

MINUTES of a Regular Meeting of the Village Board of Trustees held Tuesday evening, September 15, 2015 at 6:00 PM, Village Hall, 111 Elm Street, Room 202, Penn Yan, NY 14527

PRESENT Mayor L. MacKerchar; Trustees W. Allison: C. Benedict; C. Christensen; B. Church; D. Reeve; R. Stewart; Attorney Ed Brockman; Clerk/Treasurer G. Meeks; Assistant Director of Public Works B. Jensen; CEO B. Lyon; Fire Chief M. Clancy

ABSENT: Director of Public Works B. Bodine; Police Chief M. Hulse

News Media present: Gwen Chamberlain, Chronicle Express; David Specksgoor, Dundee Observer

PUBLIC: Gail Finger, Chris & Don Wright, Bill Laffin, Mark Morris, Judy Jones

At 6:00 PM, Mayor MacKerchar called the Village Board meeting to order.

CALL FOR EXECUTIVE SESSION:

No Executive Session tonight

MINUTES:

MOTION by Trustee Allison, seconded by Trustee Christensen to approve the Village Board Minutes from August 18, 2105.

ADOPTED Ayes 7 MacKerchar, Allison, Benedict, Christensen, Church, Reeve, Stewart
 Nays 0 Abstain 0 Absent 0

GUESTS, PUBLIC REQUEST & COMMENTS:

Gail Finger discussed the lot problem next to her house at 198 South Ave. The lot is full of locust trees and other debris, has bugs all over the side of her house. Trees were cut down 2 years ago, they removed the big branches and ground stumps. That left around 22 piles of debris. When the sun came out and it rained there would be an awful odor that came from the piles. We couldn't sit outside on the deck because of the smell. Mrs. Finger one time did see some piles with steam coming out of them. She called Bruce Lyon Code Enforcer and he stopped over. A few weeks later – the piles were leveled. She has seen numerous animals come out from the lot (chipmunks, woodchucks, raccoons, bees, snakes even a snapping turtle). She has twice over the nine years she has lived there had friends help spray and cut trees down on her property; she also has paid people to come and take of it. States the mess is growing again. Mrs. Finger is asking the Board to drive over take a look at the lot and asked would you like to live next to this. Atty. Brockman asked how deep it is; Judy Jones mentioned it's about 18" deep. She also lives over there and she has cleared her property off and reseeded it and now it's coming back. Trustee Church has driven over there and does agree with Mrs. Finger. Mayor MacKerchar spoke with lot owner today and mentioned he would ask the Code Enforcer Bruce Lyon to give the owner a call to discuss this issue. Atty. Brockman will look into it to see if there are other remedies.

MAYOR:

Mayor MacKerchar mentioned Brent Bodine is at the MEUA meeting this week in Lake Placid and on Thursday he will be inducted as President of the MEUA organization. Mayor and Municipal Chairman Rom French will be attending the induction on Thursday. Mayor explained there are around 33 municipalities that belong to this organization. We should be proud of this and it's a good organization.

Mayor explained Congressman Reed was in town to tour the Village along with Mike Linehan and Steve Griffin. Congressman Reed was impressed and offered any assistance.

Mayor states a question was brought up regarding the parking if there are upscale apartments on upper floors in the downtown area. Mayor reminded that for each apartment they need one parking space, we have parking limitations. Mayor stated we need to look at that and he would like to get with Planning Committee and Trustee Reeve to start to review this. Trustee Reeve asked if any of the Trustees are interested in this to think of other communities that have dealt with this situation and check with them on how they dealt with the same issues we have.

ATTORNEY:

COMMUNITY REVITALIZATION:

No update

MUNICIPAL:

MOTION by Trustee Allison, seconded by Trustee Church to authorize Brent Bodine and Jef Bodine to attend the Eaton Facility Tour (latest advances in electrical power & to tour breaker rehabilitation facility) in PA. On September 28th, 2015. A one night hotel stay for \$119.00.

ADOPTED Ayes 7 MacKerchar, Allison, Benedict, Christensen, Church, Reeve, Stewart
Nays 0 Abstain 0 Absent 0

MOTION by Trustee Allison, seconded by Trustee Benedict to authorize to purchase a switch in the amount of \$2,620.09 from Inertia Engineering for Silgan Plastic. Silgan will reimburse us the money.

Discussion: Trustee Stewart question regarding the payment and Silgan. Wondering we pay and they reimburse. Bill Jensen explained we are the electric company and need to be sure the proper equipment is used.

ADOPTED Ayes 7 MacKerchar, Allison, Benedict, Christensen, Church, Reeve, Stewart
Nays 0 Abstain 0 Absent 0

MOTION by Trustee Allison, seconded by Trustee Church to declare the following items as surplus and scrap them.

- Aluminum Light Poles 23'10"/with single arm (7)
- 2000 amp main breaker (1)
- 4531 ft. of bare 1/0 ACSR wire

ADOPTED Ayes 7 MacKerchar, Allison, Benedict, Christensen, Church, Reeve, Stewart
Nays 0 Abstain 0 Absent 0

MOTION by Trustee Allison, seconded by Trustee Christensen to authorize to hire McMichael Electric on behalf of the Masonic Lodge to relocate a 400 amp 3 phase service for the building for \$8633.00.

Discussion: Trustee Stewart question about the cost. Trustee Allison explained it make sense to relocate it at our request we provide the service and will improve service at Basin Street.

ADOPTED Ayes 7 MacKerchar, Allison, Benedict, Christensen, Church, Reeve, Stewart
Nays 0 Abstain 0 Absent 0

MOTION by Trustee Allison, seconded by Trustee Benedict to approve Utility Payment Agreements in the amount of \$12,267.92

ADOPTED Ayes 7 MacKerchar, Allison, Benedict, Christensen, Church, Reeve, Stewart
Nays 0 Abstain 0 Absent 0

MOTION by Trustee Allison, seconded by Trustee Benedict to authorize to go for the bid on the Waterfront Sewer Project.

Discussion: Trustee Allison this is the sewer line at Waddell Ave. and Monell Street, it will have a joint effort by contractor and ourselves.

ADOPTED Ayes 7 MacKerchar, Allison, Benedict, Christensen, Church, Reeve, Stewart
Nays 0 Abstain 0 Absent 0

MOTION by Trustee Allison, seconded by Trustee Christensen to award the composting building project bid to Steve General Contractor, Inc. with the proposed changes to the bid amount of \$644,000.00.

Discussion: Trustee Allison explained this is part of the continuing improvement at the Waste Water Treatment Plant. Bill Jensen mentioned we were anticipating to have three buildings now will only have two. Rom French stated this was discussed at the last municipal meeting and we are all on board with it. Trustee Church mentioned after the project is complete we will save approximately \$70,000.00; we will no longer have to haul our sludge away.

ADOPTED Ayes 7 MacKerchar, Allison, Benedict, Christensen, Church, Reeve, Stewart
Nays 0 Abstain 0 Absent 0

MOTION by Trustee Allison, seconded by Trustee Church to award the electrical contract for the composting building project to Blackmon Farrell based on the revised reduced bid amount for \$77,500.00.

ADOPTED Ayes 7 MacKerchar, Allison, Benedict, Christensen, Church, Reeve, Stewart
Nays 0 Abstain 0 Absent 0

ES-8130-4-530	Sewage Treatment-Other Chemicals	7,500		
		<u>7,500</u>		
			General	-
			Electric	-
			Sewer	7,500
			Water	-
			-	<u>7,500</u>
 FROM:				
Account Id	Description		Date	
ES-8130-4-418	Sewage Treatment-Maint on Plant	7,500		
		<u>7,500</u>		
			General	-
			Electric	-
			Sewer	7,500
			Water	-
				<u>7,500</u>

Increase to the WWTP budget for other chemicals due to increased use of polymer in the operation, with corresponding reduction to the maintenance on plant account.

ADOPTED Ayes 7 MacKerchar, Allison, Benedict, Christensen, Church, Reeve, Stewart
 Nays 0 Abstain 0 Absent 0

Trustee Church stated we should be hearing from our Auditors shortly and will set up a meeting to review the reports.

PERSONNEL:

MOTION by Trustee Benedict, seconded by Trustee Reeve to hire James S. Peters as a Provisional Electric Line Worker, Group 8 Starting at \$24.23 per hour. Effective September 21, 2015.

ADOPTED Ayes 7 MacKerchar, Allison, Benedict, Christensen, Church, Reeve, Stewart
 Nays 0 Abstain 0 Absent 0

MOTION by Trustee Benedict, seconded by Trustee Church to authorize to retroactively hire Michael Gleason Temporary Meter Reader, three month term, effective August 31, 2015 – November 30, 2015. At \$18.27 per hour.

ADOPTED Ayes 7 MacKerchar, Allison, Benedict, Christensen, Church, Reeve, Stewart
 Nays 0 Abstain 0 Absent 0

MOTION by Trustee Benedict, seconded by Trustee Reeve to authorize to hire Danette Eatherton Full time permanent Typist/Keyboard Specialist effective September 16, 2015. Group 1 Starting at \$17.11 per hour.

ADOPTED Ayes 7 MacKerchar, Allison, Benedict, Christensen, Church, Reeve, Stewart
 Nays 0 Abstain 0 Absent 0

MOTION by Trustee Benedict, seconded by Trustee Reeve to authorize the Mayor signs the Memorandum Agreement between the Penn Yan Police Department, PBA and the Village of Penn Yan and Officer Bradley M. Conover of the Penn Yan Police Department.

Discussion: Trustee Stewart asked to have this explained in more detailed. Atty. Brockman explained this allows Officer Conover to take a week of vacation into his second year of employment. This is effective for one year starting October, 2015; Officer Conover did a lateral transfer when he took this position a few months ago.

ADOPTED Ayes 7 MacKerchar, Allison, Benedict, Christensen, Church, Reeve, Stewart
 Nays 0 Abstain 0 Absent 0

Trustee Benedict mentioned to the Board the most recent draft of the employee handbook has been e-mailed to you. Please respond to Robin that you did read it. Will have one more section that will be e-mail to you with revisions shortly.

PUBLIC SAFETY:

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Rom French wanted to thank the DPW crew he has seen an improvement on some of the cemetery road ways. The DPW has done nice job in fixing the roads. I see we have a few left to do but much better.

PLANNING & DEVELOPMENT:

Trustee Reeve stated Atty. Brockman attended a meeting we are starting to review and improve the language for the Historical regulations.

PLANNING BOARD:

Trustee Reeve mentioned Thurs. September 24th at 7:00 PM is a Public Hearing for the Basin Street arch way. Anyone that is interested is encouraged to come and look and voice your opinion at the meeting.

COMMENTS

Trustee Allison mentioned Ron Spoor was very appreciated and thanked the Committee that they worked with him and let him have an extension due to the bad weather we had.

ADJOURNMENT:

At 6:50 PM, **MOTION** by Trustee Christensen, seconded by Trustee Benedict to adjourn the regular Village Board meeting.

ADOPTED	Ayes 7	MacKerchar,	Allison,	Benedict,	Christensen,	Church,	Reeve,	Stewart
	Nays 0			Abstain 0		Absent 0		

Mary Ann Martin, Deputy Clerk

ANNOUNCEMENTS: