

**MINUTES** of a Special Meeting of the Village Board of Trustees held Wednesday, October 8<sup>th</sup> at 10:00AM Village Hall, 111 Elm Street, Room 202, Penn Yan, NY 14527

**PRESENT:** Mayor L MacKerchar; Trustees W. Allison; C. Christensen; B. Church; D. Reeve; R. Stewart; Clerk/Treasurer G. Meeks; Director of Public Works B. Bodine; Assistant Director of Public Works B. Jensen;

**ABSENT:** Trustees C. Benedict; Attorney Ed Brockman; Police Chief M. Hulse; CEO B. Lyon; Fire Chief J Housel

**News Media present:** None

**PUBLIC:** Bill Freitag from SaxBST

Mayor MacKerchar called the Special Village Board meeting to order at 10:00 AM

Mayor MacKerchar stated the Penn Yan Fire Department will have their annual Fire Department inspection tonight at 7:00PM at the Fire House. Asking Board members to attend if they can.

Mayor MacKerchar reminded everyone the Comprehensive Plan meeting is set for October 15, 2014 from 7:00pm – 9:00pm at Penn Yan Academy.

**MOTION** by Trustee Reeve, seconded by Trustee Christensen to authorize the hiring of Roger Doty as a Part Time Laborer for \$11/hr. to work for our Streets Department starting October 9<sup>th</sup> 2014.

**ADOPTED** Ayes 6 MacKerchar, Allison, Christensen, Church, Reeve, Stewart  
Nays 0 Abstain 0 Absent Benedict

**MOTION** by Trustee Reeve, seconded by Trustee Christensen to authorize the hiring of Brandon Gillette as a Part Time Laborer for \$9/hr. to work for our Buildings & Grounds Department starting October 9<sup>th</sup> 2014.

**ADOPTED** Ayes 6 MacKerchar, Allison, Christensen, Church, Reeve, Stewart  
Nays 0 Abstain 0 Absent Benedict

**MOTION** by Trustee Church, seconded by Trustee Reeve to increase the contract from \$12,500 to \$15,000 for the Urban Forestry Tree Planting Bid to go ahead and plant all trees needed.

Discussion: Bill Jensen explained we will plant 120 trees instead of 100. They are being delivered next Wednesday and being paid out of the grant money.

**ADOPTED** Ayes 6 MacKerchar, Allison, Christensen, Church, Reeve, Stewart  
Nays 0 Abstain 0 Absent Benedict

**MOTION** by Trustee Church, seconded by Trustee Reeve to authorize Resolution No 68 - 2014 Authorizing the implementation, and funding in the first instance 100% of the federal-aid and State "Marchiselli" Program-aid eligible costs, of a transportation federal-aid project, and appropriating funds therefore.

**WHEREAS**, a Project for the ER Repairs on East Elm Street and North Avenue in the Village of Penn Yan, Yates County (NY 14-01), P.I.N. 6E14.01 (the Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ratio of 100% Federal funds for Emergency Repairs and 80% Federal funds and 20% non-federal funds for Permanent Repairs; and

**WHEREAS**, the Village of Penn Yan desires to advance the Project by making a commitment of 100% of the non-federal share of the costs of ER Repairs on East Elm Street and North Avenue in the Village of Penn Yan, Yates County (NY 14-01).

**NOW, THEREFORE**, the Penn Yan Village Board, duly convened does hereby

**RESOLVE**, that the Penn Yan Village Board hereby approves the above-subject project; and it is hereby further

**RESOLVED**, that the Penn Yan Village Board hereby authorizes the Village of Penn Yan to pay in the first instance 100% of the federal and non-federal share of the cost of Permanent and Emergency Repair Construction phase work for the Project or portions thereof; and it is further

**RESOLVED**, that the sum of \$72,292.30 is hereby appropriated from Village of Penn Yan and made available to cover the cost of participation in the above phase of the Project; and it is further

**RESOLVED**, that in the event the full federal and non-federal share costs of the project exceeds the amount appropriated above, the Village Board of the Village of Penn Yan shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the New York State Department of Transportation thereof, and it is further

**RESOLVED**, that the Mayor of the Village of Penn Yan be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the Village of Penn Yan with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and it is further

**RESOLVED**, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project. and it is further

**RESOLVED**, this Resolution shall take effect immediately

**ADOPTED** Ayes 6 MacKerchar, Allison, Christensen, Church, Reeve, Stewart  
Nays 0 Abstain 0 Absent Benedict

Bill Freitag auditor with SaxBST addressed the Village Board and explained the financial report for the 2013-2014 fiscal year to the Village Board. Bill explained this is earlier then it was last year. Once again Mr. Freitag was pleased with the audit process necessary to complete the financial report the Village is in the black and stated keep doing what you're doing. He thanked the Clerk/Treasurer the Board and the entire Treasurer's office for their efforts.

**ADJOURNMENT:**

At 11:26 AM, MOTION by Trustee Reeve, seconded by Trustee Allison to adjourn the Special Village Board meeting

**ADOPTED** Ayes 6 MacKerchar, Allison, Christensen, Church, Reeve, Stewart  
Nays 0 Abstain 0 Absent Benedict

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Mary Ann Martin, Deputy Clerk