

MINUTES of a Regular Meeting of the Village Board of Trustees held Tuesday evening, June 17, 2014 at 6:00 PM, Village Hall, 111 Elm Street, Room 202, Penn Yan, NY 14527

PRESENT Mayor L. MacKerchar; Trustees W. Allison: C. Benedict; C. Christensen; B. Church; D. Reeve; R. Stewart; Attorney Ed Brockman; Clerk/Treasurer G. Meeks; Director of Public Works B. Bodine; Assistant Director of Public Works B. Jensen; Police Chief M. Hulse;; Fire Chief J. Housel

ABSENT: CEO B. Lyon

News Media present: Gwen Chamberlain, Chronicle Express; David Specksgoor, Dundee Observer

PUBLIC: Mark Morris, Ron Spoor, Robert Tingey

At 6:00 PM, Mayor MacKerchar called the Village Board meeting to order.

6: 00PM PUBLIC HEARING- Amending the Cemetery Chapter Local Law B 2014

At 6:00PM **MOTION** by Trustee Benedict, seconded by Trustee Allison to authorize open the Public Hearing to Amend the Cemetery Chapter code of the Village of Penn Yan.

ADOPTED Ayes 7 MacKerchar, Allison, Benedict, Christensen, Church, Reeve, Stewart
Nays 0 Abstain 0 Absent 0

Mayor MacKerchar asked if anyone had any comments or concerns regarding the cemetery code. No comments or concerns.

At 6:13PM **MOTION** by Trustee Benedict, seconded by Trustee Church to authorize close the Public Hearing

ADOPTED Ayes 7 MacKerchar, Allison, Benedict, Christensen, Church, Reeve, Stewart
Nays 0 Abstain 0 Absent 0

MOTION by Trustee Church, seconded by Trustee Stewart to authorize Resolution No 53-2014 Adoption of Local Law amending the cemetery Chapter of the Code of the Village.

WHEREAS, the Board of Trustees previously dealt with SEQRA issues related to this proposed Local Law, by declaring itself Lead Agency, designating the Local Law as a "Type II" action and therefore no environmental review will be undertaken: and

WHEREAS, a public hearing was held before the Board of Trustees on said proposed Local Law on June 17, 2014; and

WHEREAS, the Board of Trustees previously received a copy of the proposed Local Law in excess of ten (10) days prior to the consideration hereof.

NOW THEREFORE BE IT RESOLVED, THAT

1. The Board of Trustees of the Village of Penn Yan adopts the proposed Local Law.
2. The Village Clerk is directed to file such Local Law with the Secretary of State of the State of New York and provide for the requisite publication and posting of the Notice of Adoption of such Local Law together with such other acts that are customarily associated with the adoption and implementation of the Local Law, including the entry thereof in the minutes of the Meeting of the Board of Trustees.

ADOPTED Ayes 7 MacKerchar, Allison, Benedict, Christensen, Church, Reeve, Stewart
Nays 0 Abstain 0 Absent 0

CALL FOR EXECUTIVE SESSION:

MOTION by Trustee Benedict, seconded by Trustee Stewart to authorize to have an Executive Session to discuss a letter of request from the public with legal counsel.

ADOPTED Ayes 7 MacKerchar, Allison, Benedict, Christensen, Church, Reeve, Stewart
Nays 0 Abstain 0 Absent 0

MINUTES:

MOTION by Trustee Church, seconded by Trustee Christensen to approve the Village Board Minutes from May 20, 2014 and Special Board meeting on May 30, 2014.

ADOPTED Ayes 7 MacKerchar, Allison, Benedict, Christensen, Church, Reeve, Stewart
Nays 0 Abstain 0 Absent 0

GUESTS, PUBLIC REQUEST & COMMENTS:

Ron Spoor owner of O’Leary’s is requesting permission for a festival on July 13th, 2014 from Noon – 9:00PM to Benefit the ARC and the disaster relief fund. Ron explained will have the festival on East Elm Street. Will have three (3) gates to enter the festival - Top of East Elm Street by Going Postal, back parking lot near the Once Again Shop and back by the stage –near O’Leary’s. Will have people maintaining each gate collecting money and check bags for alcohol. Looking at wrist bands when people enter and leave to reenter. The stage will be located on the street between O’Leary’s and Sampson Theater. Alcohol will only be allowed inside the Wagner or O’Leary’s NO alcohol will be permitted outside of the two establishments. In the flyers/announcements will publish no coolers or alcohol will be allowed at festival only in the two establishments. Plan on having a few vendors selling food-water and pop. The Porta Potties will be located near the side parking lot near the Wagner on level ground. Ron has spoken with just about everyone in that area about the festival and all are in favor. Chief Hulse and Brent have safety concerns with Basin Street still being gated off. Brent question if this could be postpone for a month. Ron explained he was approached by a band that wanted to contribute somehow and it’s very difficult to schedule bands with their other events. Chief mentioned will have present of Officers around. Ron was asked to please keep Chief Hulse and Brent Bodine posted of what is going on and if any changes.

MOTION by Trustee Allison, seconded by Trustee Christensen to authorize the festive for July 13th, 2014 be held on East Elm Street.

ADOPTED Ayes 7 MacKerchar, Allison, Benedict, Christensen, Church, Reeve, Stewart
Nays 0 Abstain 0 Absent 0

MAYOR:

Mayor MacKerchar appointed Trustee Stewart to be the Penn Yan Village Board representative to the (YCHC) Yates County History Center until further notice.

ATTORNEY:

Atty. Brockman review in full the (SEAF) – Short Environmental Assessment Form – Access to Keuka Lake Outlet Water Level Dam, other Municipal Facilities and Prospective Pedestrian Bridge over the Outlet with the Village Board.

ADOPTED Ayes 7 MacKerchar, Allison, Benedict, Christensen, Church, Reeve, Stewart
Nays 0 Abstain 0 Absent 0

MOTION by Trustee Reeve, seconded by Trustee Allison to authorize Resolution No 52-2014 Transfer of Surplus Property to Birkett Properties, LLC, Retention of Easement Over Such Lands and Acquisition of Easements For Ingress and Egress Over Lands of Birkett Properties, LLC and Raymond B. Spencer Sandra C. Spencer for Access From Water Street to the Keuka Lake Outlet Water Control Dam, Other Municipal Facilities and a Prospective Pedestrian Bridge Across Keuka Lake Outlet.

WHEREAS, the Village exercises control over the Keuka Lake Outlet water control dam as well as other municipal facilities on the north bank of the Outlet west of the Main Street bridge and therefore requires access to that site from Water Street and is contemplating installation of a pedestrian bridge across the Outlet; and

WHEREAS, due to development along Water Street, easements are required over properties presently owned by Birkett Properties, LLC and Raymond B. Spencer and Sandra C. Spencer to provide the hereinbefore described access; and

WHEREAS, those property owners have consented to entering into easement agreements for that purpose; and

WHEREAS, the Village presently owns a landlocked parcel of land between Water Street and the Outlet which has no use or purpose other than partial access to the water control dam and other municipal facilities; and

WHEREAS, Birkett Properties, LLC is desirous of obtaining title to said land consisting of 877 square feet, in return for granting an easement across that land and its other lands for access; and

WHEREAS, it appears that said 877 square foot parcel is surplus property and the Department of Public Works Director has executed a “Certification of Surplus Property” with respect thereto; and

WHEREAS, the Board of Trustees intends to act as “Lead Agency” for the SEQRA review of this action

Now Therefore, be it Resolved That:

1. The Board of Trustees designates itself as “Lead Agency” for the SEQRA review of this action,

determines that the action is of the “unlisted” category and therefore a Short Environmental Assessment Form (SEAF) has been prepared, is hereby adopted and a Negative Declaration be issued.

2. It is determined that the 877 square foot parcel of land located between Water Street and the Outlet is surplus property based upon its landlocked condition and the availability of an easement to Water Street for access.

3. The Mayor is authorized and directed to execute a deed and such other documents as are appropriate to effectuate the transfer of ownership of the 877 square foot parcel to Birkett Properties, LLC in consideration of the delivery of an easement agreement from said Birkett Properties LLC to the Village for access across Birkett Properties, LLC lands.

4. The Mayor is authorized and directed to execute the necessary documents to effectuate the easement agreements indicated above.

ADOPTED Ayes 7 MacKerchar, Allison, Benedict, Christensen, Church, Reeve, Stewart
Nays 0 Abstain 0 Absent 0

Atty. Brockman discussed the Water Rent Billing Policy for the Village. Atty. had a concerned landlord that without advance warnings the unpaid balance was placed on the Village taxes and feels this should change. At present the water bill can be place in the tenants name if there are independent meters for each dwelling unit. The tenants are billed directly for usage, landlord does not receive any billing information and if a balance not paid will get added to the Village taxes for non- payment. No provision for advance warning is made to the landlord. The landlords are informally notified when there is a long term problem with payment. The landlords are aware they can at any time check with the clerks regarding any of their tenant’s accounts. The question is should we keep the policy the way it is or change it. Mayor MacKerchar asked this to be taken back to the Municipal Board for more discussion.

COMMUNITY REVITALIZATION:

Mayor MacKerchar explained they have approximately \$40,000 in the facade program at this time.

MUNICIPAL:

MOTION by Trustee Allison, seconded by Trustee Benedict to authorize going out for bids for video inspections of two (2) sanitary sewer siphons underneath the Keuka Lake Outlet.

ADOPTED Ayes 7 MacKerchar, Allison, Benedict, Christensen, Church, Reeve, Stewart
Nays 0 Abstain 0 Absent 0

MOTION by Trustee Allison, seconded by Trustee Church to authorize the attendance of one (1) employee at the NYRWA Pump Mechanics Training being held June 26th in Cortland, NY at a cost of \$26.

ADOPTED Ayes 7 MacKerchar, Allison, Benedict, Christensen, Church, Reeve, Stewart
Nays 0 Abstain 0 Absent 0

MOTION by Trustee Allison, seconded by Trustee Church to authorize the attendance of one (1) employee at the NYRWA Filtration Technologies Training being held July 10th in Batavia, NY at a cost of \$34.

ADOPTED Ayes 7 MacKerchar, Allison, Benedict, Christensen, Church, Reeve, Stewart
Nays 0 Abstain 0 Absent 0

MOTION by Trustee Allison, seconded by Trustee Christensen to approve the Payment Agreements in the amount of \$30,332.35.

ADOPTED Ayes 7 MacKerchar, Allison, Benedict, Christensen, Church, Reeve, Stewart
Nays 0 Abstain 0 Absent 0

FINANCE & ADMINISTRATION:

MOTION: by Trustee Church, seconded by Trustee Christensen to pay current Village and Municipal bills as submitted.

AUDIT:

		Amount:
Paid Before Audit:		
General		31,641.38
Electric		14,931.27
Sewer		11,876.33
Water		10,938.27
Capital Projects		505.00
Total Paid Before Audit		\$ 69,892.25
Current Audit:		
General	\$	221,888.31
Community Development - CRC		-
Electric		94,286.22
Sewer		1,268,093.54
Water		61,857.33
Capital Projects		-
Total Current Audit Items		\$ 1,646,125.40
TOTAL AUDIT		\$ 1,716,017.65

ADOPTED Ayes 7 Church, Allison, C. Benedict, C. Christensen, Reeve, Stewart and Winslow
 Nays 0 Abstain 0 Absent 0

MOTION by Trustee Church, seconded by Trustee Christensen to authorize Resolution No 54-2014 Bond Resolution of the Board of Trustees of the Village of Penn Yan, Yates County, New York (“The Village”), authorizing the Village to issue \$891,900 in serial Bonds of the Village of the Village to finance improvement to the Village’s Wastewater Treatment Plant at a maximum cost of \$917,600; appropriating said amount therefor; and authorizing the issuance of up to \$891,900 in serial Bonds of the Village to finance said appropriation.

WHEREAS, the Board of Trustees (the “Board”) of the Village of Penn Yan, Yates County (the “Village”) proposes to authorize the issuance of \$891,900 in serial bonds of the Village to finance the estimated cost of the improvements to the Village’s existing Wastewater Treatment Plant located at 30 Elmwood Avenue in the Village, consisting of the construction of a biosolids composting facility to process sludge from such plant (the “Project”); and

WHEREAS, the Village, acting as lead agency under the State Environmental Quality Review Act and the applicable regulations promulgated thereunder (“SEQRA”), has completed its environmental review and, by resolution adopted on May 30, 2014, issued a negative declaration with respect to the Project and determined that the Project will not result in any significant adverse environmental impacts; and

WHEREAS, the Board now wishes to appropriate funds for such purpose and to authorize the issuance of the Village's serial bonds and bond anticipation notes to be issued to finance said appropriation.

NOW THEREFORE, THE BOARD OF TRUSTEES OF THE VILLAGE OF PENN YAN, YATES COUNTY, NEW YORK HEREBY RESOLVES (by the affirmative vote of not less than two-thirds of all the members of such body), AS FOLLOWS:

SECTION 1. The Village is hereby authorized to issue up to \$891,900 principal amount of serial bonds (including, without limitation, statutory installment bonds) pursuant to the provisions of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (the “Law”) to finance the estimated cost of the improvements to the Village’s existing Wastewater Treatment Plant located at 30 Elmwood Avenue in the Village, consisting of the construction of a biosolids composting facility to process sludge from such plant. It is hereby determined that the maximum estimated cost of the aforementioned specific object or purpose is \$917,600, and the plan for the financing thereof shall consist of (i) the expenditure of \$25,700 in current funds of the Village, (ii) the issuance of up to \$891,900 in serial bonds of the Village authorized to be issued pursuant to this resolution, or bond anticipation notes issued in anticipation of such serial bonds, to finance said appropriation, (iii) the application of up to \$458,800 in grant monies expected to be received by the Village from the New York State Department of Environmental Conservation with respect to the Project to pay down the principal amount of such bonds or bond anticipation notes, and (iv) sewer rents and charges and, to the extent necessary, the levy and collection of taxes on all the taxable real property in the Village to pay the principal of said bonds and the interest thereon as the same shall become due and payable.

SECTION 2. It is hereby determined that the period of probable usefulness for the aforementioned specific objects or purposes is five (5) years, pursuant to subdivisions 1. and 89. of paragraph a. of Section 11.00 of the Law.

SECTION 3. The temporary use of available funds of the Village, not immediately required for the purpose or purposes for which the same were borrowed, raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Law, for the capital purposes described in this resolution. The Village shall reimburse

such expenditures with the proceeds of the bonds or bond anticipation notes authorized by Section 2 of this resolution. This resolution shall constitute a declaration of "official intent" to reimburse the expenditures authorized by Section 1 hereof with the proceeds of the bonds and bond anticipation notes authorized herein, as required by United States Treasury Regulations Section 1.150-2.

SECTION 4. The final maturity of the bonds herein authorized to be issued shall not be in excess of five (5) years measured from the date of issuance of the first serial bond or any bond anticipation notes issued in anticipation of said bonds issued pursuant to Section 1 of this resolution.

SECTION 5. Each of the serial bonds authorized by this resolution and any bond anticipation notes issued in anticipation of said bonds shall contain the recital of validity prescribed by Section 52.00 of the Law and said serial bonds and any bond anticipation notes issued in anticipation of said bonds shall be general obligations of the Village, payable as to both principal and interest by a general tax upon all the real property within the Village without legal or constitutional limitation as to rate or amount. The faith and credit of the Village are hereby irrevocably pledged to the punctual payment of the principal and interest on said serial bonds and bond anticipation notes and provisions shall be made annually in the budget of the Village by appropriation for (a) the amortization and redemption of the bonds and bond anticipation notes to mature in such year and (b) the payment of interest to be due and payable in such year.

SECTION 6. Subject to the provisions of this resolution and of the Law, pursuant to the provisions of Section 30.00 relative to the authorization of the issuance of bond anticipation notes or the renewals of said obligations and of Section 21.00, Section 50.00, Section 54.90, Sections 56.00 through 60.00 and Sections 62.10 and 63.00 of the Law, the powers and duties of the Board relative to authorizing serial bonds and bond anticipation notes and prescribing terms, form and contents as to the sale and issuance of bonds herein authorized, including without limitation the determination of whether to issue bonds having substantially level or declining debt service and all matters relating thereto, and of any bond anticipation notes issued in anticipation of said bonds, and the renewals of said bond anticipation notes, are hereby delegated to the Treasurer of the Village, as the chief fiscal officer of the Village (the "Village Treasurer"). Such bonds or notes shall be of such terms, form and contents as may be prescribed by said Treasurer consistent with the provisions of the Local Finance Law. Further, pursuant to paragraph b. of Section 11.00 of the Law, in the event that bonds to be issued for any of the objects or purposes authorized by this resolution are combined for sale, pursuant to paragraph c. of Section 57.00 of the Law, with bonds to be issued for one or more objects or purposes authorized by other resolutions of the Board, then the power of the Board to determine the "weighted average period of probable usefulness" (within the meaning of paragraph a. of Section 11.00 of the Law) for such combined objects or purposes is hereby delegated to the Village Treasurer, as the chief fiscal officer of the Village.

SECTION 7. The Village Treasurer is hereby further authorized to take such actions and execute such documents as may be necessary to ensure the continued status of the interest on the bonds authorized by this resolution and any notes issued in anticipation thereof, as excludable from gross income for federal income tax purposes pursuant to Section 103 of the Internal Revenue Code of 1986, as amended (the "Code") and to designate the bonds authorized by this resolution and any notes issued in anticipation thereof, if applicable, as "qualified tax-exempt bonds" in accordance with Section 265(b)(3)(B)(i) of the Code.

SECTION 8. The Village Treasurer is further authorized to enter into continuing disclosure undertaking with or for the benefit of the initial purchaser of the bonds or notes in compliance with the provisions of Rule 15c2-12, promulgated by the Securities and Exchange Commission pursuant to the Securities Exchange Act of 1934.

SECTION 9. The intent of this resolution is to give the Village Treasurer sufficient authority to execute those applications, agreements and instruments, or to do any similar acts necessary to effect the issuance of the aforesaid serial bonds or bond anticipation notes without resorting to further action of this Board.

SECTION 10. The validity of the bonds authorized by this resolution and of any bond anticipation notes issued in anticipation of said bonds may be contested only if:

- (a) such obligations are authorized for an object or purpose for which the Village is not authorized to expend money; or
- (b) the provisions of law which should be complied with at the date of the publication of such resolution are not substantially complied with,

and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication; or

- (c) such obligations are authorized in violation of the provisions of the Constitution.

SECTION 11. The Village Clerk is hereby authorized and directed to cause a copy of this resolution, or a summary thereof, to be published in full in the official newspaper of the Village for such purpose, together with a notice of the Village Clerk in substantially the form provided in Section 81.00 of the Law.

Mayor MacKerchar called for a roll call vote

Mayor MacKerchar	Aye	Trustee Church	Aye	Trustee Stewart	Aye
Trustee Allison	Aye	Trustee Christensen	Aye		
Trustee Benedict	Aye	Trustee Reeve	Aye		Adopted

PERSONNEL:

MOTION by Trustee Benedict, seconded by Trustee Christensen to authorize Resolution No 55-2014 for Standard Work Day and Reporting Resolution for Elected and Appointed Officials.

ADOPTED Ayes 7 Church, Allison, C. Benedict, C. Christensen, Reeve, Stewart and Winslow
Nays 0 Abstain 0 Absent 0

MOTION by Trustee Benedict, seconded by Trustee Church to accept Jeffery Bergstresser resignation from the DPW (HEO) Heavy Equipment Operator effective June 13, 2014.

ADOPTED Ayes 7 Church, Allison, C. Benedict, C. Christensen, Reeve, Stewart and Winslow
Nays 0 Abstain 0 Absent 0

MOTION by Trustee Benedict, seconded by Trustee Reeve to amend previous motion from June 12, 2014 Special Village Board meeting to temporary appoint Jeffrey Bergstresser to the position of Building Maintenance Mechanic effective June 16, 2014, Group 3 Step 9 \$19.80 per hour until July 5th, 2014.

ADOPTED Ayes 7 Church, Allison, C. Benedict, C. Christensen, Reeve, Stewart and Winslow
Nays 0 Abstain 0 Absent 0

MOTION by Trustee Benedict, seconded by Trustee Reeve to authorize an internal job vacancy posting for DPW Heavy Equipment Operator (HEO) Non- Competitive Group 5.

ADOPTED Ayes 7 Church, Allison, C. Benedict, C. Christensen, Reeve, Stewart and Winslow
Nays 0 Abstain 0 Absent 0

MOTION by Trustee Benedict, seconded by Trustee Reeve to authorize to create a Water & Sewer Maintenance Worker position pending the New Position Duty Statement is approved by Yates County Personnel.

ADOPTED Ayes 7 Church, Allison, C. Benedict, C. Christensen, Reeve, Stewart and Winslow
Nays 0 Abstain 0 Absent 0

PUBLIC SAFETY:

POLICE DEPARTMENT:

MOTION by Trustee Christensen, seconded by Trustee Church to authorize Officers McKnight, Dehond and Marsh to attend the Interview and Interrogation Course on July 14 & 15th in Waterloo from 8:00 AM – 4:00PM. No cost

ADOPTED Ayes 7 Church, Allison, C. Benedict, C. Christensen, Reeve, Stewart and Winslow
Nays 0 Abstain 0 Absent 0

MOTION by Trustee Christensen, seconded by Trustee Benedict to authorize Officer Marsh to attend a Train-The-Trainer Course on June 24th in Oriskany, NY (1:00PM – 4:30PM) No cost

ADOPTED Ayes 7 Church, Allison, C. Benedict, C. Christensen, Reeve, Stewart and Winslow
Nays 0 Abstain 0 Absent 0

Trustee Christensen mentioned the Penn Yan Police Department will be conducting a Defensive Tactics, Taser, and OC (pepper spray) training on June 18 & 27th in the training room at Yates County Courthouse.

FIRE DEPARTMENT:

Monthly Fire Department report

Year to Date Fire Department report

MOTION by Trustee Christensen, seconded by Trustee Allison to authorize Wesley Youngman be elected to membership in the Sheldon Hose Co. effective June 3, 2014.

ADOPTED Ayes 7 Church, Allison, C. Benedict, C. Christensen, Reeve, Stewart and Winslow
Nays 0 Abstain 0 Absent 0

MOTION by Trustee Christensen, seconded by Trustee Church to authorize the Newly Elected Officers for June 2014 thru April 2015

Fire Chief - Jeff Housel
1st Assistant Chief Mike Clancy
2nd Assistant Chief Bill La Rock
3rd Assistant Chief Frank Ellis

ADOPTED Ayes 7 Church, Allison, C. Benedict, C. Christensen, Reeve, Stewart and Winslow
Nays 0 Abstain 0 Absent

Trustee Christensen explained this will be discussed later after the County has purchased and installed there software for I am Responding Software. Trustee Church mentioned to Mark Morris, County Legislature this is very important and a great software. He is sure Brain Winslow will be discussing this at the County's meeting.

CODE ENFORCEMENT:

PUBLIC WORKS:

MOTION by Trustee Allison, seconded by Trustee Church to hire Daggett Sand & Gravel, Inc. to crush asphalt millings for use in the construction of Willow Road. Quantity not to exceed 3000 tons at \$2.85 per ton plus \$1750.00 for mobilization for a total of \$10,300.00.

ADOPTED Ayes 7 Church, Allison, C. Benedict, C. Christensen, Reeve, Stewart and Winslow
Nays 0 Abstain 0 Absent

MOTION by Trustee Allison, seconded by Trustee Benedict to authorize the Cemetery house Lease Agreement be renewed for another year with no rent increase, from the current amount of \$575.00 monthly.

ADOPTED Ayes 7 Church, Allison, C. Benedict, C. Christensen, Reeve, Stewart and Winslow
Nays 0 Abstain 0 Absent

PARKS & RECREATION:

MOTION by Trustee Stewart, seconded by Trustee Reeve to authorize the 5K Walk/Run being sponsored by CareNet Pregnancy Center of Penn Yan on September 13th.

ADOPTED Ayes 7 Church, Allison, C. Benedict, C. Christensen, Reeve, Stewart and Winslow
Nays 0 Abstain 0 Absent

MOTION by Trustee Stewart, seconded by Trustee Benedict to authorize a fireworks display by Young Explosives Corporation at Indian Pines Park on August 8th (rain date August 9th) for the Penn Yan Fire Department.

Discussion: Trustee Church suggested the Fire Department forward this to Stacy at Storks for his review and verify the insurance coverage. Will get the verification for next month's meeting.

ADOPTED Ayes 7 Church, Allison, C. Benedict, C. Christensen, Reeve, Stewart and Winslow
Nays 0 Abstain 0 Absent

MOTION by Trustee Stewart, seconded by Trustee Allison for Shirley Owens to attend a meeting on Downtown Investment Forum on June 18th in Buffalo, NY. (Shirley will pay \$22.00 at door and get reimburse for the course, mileage and tolls)

ADOPTED Ayes 7 Church, Allison, C. Benedict, C. Christensen, Reeve, Stewart and Winslow
Nays 0 Abstain 0 Absent

PLANNING & DEVELOPMENT:

Trustee Reeve mentioned the TAP grant application has been submitted. This grant will help with pedestrian bridges and new walk ways for the outlet trail. He thanked Mike Linehan at the Chamber of Commerce for their help with the letters of support.

PLANNING BOARD:

Trustee Reeve explained they had two firms come in for a presentation and interview. Both Companies had good presentations they presented what was good to us and both listened to what we wanted. The Planning Board decided to go with Steinmetz.

MOTION by Trustee Reeve, seconded by Trustee Stewart to authorize Resolution No 56-2014 Hiring Steinmetz Planning Group to update the Comprehensive Master Plan for the Village.

Discussion: It was questioned about the cost of the project. Trustee Reeve mentioned would be able to have in-kind services put toward our cost. Atty. asked if we are able to do some of the forms to cut the cost and had questions about mileage/travel time. After a lengthy discussion it was decided to table the Motion and find out more information regarding the cost and other questions the Board had.

Trustee Reeve and Trustee Stewart both withdrew their initial Motion.

MOTION by Trustee Reeve, seconded by Trustee Benedict to table the Motion until another month for the Village Board.

ADOPTED Ayes 7 Church, Allison, C. Benedict, C. Christensen, Reeve, Stewart and Winslow
Nays 0 Abstain 0 Absent

MOTION by Trustee Reeve, seconded by Trustee Benedict to table Resolution No 54-2014 Hiring Steinmetz Planning Group to update the Comprehensive Master Plan for the Village.

ADOPTED Ayes 7 Church, Allison, C. Benedict, C. Christensen, Reeve, Stewart and Winslow
Nays 0 Abstain 0 Absent

COMMENTS

EXECUTIVE SESSION:

At 7:30 PM, **MOTION** by Trustee Reeve, seconded by Trustee Stewart to enter into Executive Session.

ADOPTED Ayes 7 MacKerchar; Allison, Benedict, Christensen, Church, Reeve, Stewart
Nays 0 Abstain 0 Absent 0

ADJOURNMENT OF EXECUTIVE SESSION:

At 7:50 PM, **MOTION** by Trustee Christensen, seconded by Trustee Benedict to leave Executive Session and return to regular Village Meeting.

ADOPTED Ayes 7 MacKerchar; Allison, Benedict, Christensen, Church, Reeve, Stewart
Nays 0 Abstain 0 Absent 0

ADJOURNMENT:

At 7:51 PM, **MOTION** by Trustee Allison, seconded by Trustee Church to adjourn the regular Village Board meeting.

ADOPTED Ayes 7 MacKerchar; Allison, Benedict, Christensen, Church, Reeve, Stewart
Nays 0 Abstain 0 Absent 0

Mary Ann Martin, Deputy Clerk

ANNOUNCEMENTS: