

MINUTES of a Regular Meeting of the Village Board of Trustees held Tuesday evening, September 18, 2012 at 6:00 PM, Village Hall, 111 Elm Street, Room 202, Penn Yan, NY 14527

PRESENT Mayor R. Church.; Trustees W. Allison; C. Christensen; M. Christensen; D. Reeve; R. Stewart; B. Winslow; Attorney Ed Brockman; Clerk/Treasurer S. Wilber; Police Chief Hulse; Director of Public Works B. Bodine; Assistant Director of Public Works B. Jensen; CEO B. Lyon; Fire Chief R. Simpson; Municipal Board Chairman R. French; Municipal Board member D. Banach; D. Payne; Bruce LeClaire; Leigh MacKerchar

ABSENT:

News Media present: Gwen Chamberlain, Chronicle Express; Jim Miller, Finger Lakes Times; David Speckgoor, Dundee Observer

PUBLIC: Jerry Nissen, Jeff Gifford, Fred Smith, Wayne Marsh, Brandon Dehond

Mayor Church called the Village Board Meeting to order at 6:00 PM.

Mayor Church and Rom French. Chairman of the Municipal Board recognized Jerry Nissen for his many years of service to the Village. They presented Jerry with a clock and a certificate from the Municipal Board. Jerry has served as Mayor, Trustee and on the Municipal Board along with various other committees over the years.

PUBLIC HEARING -Wastewater Management

Mayor Church called the Public Hearing to order at 6:07 PM.

At 6:07 PM **MOTION** by Trustee Allison, seconded by Trustee Winslow to open the Public Hearing

ADOPTED Ayes 7 Church, Allison, C. Christensen, M. Christensen, Reeve, Stewart and Winslow
Nays 0 Abstain 0 Absent

Mayor Church asked if anyone had any comments regarding the Wastewater Management. No comments

At 6:10PM **MOTION** by Trustee Winslow, seconded by Trustee C. Christensen to close the Public Hearing.

ADOPTED Ayes 7 Church, Allison, C. Christensen, M. Christensen, Reeve, Stewart and Winslow
Nays 0 Abstain 0 Absent

MOTION by Trustee Winslow, second by Trustee M. Christensen to authorize Resolution No 43-2012 Adoption of Local Law amending the “Wastewater Management” Chapter of the Village Code

WHEREAS, the Board of Trustees previously dealt with SEQRA issues related to this proposed Local Law, by declaring itself Lead Agency and designating the Local Law as an “unlisted” action; and

WHEREAS, a public hearing was held before the Board of Trustees on said proposed Local Law on September 18, 2012; and

WHEREAS, the Board of Trustees previously received a copy of the proposed Local Law in excess of ten (10) days prior to the consideration hereof.

NOW THEREFORE BE IT RESOLVED, THAT

1. The Board of Trustees of the Village of Penn Yan adopts proposed Local Law B of the Year 2012 as a Local Law.
2. The Village Clerk is directed to file such Local Law with the Secretary of State of the State of New York and provide for the requisite publication and posting of the Notice of Adoption of such local law together with such other acts that are customarily associated with the adoption and implementation of the Local Law, including the entry thereof in the minutes of the Meeting of the Board of Trustees.

ADOPTED Ayes 7 Church, Allison, C. Christensen, M. Christensen, Reeve, Stewart and Winslow
Nays 0 Abstain 0 Absent

At 6:08PM **MOTION** by Trustee Reeve, seconded by Trustee C. Christensen to open the Public Hearing on the Moratorium on high impact industrial uses.

ADOPTED Ayes 7 Church, Allison, C. Christensen, M. Christensen, Reeve, Stewart and Winslow
Nays 0 Abstain 0 Absent

Mayor Church asked if anyone had any comments regarding the Moratorium on high impact industrial uses. No comments

At 6:12PM **MOTION** by Trustee Allison, seconded by Trustee C. Christensen to close the Public Hearing.

ADOPTED Ayes 7 Church, Allison, C. Christensen, M. Christensen, Reeve, Stewart and Winslow

Nays 0 Abstain 0 Absent

CALL FOR EXECUTIVE SESSION:

No call for Executive Session tonight.

MINUTES:

MOTION by Trustee Allison, seconded by Trustee M. Christensen to approve the Village Board Minutes for August 21, 2012.

ADOPTED Ayes 7 Church, Allison, C. Christensen, M. Christensen, Reeve, Stewart and Winslow
Nays 0 Abstain 0 Absent

GUESTS, PUBLIC REQUEST & COMMENTS:

Fred Smith mentioned he has lived in the Village for approximately 14-15 years. He wanted to express his gratitude to the Village crews on the work they do throughout the Village. He has found them to be courteous, professional, and friendly, he is very pleased with their work. Mr. Smith is the Director of Safe Harbors (formerly Rape and Abuse Crisis Service). They will be celebrating their 30th Anniversary this year. He stated they will be hosting a dinner on October 20th at the Lakeside Country Club and invited the Board members or anyone else to come and celebrate with them. During the thirty years they have provided service to Yates, Ontario and Seneca Counties.

MOTION by Trustee Winslow, seconded by Trustee C. Christensen to authorize the Mayor to sign the Proclamation for Constitution week for September 17 - 23, 2012.

ADOPTED Ayes 7 Church, Allison, C. Christensen, M. Christensen, Reeve, Stewart and Winslow
Nays 0 Abstain 0 Absent

MOTION by Trustee C. Christensen, seconded by Trustee M. Christensen to approve Chamber of Commerce to hold their annual display of handmade scarecrows throughout the downtown business district from October 5th thru November 1st.

ADOPTED Ayes 7 Church, Allison, C. Christensen, M. Christensen, Reeve, Stewart and Winslow
Nays 0 Abstain 0 Absent

MOTION by Trustee Allison, seconded by Trustee Winslow to authorize the Penn Yan Science Boosters holds the 1st Annual 6.02 Mole Race on Sunday September 23 from 8:00AM – 10:30 AM. Travel from Academy, Lakeview Cemetery back to Court Street back to football field.

ADOPTED Ayes 7 Church, Allison, C. Christensen, M. Christensen, Reeve, Stewart and Winslow
Nays 0 Abstain 0 Absent

MOTION by Trustee Reeve, seconded by Trustee C. Christensen to authorize St. Michael’s School Turkey Trot Run/Walk event on Thanksgiving morning starting at 8:00AM.

ADOPTED Ayes 7 Church, Allison, C. Christensen, M. Christensen, Reeve, Stewart and Winslow
Nays 0 Abstain 0 Absent

MAYOR:

ATTORNEY:

MOTION by Trustee Allison, seconded by Trustee Reeve to authorize Resolution No. 44 - 2012 for Potential Annexation Proceeding concerning Property Located on Westerly side of Sherman Street in the Town of Milo and set a Public Hearing for October 16, 2012 at 6:00PM.

WHEREAS, the Village Clerk has received a copy of a Petition seeking annexation by the Village of premises on the westerly side of Sherman Street in the Town of Milo owned by Dale Lane; and

WHEREAS, The Village Law of the State of New York requires the Petition to also be served upon the municipality in which the property to be annexed is located, i.e.: the Town Milo; and

WHEREAS, such Village Law requires that within twenty (20) days of the completion of such service a public hearing be scheduled for a joint meeting of the boards of the municipalities involved, to with the Board of Trustees of the Village of Penn Yan and the Town Board of the Town of Milo; and

NOW THEREFORE BE IT RESOLVED, THAT

1. For purposes of SEQRA issues, the Board of Trustees of the Village of Penn Yan declares itself “Lead Agency” and declares this potential annexation to be an “Unlisted” action.
2. That a Public Hearing be held jointly by the Board of Trustees, with the Town Board of the Town of Milo at the Village Hall on October 16, 2012 at 6:00 p.m. and that the Village Clerk provide for the requisite notice thereof by

publication and posting, and that notice of same be made by mail to the Penn Yan Central School District and Petitioner, Dale Lane.

ADOPTED Ayes 7 Church, Allison, C. Christensen, M. Christensen, Reeve, Stewart and Winslow
Nays 0 Abstain 0 Absent

Atty. Brockman discussed the Municipal agreement with Milo and the property at Himrod Rd. near the Wastewater Plant. Milo would like to install 80 feet of fencing along the property line. Atty. Brockman looking at specs from Knapp & Schlappi it's \$120.00 for every 6 feet, unsure who will be installing it. Brent questioned the contract did not state when the fence had to be installed.

MOTION by Trustee M. Christensen, seconded by Trustee Reeve to authorize the fence be placed at the property near the Wastewater Treatment Plant.

ADOPTED Ayes 7 Church, Allison, C. Christensen, M. Christensen, Reeve, Stewart and Winslow
Nays 0 Abstain 0 Absent

MOTION by Trustee Allison, seconded by Trustee Winslow to authorize Resolution No. 45 - 2012 Increase in Rate for Sidewalk Replacement and set a Public Hearing for October 16, 2012 at 6:05 PM for \$6.00 per square foot.

WHEREAS, §174-6 of the Code of the Village of Penn provides for the Board of Trustees of the Village of Penn Yan to fix rates by resolution for public sidewalks replacement by the Village of Penn Yan ; and

WHEREAS, the Village Department of Public Works has recommended an increase in said rates for the year 2013; and

WHEREAS, the Board of Trustees intends to act as Lead Agency for the purposes of the review under the provisions of SEQRA; and

WHEREAS, the Board of Trustees further intends to designate the level of "Action" applicable to this matter to be undertaken.

Now Therefore, be it

RESOLVED, that the Board of Trustees of the Village of Penn Yan hereby establishes itself as Lead Agency pursuant to 6NYCRR § 617 for the purposes of the environmental review of this action; and be it further

RESOLVED, that the Board of Trustees of the Village of Penn Yan determines that there will be no environmental impacts by the adoption of such Resolution, accordingly the adoption of such a Local Law is declared a "Type "II" Action under SEQRA and therefore no environmental review will be undertaken.

RESOLVED, that a public hearing on the proposed matter is hereby scheduled for October 16, 2012 at 6:05 p.m. at the Village Hall and that notice thereof be made by legal counsel.

ADOPTED Ayes 7 Church, Allison, C. Christensen, M. Christensen, Reeve, Stewart and Winslow
Nays 0 Abstain 0 Absent

Atty. Brockman review in full with the Village Board the SEQR for Amendment to the Streets and Sidewalks Chapter of the Code.

MOTION by Trustee Allison, seconded by Trustee Winslow to authorize Resolution No. 46 -2012 regarding Designation of Lead Agency Status and Unlisted Action for Proposed Amendment to the Sidewalks Article of the Streets and Sidewalks Chapter of Village Code and setting a Public Hearing for November 20, 2012 at 6:00 PM

WHEREAS, it has been recommended to the Board of Trustees of the Village of Penn Yan by the Director of Public Works that the Streets and Sidewalk Chapter of the Code of the Village of Penn Yan be amended to establishing a process for setting the dates with respect to the application process for sidewalk replacement; and

WHEREAS, a proposed Local Law be has been drafted to implement such amendment and such proposed Local Law has been circulated to the members of the Board of Trustees:

NOW THEREFORE BE IT RESOLVED, THAT

1. The Board of Trustees of the Village of Penn Yan declares itself lead agency with respect to this action for SEQRA purposes.
2. This action is declared to be an "unlisted" action pursuant to SEQRA regulations and accordingly a short Environmental Assessment Form (SEAF) be acted upon with respect to this action.
3. A public hearing shall be held with respect to this proposed Local Law on November 20, 2012 at 6:00 p.m.

ADOPTED Ayes 7 Church, Allison, C. Christensen, M. Christensen, Reeve, Stewart and Winslow
Nays 0 Abstain 0 Absent

MOTION by Trustee Winslow, seconded by Trustee M. Christensen to authorize Resolution No. 47 -2012 amending the Vehicles and Traffic Chapter of the Village Code with respect to Parking Regulations and setting a Public Hearing for November 20, 2012 at 6:05PM

WHEREAS, the Village Department of Public Works has recommended an amendment to the Vehicles and Traffic Chapter creating three (3) handicapped parking spaces in Parking Field 3; and

WHEREAS, a Local Law with respect thereto has been prepared and circulated to the Board of Trustees; and

WHEREAS, SEQRA issues will be addressed with respect thereto...

Now Therefore, be it Resolved

1. For purposes of SEQRA issues, the Board of Trustees of the Village of Penn Yan declares itself “Lead Agency” and declares this to be an “Unlisted” action and accordingly a Short Environmental Assessment Form (SEAF) will be prepared.

2. A public hearing with respect to this matter shall be held on November 20, 2012 at 6:05 p.m. in the Village Offices and that due notice thereof be made by the Village Attorney.

ADOPTED Ayes 7 Church, Allison, C. Christensen, M. Christensen, Reeve, Stewart and Winslow
Nays 0 Abstain 0 Absent

COMMUNITY REVITALIZATION:

No update

MUNICIPAL:

MOTION by Trustee Allison, seconded by Trustee Winslow to authorize \$12,900 be provided to CASP, LLC – through the IEEP program – for upgrades to the energy-efficient lighting in its food manufacturing facility.

ADOPTED Ayes 7 Church, Allison, C. Christensen, M. Christensen, Reeve, Stewart and Winslow
Nays 0 Abstain 0 Absent

MOTION by Trustee Allison, seconded by Trustee Winslow to authorize the attendance of two (2) WTP employees at the NYRWA Laboratory Training being held October 25th in Watkins Glen, NY at a cost of \$75/pp.

ADOPTED Ayes 7 Church, Allison, C. Christensen, M. Christensen, Reeve, Stewart and Winslow
Nays 0 Abstain 0 Absent

MOTION by Trustee Allison, seconded by Trustee Winslow to authorize the attendance of all four WTP employees at Hach Company training October 9th and 10th in Waterloo, NY at a cost of \$125/pp per session = \$750.00); three employees will attend the training on October 9th and three employees will attend the training on October 10th.

ADOPTED Ayes 7 Church, Allison, C. Christensen, M. Christensen, Reeve, Stewart and Winslow
Nays 0 Abstain 0 Absent

MOTION by Trustee Allison, seconded by Trustee Winslow to authorize the attendance of 1 WWTP employee at the NYRWA training session (Chemical Addition for W/WW Treatment) being held September 27th in Painted Post, NY at a cost of \$24/pp.

ADOPTED Ayes 7 Church, Allison, C. Christensen, M. Christensen, Reeve, Stewart and Winslow
Nays 0 Abstain 0 Absent

MOTION by Trustee Allison, seconded by Trustee C. Christensen to approve Utility Payment Agreements in the amount of \$14,533.86

ADOPTED Ayes 7 Church, Allison, C. Christensen, M. Christensen, Reeve, Stewart and Winslow
Nays 0 Abstain 0 Absent

FINANCE & ADMINISTRATION:

MOTION: by Trustee C. Christensen, seconded by Trustee Winslow to pay current Village and Municipal bills as submitted.

AUDIT:

		Amount:
Paid Before Audit:		
General		25,175.03
Electric		261,091.84
Sewer		7,923.39
Water		8,216.81
Capital Projects		
Total Paid Before Audit		\$ 302,407.07
Current Audit:		
General	\$	101,916.23
Community Development - CRC		-
Electric		24,198.23
Sewer		39,894.37
Water		27,324.56
Capital Projects		-
Total Current Audit Items		\$ 193,333.39
TOTAL AUDIT		\$ 495,740.46

ADOPTED Ayes 7 Church, Allison, C. Christensen, M. Christensen, Reeve, Stewart and Winslow
 Nays 0 Abstain 0 Absent

PERSONNEL:

MOTION by Trustee Winslow, seconded by Trustee M. Christensen to accept Patrick Ellison’s resignation from the Village PD effective September 1, 2012

ADOPTED Ayes 7 Church, Allison, C. Christensen, M. Christensen, Reeve, Stewart and Winslow
 Nays 0 Abstain 0 Absent

MOTION by Trustee Winslow, seconded by Trustee C. Christensen to authorize the provisional appointments of Wayne Marsh and Brandon Dehond effective October 13, 2012. (Full Time – annual salary \$46,103).

ADOPTED Ayes 7 Church, Allison, C. Christensen, M. Christensen, Reeve, Stewart and Winslow
 Nays 0 Abstain 0 Absent

MOTION by Trustee Winslow, seconded by Trustee M. Christensen to authorize the promotion of Jeffrey Breuer to WTP Operator Group 6 Step 1 \$19.88/hr. Effective September 1, 2012

ADOPTED Ayes 7 Church, Allison, C. Christensen, M. Christensen, Reeve, Stewart and Winslow
 Nays 0 Abstain 0 Absent

MOTION by Trustee Winslow, seconded by Trustee M. Christensen to authorize to hire four (4) temporary Part Time helpers for the time period from October 1, 2012 thru October 31, 2012 at the current rate to stay within the budgeted payroll.

ADOPTED Ayes 7 Church, Allison, C. Christensen, M. Christensen, Reeve, Stewart and Winslow
 Nays 0 Abstain 0 Absent

PUBLIC SAFETY:

Trustee M. Christensen mentioned it was his understanding after the bridge project was completed things would go back as they were which would be changing the traffic light on East Main and Lake Streets back to a blinking light. Trustee M. Christensen stated this has been discussed at the Public Safety committee meeting and would like the Village Board to discuss this. The DOT did install all the hard ware (traffic sign and pedestrian crossing signals) and the DOT have turned over these items to the village. Trustee Allison suggested to have the light timed and coordinate with others in the Village. Brent Bodine mentioned if light returns to blinking we will be taking the pedestrian crossing signs down. After a lengthy discussion on whether to keep the light as a regular three way light or a blinking light a Motion was made.

MOTION by Trustee M. Christensen, seconded by Trustee C. Christensen to approve the traffic light at East Main and Lake Streets be returned to a blinking light.

No Vote Taken

Discussion: after a second discussion Mayor Church asked this to be discussed at the next Public Works meeting and table the motion until next month. Mayor would like to see what people in that area have to say about this issue, get as much information as possible from residents and business owners then discuss it at next month’s Board meeting.

MOTION by Mayor Church, seconded by Trustee Reeve to table the previous Motion for the traffic light at East Main and Lake Streets be returned to a blinking light until next month's meeting.

ADOPTED Ayes 7 Church, Allison, C. Christensen, M. Christensen, Reeve, Stewart and Winslow
 Nays 0 Abstain 0 Absent

Trustee M. Christensen mentioned the Public Safety meeting the next two months will be changed to the Monday before the Village Board meeting due to the Holidays.

POLICE DEPARTMENT:

MOTION by Trustee M. Christensen, seconded by Trustee C. Christensen to authorize Officer Dawes to attend the NYS Children's Justice Task Force Forensic Interviewing Best Practices Training at MCC from September 19 -21, 2012. No cost for the training and will use chief's vehicle for transportation.

ADOPTED Ayes 7 Church, Allison, C. Christensen, M. Christensen, Reeve, Stewart and Winslow
 Nays 0 Abstain 0 Absent

MOTION by Trustee M. Christensen, seconded by Trustee C. Christensen to authorize Sgt. Stewart to attend a Defensive Tactics Instructor Course from October 22-Novemembr 2, 2012. Cost of course \$590.00 and will use chief's vehicle for transportation.

ADOPTED Ayes 7 Church, Allison, C. Christensen, M. Christensen, Reeve, Stewart and Winslow
 Nays 0 Abstain 0 Absent

MOTION by Trustee M. Christensen, seconded by Trustee C. Christensen to approve the annual Trick or Treating to be held on Wednesday October 31, from 6:00PM – 8:00PM in the Village of Penn Yan.

ADOPTED Ayes 7 Church, Allison, C. Christensen, M. Christensen, Reeve, Stewart and Winslow
 Nays 0 Abstain 0 Absent

FIRE DEPARTMENT:

Monthly Fire Department report

Penn Yan Volunteer Fire Department REPORT TO THE CHIEF for Aug 2012
 run 09-06-2012 Pg 1

Description	Number	Firefighters	Manhours
Fire Alarms			
House Fires	1	22	8.4
Business Fires			
Grass/Brush Fires			
Outside Building/Barn Fires			
Car/Vehicle Fires	1	41	75.2
Other Fires	3	52	7.2
Wires	2	36	65.0
Other Emergency	6	125	31.1
Automatic Alarm Fires	7	156	42.6
Mutual Aid Scene	3	58	82.6
Mutual Aid Standby			
Public Service			
Vehicle Accident	1	14	13.5
Total Fire Calls	24	504	325.6
Medical/Rescue Calls			
First Responders			
Assist Ambulance	1	6	0.6
Other Medical			
Total Med/Resc Calls	1	6	0.6
Total ALL Calls	25	510	326.2
Other Activities			
Courses			
Drills	2	8	16.0
Monthly Meetings	6	69	69.0
Committee Meetings			
Fire Prevention	1	2	4.0
Fund Raising			
Parades/Cleanup	1	36	72.0
Work Detail	15	200	1022.0
Wake/Funeral			
Line Of Duty			
Other	3	9	4.5
Total Other Activities	28	324	1187.5
*****	***	*****	*****
Total ALL Activities	53	834	1513.7

Year to Date Fire Department

Penn Yan Volunteer Fire Department REPORT TO THE CHIEF for 2012 YTD
run 09-06-2012 Pg 1

Description	Number	Firefighters	Manhours
Fire Alarms			
House Fires	4	127	205.8
Business Fires	1	37	37.6
Grass/Brush Fires	5	72	53.6
Outside Building/Barn Fires	1	34	26.1
Car/Vehicle Fires	3	87	98.5
Other Fires	13	228	75.0
Wires	17	286	225.2
Other Emergency	41	763	296.6
Automatic Alarm Fires	68	1022	398.6
Mutual Aid Scene	16	361	400.5
Mutual Aid Standby	3	56	26.6
Public Service	1	19	1.9
Vehicle Accident	6	114	73.8
Total Fire Calls	179	3206	1919.8
Medical/Rescue Calls			
First Responders			
Assist Ambulance	16	201	93.0
Other Medical	1	19	1.9
Total Med/Resc Calls	17	220	94.9
Total ALL Calls	196	3426	2014.7
Other Activities			
Courses	21	21	392.0
Drills	49	458	1136.3
Monthly Meetings	80	906	915.8
Committee Meetings			
Fire Prevention	1	2	4.0
Fund Raising			
Parades/Cleanup	5	104	275.0
Work Detail	79	577	2006.5
Wake/Funeral			
Line Of Duty			
Other	12	140	446.8
Total Other Activities	247	2208	5176.4
*****	***	*****	*****
Total ALL Activities	443	5634	7191.1

MOTION by Trustee M. Christensen, seconded by Trustee Reeve to authorize Joseph Robinson be elected to membership in Hunter Hook and Ladder Company effective 8-7-2012.

ADOPTED Ayes 7 Church, Allison, C. Christensen, M. Christensen, Reeve, Stewart and Winslow
Nays 0 Abstain 0 Absent

MOTION by Trustee M. Christensen, seconded by Trustee Allison to authorize to remove Robert James and James Hayes from the active roll effective 9-4-2012

ADOPTED Ayes 7 Church, Allison, C. Christensen, M. Christensen, Reeve, Stewart and Winslow
Nays 0 Abstain 0 Absent

Chief Simpson mentioned the Potter Fire Department will be purchasing the old Fire truck. The new truck will be in service on October 17th, will declare the old truck surplus at Village Board meeting on October 16th.

Trustee Allison reminded everyone Fire Prevention week is October 8th and the Village inspection is Wednesday October 10th at 7:00PM. Mayor Church mentioned would like to see all Trustees there.

Trustee M. Christensen mentioned the meetings for Public Safety for October and November are being moved due to falling on Holiday's.

CODE ENFORCEMENT:

MOTION by Trustee M. Christensen, seconded by Trustee C. Christensen to authorize Brent & Bruce to attend Flood Risk reduction workshop on Tuesday, October 2, 2012 in Buffalo, NY. Cost is \$75.00. Will be reimbursed \$100.00 for travel stipend.

ADOPTED Ayes 7 Church, Allison, C. Christensen, M. Christensen, Reeve, Stewart and Winslow
Nays 0 Abstain 0 Absent

PUBLIC WORKS:

Brent Bodine explained they did not receive a single bid for planting of trees. An ad was placed in one local paper. Brent recommends going out for bids again and placing in Chronicle Express and Finger Lakes Times along with sending letters out.

MOTION by Trustee Allison, seconded by Trustee Winslow to authorize to advertise for bids again regarding Tree Planting/Urban & Community Forestry Grant.

Discussion: Brent stated per the DEC we need to advertise for bids. Will place in Chronicle Express and Finger Lakes Times.

ADOPTED Ayes 7 Church, Allison, C. Christensen, M. Christensen, Reeve, Stewart and Winslow
Nays 0 Abstain 0 Absent

MOTION by Trustee Allison, seconded by Trustee Winslow to authorize going out for bids to replace the roof at the Cemetery House.

Discussion: Clerk/Treasurer mentioned under the Procurement Policy for Public Works if it's under \$35,000 you do not have to go out for bids.

Trustee Allison and Trustee Winslow withdrew their previous Motion.

MOTION by Trustee Allison, seconded by Trustee Winslow to authorize six (6) DPW employees to attend the Cornell Local Roads Surveying School on October 31st in Waterloo, NY at a cost of \$40/pp.

ADOPTED Ayes 7 Church, Allison, C. Christensen, M. Christensen, Reeve, Stewart and Winslow
Nays 0 Abstain 0 Absent

MOTION by Trustee Allison, seconded by Trustee Winslow to authorize a used impeller fan from a LCT 600 Leaf machine to be declared as surplus.

ADOPTED Ayes 7 Church, Allison, C. Christensen, M. Christensen, Reeve, Stewart and Winslow
Nays 0 Abstain 0 Absent

Mayor Church wanted to thank the DPW for the excellent job they did on the sidewalk on Maiden Lane. He has received phone calls and verbal thanks from residents.

PARKS & RECREATION:

Trustee Stewart stated Helen Dunlop from the Tobacco Action Coalition of the Finger Lakes attended the parks meeting. She will be sending the Committee sample of signs, information and different procedure we might want to use. Parks Committee will review this information first, then discuss at the next Board meeting.

Trustee M. Christensen wonders if the Maple trees at Red Jacket Park should be trimmed. Brent will look into this. Trustee Allison mentioned the lawn at Red Jacket has been leveled and seeded; sidewalks are in place up to the new rest rooms. He stated a great job and thanked all the crews who were involved this project.

PLANNING & DEVELOPMENT:

Trustee Reeve asked if anyone has seen the new business signs that have been put up. They look great.

PLANNING BOARD:

COMMENTS

ADJOURNMENT:

At 7:24 PM **MOTION** by Trustee M. Christensen, seconded by Trustee C. Christensen to adjourn the regular meeting.

Mary Ann Martin, Deputy Clerk

ANNOUNCEMENTS: