the Trustee vacancy for a 1 year term. The Village will hold a special election next year for the remaining 1 year term.

Village Justice Danny Hibbard conducted the *Oath of Office ceremony* for the newly appointed Trustee D. Christine Christensen.

Mayor Church stated it will be a challenge over the next four years. Mayor Church read a statement explaining that the Village gets little State aide and receives no sales or bed tax revenue as many other Villages do in New York State. With the Village having close to 40 percent that is tax exempt it's time to seek other avenues. During his term he will be encouraging the Board to seek out grants and other forms of revenues to help with funding for projects throughout the Village and help alleviate the burden on tax payers. Mayor explained we have a great group of employees who truly believe and carry out their jobs to the best interest for the Village. Mayor Church mentioned that he will schedule regular office hours, looking at a few hours on Mondays and a few hours on one other day. Mayor Church welcomes and encourages anyone with ideas and or complaints to contact the Village Clerk/ Mrs. Martin and she will set you up with an appointment.

Parks Director Dan Doyle reviewed the SEQR (Full Environmental Assessment Form) for Revision of the Village of Penn Yan Parks Master Plan. Dan explained that Atty. Brockman had prepared the form and went over the details with him. Dan read and reviewed the complete form with the Village Board. No questions or concerns from the Village Board.

MOTION by Trustee M. Christensen, seconded by Trustee Davidson to authorize Mayor Church signs the SEQR for the Revision of the Village of Penn Yan Parks Master Plan.

Mayor Church	Aye	Trustee Davidson	Aye	
Trustee Allison	Aye	Trustee Stewart	Aye	
Trustee C. Christensen	Aye	Trustee Winslow	Aye	
Trustee M. Christensen	Aye			Carried

MOTION by Trustee Allison, seconded by Trustee M. Christensen to have Dan Doyle submit the Master Plan to the Village Planning Board.

Mayor Church	Aye	Trustee Davidson	Aye	
Trustee Allison	Aye	Trustee Stewart	Aye	
Trustee C. Christensen	Aye	Trustee Winslow	Aye	
Trustee M. Christensen	Aye			Carried

Discussion: Dan Doyle explained later on Atty. Brockman will review with the Village Board the Master Plan before it gets sent on to the County Planning Board for their review. Trustee Stewart commended Dan for his work on this project.

MOTION by Trustee Allison, seconded by Trustee M. Christensen to set the time of the regular meeting of the Village Board of Trustees for the official year 2010 -2011 at 6:00pm on the third Tuesday of each month in the Village Hall, 111 Elm Street, Room 202.

Mayor Church	Aye	Trustee Davidson	Aye	
Trustee Allison	Aye	Trustee Stewart	Aye	
Trustee C. Christensen	Aye	Trustee Winslow	Aye	
Trustee M. Christensen	Aye			Carried

MOTION by Trustee Allison, seconded by Trustee Winslow, to set the date and time for the 2011 Organizational Meeting on Monday, April 4, 2011 at 5:00PM.

Mayor Church	Aye	Trustee Davidson	Aye	
Trustee Allison	Aye	Trustee Stewart	Aye	
Trustee C. Christensen	Aye	Trustee Winslow	Aye	
Trustee M. Christensen	Aye			Carried

MOTION by Trustee Davidson, seconded by Trustee C. Christensen to designate the Community Bank NA, Five Star Bank, Lyons Bank and J.P. Morgan Chase as depository banks for the Village funds.

Mayor Church	Aye	Trustee Davidson	Aye	
Trustee Allison	Aye	Trustee Stewart	Aye	
Trustee C. Christensen	Aye	Trustee Winslow	Aye	
Trustee M. Christensen	Aye			Carried

MOTION by Trustee Winslow, seconded by Trustee Davidson to designate the Chronicle Express, Dundee Observer and the Finger Lakes Times for the publication of notices relating to local laws and other proceedings and actions of the Board of Trustees required by law to be advertised.

Mayor Church	Aye	Trustee Davidson	Aye	
Trustee Allison	Aye	Trustee Stewart	Aye	
Trustee C. Christensen	Aye	Trustee Winslow	Aye	
Trustee M. Christensen	Aye			Carried

MOTION by Trustee Winslow, seconded by Trustee M. Christensen to re-appoint Village Clerk/Treasurer Shawna Wilber and Deputy Clerks Robin Morse and Mary Ann Martin for 2-year terms ending in 2012.

Mayor Church	Aye	Trustee Davidson	Aye	
Trustee Allison	Aye	Trustee Stewart	Aye	
Trustee C. Christensen	Aye	Trustee Winslow	Aye	
Trustee M. Christensen	Aye			Carried

MOTION by Trustee Allison, seconded by Trustee M. Christensen to re-appoint Deputy Registrar Shawna Wilber and Registrar Robin Morse to a 2-year term.

Mayor Church	Aye	Trustee Davidson	Aye	
Trustee Allison	Aye	Trustee Stewart	Aye	
Trustee C. Christensen	Aye	Trustee Winslow	Aye	
Trustee M. Christensen	Aye			Carried

MOTION by Trustee Allison, seconded by Trustee Davidson to authorize mileage allowance be based on the Federal allowance for 2010-2011.

Mayor Church	Aye	Trustee Davidson	Aye	
Trustee Allison	Aye	Trustee Stewart	Aye	
Trustee C. Christensen	Aye	Trustee Winslow	Aye	
Trustee M. Christensen	Aye			Carried

MOTION by Trustee Allison, seconded by Trustee Winslow, to approve the re-appointment of John M. Symonds as Acting Village Justice to sit in the absence of Justice Hibbard for a 1-year term.

Mayor Church	Aye	Trustee Davidson	Aye	
Trustee Allison	Aye	Trustee Stewart	Aye	
Trustee C. Christensen	Aye	Trustee Winslow	Aye	

Trustee M. Christensen Aye Carried
MOTION by Trustee Allison, seconded by Trustee C. Christensen to approve the re-appointment of Frances Dumas as Village Historian for a 1-year term.

Mayor Church	Aye	Trustee Davidson	Aye	
Trustee Allison	Aye	Trustee Stewart	Aye	
Trustee C. Christensen	Aye	Trustee Winslow	Aye	
Trustee M. Christensen	Aye			Carried

MOTION by Trustee Winslow, seconded by Trustee C. Christensen to approve the appointment of Gregg Blessing as Chair of the Historic Preservation District Commission for a 1-year term.

Mayor Church	Aye	Trustee Davidson	Aye	
Trustee Allison	Aye	Trustee Stewart	Aye	
Trustee C. Christensen	Aye	Trustee Winslow	Aye	
Trustee M. Christensen	Aye			Carried

MOTION by Trustee C. Christensen, seconded by Trustee Davidson to approve the appointment of Carl Schwartz as a member of the Historic Committee for a 1- year term.

Mayor Church	Aye	Trustee Davidson	Aye	
Trustee Allison	Aye	Trustee Stewart	Aye	
Trustee C. Christensen	Aye	Trustee Winslow	Aye	
Trustee M. Christensen	Aye			Carried

Mayor Church appointed Rich Stewart as “liaison” to the Historic Preservation Commission.

Mayor Church	Aye	Trustee Davidson	Aye	
Trustee Allison	Aye	Trustee Stewart	Aye	
Trustee C. Christensen	Aye	Trustee Winslow	Aye	
Trustee M. Christensen	Aye			Carried

MOTION by Trustee M. Christensen, seconded by Trustee Davidson to approve the re-appointment of Romulus J. French as Chair and Bruce LeClaire as Vice Chair, to the Municipal Utilities Board Commissioners for a 1-year term.

Mayor Church	Aye	Trustee Davidson	Aye	
Trustee Allison	Aye	Trustee Stewart	Aye	
Trustee C. Christensen	Aye	Trustee Winslow	Aye	
Trustee M. Christensen	Aye			Carried

MOTION by Trustee Davidson, seconded by Trustee Winslow to approve the re-appointment of Clifford Orr as Chair to the Penn Yan Planning Board for a 1-year term.

Mayor Church	Aye	Trustee Davidson	Aye	
Trustee Allison	Aye	Trustee Stewart	Aye	
Trustee C. Christensen	Aye	Trustee Winslow	Aye	
Trustee M. Christensen	Aye			Carried

MOTION by Trustee Davidson, seconded by Trustee M. Christensen to approve the re-appointment of Lawrence Strickland to the Planning Board for a 4-year term.

Mayor Church	Aye	Trustee Davidson	Aye	
Trustee Allison	Aye	Trustee Stewart	Aye	
Trustee C. Christensen	Aye	Trustee Winslow	Aye	
Trustee M. Christensen	Aye			Carried

MOTION by Trustee Davidson, seconded by Trustee C. Christensen to approve the appointment of James Castner as the Alternate member for the Planning Board for a 1-year term.

Mayor Church	Aye	Trustee Davidson	Aye	
Trustee Allison	Aye	Trustee Stewart	Aye	
Trustee C. Christensen	Aye	Trustee Winslow	Aye	
Trustee M. Christensen	Aye			Carried

Mayor Church appointed Wayne Davidson as “liaison” to the Penn Yan Planning Board.

Mayor Church	Aye	Trustee Davidson	Aye	
Trustee Allison	Aye	Trustee Stewart	Aye	
Trustee C. Christensen	Aye	Trustee Winslow	Aye	
Trustee M. Christensen	Aye			Carried

MOTION by Trustee Allison, seconded by Trustee M. Christensen to approve re-appointment of Steven Owens as Chair to the Penn Yan Zoning Board of Appeals for a 1-year term.

Mayor Church	Aye	Trustee Davidson	Aye	
Trustee Allison	Aye	Trustee Stewart	Aye	
Trustee C. Christensen	Aye	Trustee Winslow	Aye	
Trustee M. Christensen	Aye			Carried

MOTION by Trustee Winslow, seconded by Trustee C. Christensen to approve the re-appointment of Arthur Pike to the Zoning Board of Appeals for a 5- year term.

Mayor Church	Aye	Trustee Davidson	Aye	
Trustee Allison	Aye	Trustee Stewart	Aye	
Trustee C. Christensen	Aye	Trustee Winslow	Aye	
Trustee M. Christensen	Aye			Carried

Mayor Church appointed Wayne Davidson as “liaison” to the Penn Yan Zoning Board of Appeals.

Mayor Church	Aye	Trustee Davidson	Aye	
Trustee Allison	Aye	Trustee Stewart	Aye	
Trustee C. Christensen	Aye	Trustee Winslow	Aye	
Trustee M. Christensen	Aye			Carried

MOTION by Trustee Stewart, seconded by Trustee Davidson to approve the re-appointment of Larry Strickland to the Parks & Recreation Commission for a 1-year term.

Mayor Church	Aye	Trustee Davidson	Aye	
Trustee Allison	Aye	Trustee Stewart	Aye	
Trustee C. Christensen	Aye	Trustee Winslow	Aye	
Trustee M. Christensen	Aye			Carried

MOTION by Trustee Winslow, seconded by Trustee Allison to re-appoint Bruce Lyon as Fair Housing Officer for a 1-year term.

Mayor Church	Aye	Trustee Davidson	Aye	
Trustee Allison	Aye	Trustee Stewart	Aye	
Trustee C. Christensen	Aye	Trustee Winslow	Aye	
Trustee M. Christensen	Aye			Carried

Mayor Church re-appointed Trustee William J. Allison as Deputy Mayor for a 1 year- term.

MOTION by Trustee Allison, seconded by Trustee M. Christensen to approve the re-appointment of Edward J. Brockman as Village Attorney for a 1-year term.

Mayor Church	Aye	Trustee Davidson	Aye	
Trustee Allison	Aye	Trustee Stewart	Aye	
Trustee C. Christensen	Aye	Trustee Winslow	Aye	
Trustee M. Christensen	Aye			Carried

Mayor Church appointed Bart Winslow as the Village Equal opportunity Coordinator for a 1-year term.

Mayor Church	Aye	Trustee Davidson	Aye	
Trustee Allison	Aye	Trustee Stewart	Aye	
Trustee C. Christensen	Aye	Trustee Winslow	Aye	
Trustee M. Christensen	Aye			Carried

MOTION by Trustee Davidson, seconded by Trustee Winslow to approve the appointment of Rich Stewart as the Village’s representative alternate member to the Keuka Lake Watershed Committee and the Keuka Lake Outlet Compact for a 1-year term.

Mayor Church	Aye	Trustee Davidson	Aye	
Trustee Allison	Aye	Trustee Stewart	Aye	
Trustee C. Christensen	Aye	Trustee Winslow	Aye	
Trustee M. Christensen	Aye			Carried

MOTION by Trustee Allison, seconded by Trustee C. Christensen to approve the appointment of Michael Christensen as the Village’s American Disabilities Act Officer for a 1-year term.

Mayor Church	Aye	Trustee Davidson	Aye	
Trustee Allison	Aye	Trustee Stewart	Aye	
Trustee C. Christensen	Aye	Trustee Winslow	Aye	
Trustee M. Christensen	Aye			Carried

Mayor mentioned they will be interviewing for the Village representative to the Yates County Planning Board in the near future. This is for a 1-year term.

MOTION by Trustee M. Christensen, seconded by Trustee Winslow to approve the appointment of Chris Christensen as the Village representative to the Yates County Youth Board for a 1-year term.

Mayor Church	Aye	Trustee Davidson	Aye	
Trustee Allison	Aye	Trustee Stewart	Aye	
Trustee C. Christensen	Aye	Trustee Winslow	Aye	
Trustee M. Christensen	Aye			Carried

MOTION by Trustee Allison, seconded by Trustee Winslow to approve the re-appointment of Romulus J. French as Chair to the Labor/Management and Joint Safety Committee to a 1-year term.

Mayor Church	Aye	Trustee Davidson	Aye	
Trustee Allison	Aye	Trustee Stewart	Aye	
Trustee C. Christensen	Aye	Trustee Winslow	Aye	
Trustee M. Christensen	Aye			Carried

The Mayor re-appointed the following Members and Chairs to the Trustees' Standing Committees of the Village Board (No Board Vote):

Finance & Administration

Bart Winslow, Chair
William Allison
Richard Stewart

Personnel

Richard Stewart, Chair
Michael Christensen
Bart Winslow

Park & Recreation

Chris Christensen, Chair
Michael Christensen
Wayne Davidson

Planning & Development

Wayne Davidson, Chair
Rich Stewart
Chris Christensen

Public Safety

Michael Christensen, Chair
William Allison
Chris Christensen

Public Works

William Allison, Chair
Wayne Davidson
Bart Winslow

Approval for the Yearly Fire Department Agreement – will be reviewed at the Village Board meeting on April 20th.

Motion by Trustee Winslow, seconded by Trustee Davidson to re-appoint Bruce Lyon as the Village Code Enforcer for a (2-year term).

Mayor Church	Aye	Trustee Davidson	Aye	
Trustee Allison	Aye	Trustee Stewart	Aye	
Trustee C. Christensen	Aye	Trustee Winslow	Aye	
Trustee M. Christensen	Aye			Carried

COMMENTS:

Mayor Church encouraged each Chair person to stop in the Village office and get copies of the budget for your Committee and stay on top of it.

At 5:30 pm, MOTION by Trustee Allison, seconded by Trustee Winslow to adjourn the *Organizational Meeting* and an open the regular Village meeting.

Mayor Church asked that either Dick Osgood or Brent Bodine attend the NYCOM meeting in Watkins Glen with him on Wednesday April 21, 2010 – regarding Main Street Economic Development Workshops. cost is \$95.00 per person.

MOTION by Mayor Church, seconded by Trustee M. Christensen to approve the Mayor and one other person attends the NYCOM meeting on April 21, 2010 in Watkins Glen, NY regarding Main Street Development Workshops.

Mayor Church	Aye	Trustee Davidson	Aye	
Trustee Allison	Aye	Trustee Stewart	Aye	
Trustee C. Christensen	Aye	Trustee Winslow	Aye	
Trustee M. Christensen	Aye			Carried

Trustee Allison explained that he would like the approval to submit a letter to Senator Kirsten Gilibrand requesting assistant for funds for the wing wall and Clinton Street arch. Mayor Church encourages it.

Dick Osgood reminded the Board that the DOT – Department of Transportation will be on the Agenda for April 20th. Could they be first on the Agenda, around 6:15 PM – due to the public hearing at 5:50PM for budget approval.

Shawna Wilber, Clerk/Treasurer asked that if anyone has any questions regarding the upcoming budget please stop in and see her before the April 20th meeting.

Trustee Allison mentioned that this week we met with the DOT and discussed the Liberty Street Bridge. Looking at starting the project after Labor Day 2011 and finish around June, 2012. Looking at closing the

bridge complete down having it closed down for a one time shot instead of possible 2 years with one lane at a time open.

MOTION by Trustee Allison, seconded by Trustee Winslow to approve the following items as surplus. Jacobsen Aerator for hitch, Bush Hog, Alamo Fail Mower and Paint/Striping Machine. Will go to auction.

Mayor Church	Aye	Trustee Davidson	Aye	
Trustee Allison	Aye	Trustee Stewart	Aye	
Trustee C. Christensen	Aye	Trustee Winslow	Aye	
Trustee M. Christensen	Aye			Carried

At 5:38 pm, MOTION by Trustee M. Christensen, seconded by Trustee Davidson to adjourn the Village Board meeting

Mayor Church	Aye	Trustee Davidson	Aye	
Trustee Allison	Aye	Trustee Stewart	Aye	
Trustee C. Christensen	Aye	Trustee Winslow	Aye	
Trustee M. Christensen	Aye			Carried

Mary Ann Martin, Deputy Clerk