

MINUTES of a Regular Meeting of the Village Board of Trustees held Tuesday evening, November 19, 2013 at 6:00 PM, Village Hall, 111 Elm Street, Room 202, Penn Yan, NY 14527

PRESENT Deputy Mayor W. Allison; Trustees M. Christensen; D. Reeve; R. Stewart; B. Winslow; Attorney Ed Brockman; Clerk/Treasurer G. Meeks; Director of Public Works B. Bodine; Assistant Director of Public Works B. Jensen; Police Chief M. Hulse; CEO B. Lyon

ABSENT: Mayor R. Church; Trustee C. Christensen; Fire Chief J. Housel

News Media present: Gwen Chamberlain, Chronicle Express; Jim Miller, Finger Lakes Times; David Specksgoor, Dundee Observer

PUBLIC:

At 6:00 PM, Deputy Mayor Allison called the Village Board meeting to order.

CALL FOR EXECUTIVE SESSION:

MOTION by Trustee M. Christensen, seconded by Trustee Stewart to authorize to have an Executive Session for an update on a legal matter.

ADOPTED Ayes 5 Allison, M. Christensen, Reeve, Stewart and Winslow
Nays 0 Abstain 0 Absent Church, C. Christensen,

MINUTES:

MOTION by Trustee Winslow, seconded by Trustee Stewart to approve the Village Board Minutes from October 15, 2013 and Special Board meeting on November 7, 2013

ADOPTED Ayes 5 Allison, M. Christensen, Reeve, Stewart and Winslow
Nays 0 Abstain 0 Absent Church, C. Christensen

GUESTS, PUBLIC REQUEST & COMMENTS:

No comments

MAYOR:

Deputy Mayor Allison asked the Board if they were interested in purchasing (3) three Holiday Wreaths for the outside of the Village Office Building thru the sunshine fund. All Board members were in agreement.

Deputy Mayor Allison mentioned Mayor Church read and presented a Proclamation to a few students, faculty and staff of Penn Yan Elementary on Monday November 4th declaring November 18 – 22 to be American Education Week. They are asking to show your support on November 22 by wearing school colors.

MOTION by Trustee Reeve, seconded by Trustee Winslow to authorize Yates County Chamber of Commerce to hold the annual Star Shine Friday December 6, 2013 on Main Street from 4:00pm – 9:00pm.

Discussion: Trustee M. Christensen asked if Chief Hulse and Director of Public Works Brent Bodine were aware of the Chamber’s needs for the night of Star Shine. Both gentlemen are aware. Trustee Winslow mentioned the Fire Department will help with the traffic control at lights.

ADOPTED Ayes 5 Allison, M. Christensen, Reeve, Stewart and Winslow
Nays 0 Abstain 0 Absent Church, C. Christensen

ATTORNEY:

Atty. Brockman mentioned Local Law E 2013 – Amending Water Chapter.

MOTION by Trustee Reeve, seconded by Trustee Winslow to authorize Resolution No 83-2013 Proposed Local Law Amending the Water Chapter of the Code of the Village of Penn Yan to provide for Amendment of Pipe Specification and setting a Public Hearing for December 17, 2013 at 6:00PM

WHEREAS, the Board of Trustees of the Village of Penn Yan deems it appropriate to consider a Local Law to amend pipe specification requirements in the “water” Chapter of the Village Code; and

WHEREAS, the Board of Trustees intends to act as lead agency for the purposes of the review of this proposed Local Law under the provisions of SEQRA; and

WHEREAS, it appears that there will be no environmental impact by the adoption of such a Local Law and such adoption may accordingly be deemed a “Type II” Action pursuant to NYCRR617; and

WHEREAS, a proposed Local Law has been circulated to the Board of Trustees.

Now Therefore, be it

RESOLVED, that the Board of Trustees of the Village of Penn Yan hereby establishes itself as Lead Agency pursuant to 6NYCRR § 617 for the purposes of the environmental review of this action; and be it further

RESOLVED, that the Board of Trustees of the Village of Penn Yan determines that no environmental impact will occur by the adoption of this Local Law, the adoption of such Local Law is a “Type II” Action pursuant to NYCRR 617.5(c) (16); and it is further

RESOLVED, that a public hearing is scheduled for December 17, 2013 at 6:00 p.m. and that requisite notice thereof be made.

Discussion: Brent Bodine mentioned this allows another option for new customers or if they are replacing there existing water service. Then can use other material then just copper. This gives them other alternatives.

ADOPTED Ayes 5 Allison, M. Christensen, Reeve, Stewart and Winslow
Nays 0 Abstain 0 Absent Church, C. Christensen

MOTION by Trustee Reeve, seconded by Trustee Winslow to authorize Resolution No 89-2013 Approval of NYWARN Mutual Aid agreement.

WHEREAS, a proposed Mutual Aid Agreement has been received with respect to NYWARN; and

WHEREAS, such proposed agreement has been reviewed by legal counsel and the Municipal Utilities Board (MUB); and

WHEREAS, legal counsel has approved such agreement and the MUB recommends approval and execution thereof.

NOW THEREFORE BE IT RESOLVED, THAT

1. The NYWARN “Mutual Aid Agreement” is approved and the Mayor is authorized and directed to execute same.
2. That the Director of Public Works for the Village of Penn Yan (DPW Director) shall be designated as the “Authorized Contact Person” (ACP) in the Agreement.
3. The DPW Director shall, prior to committing any Village personnel or other resources to mutual aid, obtain approval thereof from the Mayor.
4. The Village shall establish a plan with resources available to make any mutual aid workers from the Village of Penn Yan self-sufficient for at least the first twenty-four (24) hours of any such mutual aid for transportation, room, food, medical care and any other perceived needs.

Discussion: Atty. Brockman explained the contract has been approved by the Municipal Board and himself; it designates Brent Bodine as the lead person to contact for problems. The Mayor will authorize any mutual aid if needed. Brent Bodine explained this doesn’t cost anything to join. It’s a resource in case we need to use it also an option for staffing needs for water and sewer crews. Trustee Reeve question this is similar to our electric mutual aid agreement.

ADOPTED Ayes 5 Allison, M. Christensen, Reeve, Stewart and Winslow
Nays 0 Abstain 0 Absent Church, C. Christensen

COMMUNITY REVITALIZATION:

No update

MUNICIPAL:

MOTION by Deputy Mayor Allison, seconded by Trustee Reeve to approve shut off of utilities at 2 Main Street on November 26th if outstanding amount due on account is not paid by November 25th.

Discussion: Atty. Brockman questioned if Board is aware this is (2) two days before Thanksgiving. Trustee Winslow mentioned this has been a continuous, month after month after month situation and comes down to the last second every time. Trustee Reeve stated the notices have gone out and it won’t be a surprise to any of the tenants. It was a tough decision but it’s up to the landlord now. Atty. Brockman again wants to be sure what we were doing.

ADOPTED Ayes 5 Allison, M. Christensen, Reeve, Stewart and Winslow
Nays 0 Abstain 0 Absent Church, C. Christensen

MOTION by Deputy Mayor Allison, seconded by Trustee Winslow to authorize the purchase of two (2) padmount transformers (one 100KVA and one 167 KVA) from Wesco Utility through ABB Power at a total cost of \$6,158.

ADOPTED Ayes 5 Allison, M. Christensen, Reeve, Stewart and Winslow
 Nays 0 Abstain 0 Absent Church, C. Christensen

MOTION by Deputy Mayor Allison, seconded by Trustee Winslow to authorize the purchase of one (1) padmount transformer (75 KVA) from Stuart C. Irby Co. through GE Energy Management at a cost of \$2,329.

ADOPTED Ayes 5 Allison, M. Christensen, Reeve, Stewart and Winslow
 Nays 0 Abstain 0 Absent Church, C. Christensen

MOTION by Deputy Mayor Allison, seconded by Trustee Winslow to authorize the purchase of wood utility poles from Cox Industries, in accordance with their proposed change to our original request, at a cost of \$9,952.85.

ADOPTED Ayes 5 Allison, M. Christensen, Reeve, Stewart and Winslow
 Nays 0 Abstain 0 Absent Church, C. Christensen

MOTION by Deputy Mayor Allison, No seconded to authorize the reimbursement of a portion, or all, of the contractor invoices (totaling \$573.25) received by the homeowner at 109 Chapel Street for the investigation of a blockage in her sewer lateral.

Discussion: Mrs. Booser is the property owner of 109 Chapel Street she is wondering what is going on she has not received a letter or any information regarding the issue with the sewer line bill. Deputy Mayor explained the complaints first go to Municipal Board then to the Village Board and then make the final decision. Assistant Dir. of Public Works Bill Jensen explained they looked at the Village’s main pipe and the home owner’s pipe with a camera and after reviewing both lines it was decided the roots were coming from the lateral from the house to the Street. Roots are growing out of the lateral toward the road. It was explained the problem is with the homeowner section not the Village. No second was made on the motion.

MOTION FAILED

MOTION by Deputy Mayor Allison, seconded by Trustee Winslow to authorize the purchase of two pickup trucks – one to replace truck #7 (water/sewer foreman’s truck) and one to replace truck #10 (electric foreman’s truck) from Delacy Ford at a cost of \$24,983.82 each; this transaction includes a guaranteed trade-in value of \$18,750 for each existing truck.

ADOPTED Ayes 5 Allison, M. Christensen, Reeve, Stewart and Winslow
 Nays 0 Abstain 0 Absent Church, C. Christensen

MOTION by Deputy Mayor Allison, seconded by Trustee Winslow to approve Utility Payment Agreements in the amount of \$12,122.89

ADOPTED Ayes 5 Allison, M. Christensen, Reeve, Stewart and Winslow
 Nays 0 Abstain 0 Absent Church, C. Christensen

FINANCE & ADMINISTRATION:

MOTION: by Trustee Stewart, seconded by Trustee Winslow to pay current Village and Municipal bills as submitted.

AUDIT:

		Amount:
Paid Before Audit:		
General		67,206.21
Electric		168,306.52
Sewer		10,793.68
Water		9,879.18
Capital Projects		
	Total Paid Before Audit	\$ 256,185.59
Current Audit:		
General	\$	443,875.90
Community Development - CRC		-
Electric		142,383.12
Sewer		127,703.31
Water		157,524.63
Capital Projects		-
	Total Current Audit Items	\$ 871,486.96
TOTAL AUDIT	\$	1,127,672.55

ADOPTED Ayes 5 Allison, M. Christensen, Reeve, Stewart and Winslow
Nays 0 Abstain 0 Absent Church, C. Christensen

MOTION by Trustee Stewart, seconded by Trustee Winslow to authorize Resolution No. 84-2013 Amending Bond Resolution dated December 21, 2010 for the Wastewater Treatment Plant. _

AMENDED AND RESTATED BOND RESOLUTION OF THE BOARD OF TRUSTEES OF THE VILLAGE OF PENN YAN, YATES COUNTY, NEW YORK (THE "VILLAGE"), AMENDING AND RESTATING IN ITS ENTIRETY A BOND RESOLUTION OF THE VILLAGE DATED DECEMBER 21, 2010 AUTHORIZING THE CONSTRUCTION, RECONSTRUCTION, REHABILITATION IMPROVEMENTS AND UPGRADING OF THE WASTEWATER TREATMENT FACILITY WITHIN THE VILLAGE; ESTIMATING THAT THE TOTAL COST THEREOF IS \$4,631,000; APPROPRIATING SAID AMOUNT THEREFOR; AUTHORIZING THE ISSUANCE OF \$4,631,000 IN SERIAL BONDS OF THE VILLAGE TO FINANCE SAID APPROPRIATION

WHEREAS, the Board of Trustees (the "Board") of the Village of Penn Yan (the "Village"), by a bond resolution adopted on December 21, 2010 previously authorized the issuance of \$4,000,000 in serial bonds of the Village to finance the cost of a certain project consisting of the construction, reconstruction, rehabilitation improvements and upgrading of the Village's wastewater treatment facility, as outlined in the Miscellaneous Improvements Phase II Study for the Village of Penn Yan Wastewater Treatment Plant, dated August 2009 (the "Engineer's Report"), including: (i) the construction of ten rotating biological contactors, (ii) upgrades and improvements to the floating covers to the digester, (iii) the installment of an auxiliary heater for the digesters, (iv) the installation of mixers for digesters, (v) the construction and installation of a belt filter press system, (vi) the installation of a grit removal system and (vii) the construction of sludge composting facilities (collectively, the "Original Project"); and

WHEREAS, the Village Board now intends to amend and restate the Original Bond Resolution in its entirety pursuant to the terms of this resolution for the purpose of (A) revising the system-wide improvements to be undertaken as part of the Original Project (i) to include the construction of an approximately 3,100 square foot building and the installation therein of a screw press dewatering system (rather than the construction and acquisition and installation of a belt filter press system), and the acquisition of a washer compactor; and (ii) to exclude the proposed grit removal system (as so revised, the "Project"); and (B) increasing the maximum estimated cost of the Project and the maximum authorized principal amount of serial bonds to be issued from \$4,000,000 to \$4,631,000; and

WHEREAS, the Board of Trustees of the Village, by action taken on December 21, 2010 determined that actions and improvements included in the Project constitute a "Type II" action under the State Environmental Quality Review Act, and the regulations promulgated thereunder (collectively "SEQRA"), and that no further action is required by the Board under SEQRA in connection therewith.

NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE VILLAGE OF PENN YAN, YATES COUNTY, NEW YORK (the "Village") HEREBY RESOLVES (by the affirmative vote of not less than two-thirds of all the members of such body), TO AMEND AND RESTATE THE ORIGINAL BOND RESOLUTION IN ITS ENTIRETY, TO READ AS FOLLOWS:

SECTION 1. The Village is hereby authorized to undertake the construction, reconstruction, rehabilitation improvements and upgrading of the Village's wastewater treatment facility, as outlined in the Miscellaneous Improvements Phase II Study for the Village of Penn Yan Wastewater Treatment Plant, dated August 2009 (the "Engineer's Report"), including: (i) the construction of ten rotating biological contactors, (ii) upgrades and improvements to the floating covers to the digester, (iii) the installment of an auxiliary heater for the digesters, (iv) the installation of mixers for digesters, (v) the construction of an approximately 3,100 square foot building and the installation therein of a screw press dewatering system, (vi) the partial construction of sludge composting facilities and (vii) the acquisition of a washer compactor (collectively, the "Project"); and is hereby authorized to issue up to \$4,631,000, principal amount of serial bonds (including, without limitation, statutory installment bonds) pursuant to the provisions of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (the "Law") to finance the estimated cost of the Project.

SECTION 2. It is hereby determined that the maximum estimated cost of the aforementioned specific objects or purposes is \$4,631,000, said amount is hereby appropriated therefor and the plan for the financing thereof shall consist of the issuance of the \$4,631,000 in serial bonds of the Village authorized to be issued pursuant to this Resolution, or bond anticipation notes issued in anticipation of such serial bonds.

SECTION 3. It is hereby determined that the period of probable usefulness of the aforementioned specific object or purpose is forty (40) years, pursuant to subdivision 4. of paragraph a. of Section 11.00 of the Law.

SECTION 4. Current funds are not required to be provided prior to the issuance of the bonds authorized by this Resolution or any bond anticipation notes issued in anticipation thereof, pursuant to Section 107.00(d)(3)(l) of the Law.

SECTION 5. The temporary use of available funds of the Village, not immediately required for the purpose or purposes for which the same were borrowed, raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Law, for the capital purposes described in Section 1 of this Resolution. This Resolution shall constitute the declaration of the Village's "official intent" to reimburse the expenditures authorized by Section 1 hereof with the proceeds of the bonds and notes authorized herein, as required by the United States Treasury Regulations Section 1.150-2.

SECTION 6. The final maturity of the bonds herein authorized to be issued shall be in excess of five (5) years measured from the date of issuance of the first serial bond or bond anticipation note issued pursuant to Section 1 of this Resolution.

SECTION 7. Each of the serial bonds authorized by this Resolution and any bond anticipation notes issued in anticipation of said bonds shall contain the recital of validity prescribed by Section 52.00 of the Law and said serial bonds and any bond anticipation notes issued in anticipation of said bonds shall be general obligations of the Village, payable as to both principal and interest by a general tax upon all the real property within the Village without legal or constitutional limitation as to rate or amount. The faith and credit of the Village are hereby irrevocably pledged to the punctual payment of the principal and interest on said serial bonds and bond anticipation notes and provisions shall be made annually in the budget of the Village by appropriation for (a) the amortization and redemption of the bonds and bond anticipation notes to mature in such year and (b) the payment of interest to be due and payable in such year.

SECTION 8. Subject to the provisions of this Resolution and of the Law, pursuant to the provisions of Section 30.00 relative to the authorization of the issuance of serial bonds and bond anticipation notes or the renewals of said obligations and of Sections 21.00, 50.00, 54.90, 56.00 through 60.00, 62.10 and 63.00 of the Law, the powers and duties of the Village Board relative to authorizing serial bonds and bond anticipation notes and prescribing terms, form and contents as to the sale and issuance of bonds herein authorized, including without limitation the determination of whether to issue bonds having substantially level or declining debt service and all matters related thereto, and of any bond anticipation notes issued in anticipation of said bonds, and the renewals of said bond anticipation notes, are hereby delegated to the Village Treasurer, as the chief fiscal officer of the Village (the "Village Treasurer"). Further, the power to issue and sell bond anticipation notes to the New York State Environmental Facilities Corporation pursuant to Section 169.00 of the law is hereby delegated to the Village Treasurer. Such notes shall be of such terms, form and contents as may be prescribed by said Village Treasurer consistent with the provisions of Local Finance Law. Further, pursuant to subdivision b. of Section 11.00 of the Law, in the event that bonds to be issued for one or more of the objects or purposes authorized by this Resolution are combined for sale, pursuant to subdivision c. of Section 57.00 of the Law, with bonds to be issued for one or more objects or purposes authorized by other resolutions of the Board, then the power of the Board to determine the "weighted average period of probable usefulness" (within the meaning of subdivision a. of Section 11.00 of the Law) for such combined objects or purposes is hereby delegated to the Village Treasurer.

SECTION 9. The Village Treasurer is hereby further authorized, at his sole discretion, to execute a project financing and loan agreement, and any other agreements with the New York State Department of Environmental Conservation and/or the New York State Environmental Facilities Corporation, including amendments thereto, and including any instruments (or amendments thereto) in the effectuation thereof, in order to effect the financing or refinancing of the specific objects or purposes described in Section 1 hereof, or a portion thereof, by a serial bond, a statutory installment bond and/or a bond anticipation note issue in the event of the sale of same to the New York State Environmental Facilities Corporation.

SECTION 10. The Village Treasurer is hereby further authorized to take such actions and execute such documents as may be necessary to ensure the continued status of the interest on the bonds authorized by this Resolution and any notes issued in anticipation thereof, as excludable from gross income for federal income tax purposes pursuant to Section 103 of the Internal Revenue Code of 1986, as amended (the "Code") and to designate the bonds authorized by this Resolution and any notes issued in anticipation thereof, if applicable, as "qualified tax-exempt bonds" in accordance with Section 265(b)(3)(B)(i) of the Code.

SECTION 11. The Village Treasurer is further authorized to enter into a continuing disclosure undertaking with or for the benefit of the initial purchaser of the bonds or notes in compliance with the provisions of Rule 15c2-12, promulgated by the Securities and Exchange Commission pursuant to the Securities Exchange Act of 1934.

SECTION 12. The intent of this Resolution is to give the Village Treasurer sufficient authority to execute those applications, agreements and instruments, or to do any similar acts necessary to effect the issuance of the aforesaid serial bonds or bond anticipation notes without resorting to further action of the Board.

SECTION 13. In accordance with Section 36.00 of the Law, this Resolution is subject to permissive referendum in the manner prescribed by Article 9 of the Village Law of the State of New York (the "Village Law"). The Village Clerk is authorized and directed, within ten (10) days after the date of adoption of this Resolution by the Board, to post and publish a notice with respect to this Resolution satisfying the requirements of Section 9-900 of the Village Law, which shall set forth the date of adoption of this Resolution, shall contain an abstract hereof, and shall specify that this resolution was adopted subject to a permissive referendum. Such notice shall be published in the official newspaper of the Village for such purposes.

SECTION 14. In accordance with the Village Law, this Resolution will take effect thirty (30) days after the date of its adoption, unless prior to the close of such thirty-day period there is filed with the Village Clerk a petition, subscribed and acknowledged by at least twenty percent (20%) qualified electors of the Village, as shown on the Village's register of electors for the last general Village election, protesting against this Resolution and requesting that it be submitted for approval or disapproval by the qualified electors of the Village. If such a qualifying petition is filed, a proposition for approval of this Resolution shall be submitted at a special election held not less than ten (10) and not more than sixty (60) days after the filing of such petition. As soon as reasonably possible after the date that this Resolution takes effect, the Village Clerk is hereby authorized and directed to cause a copy of this Resolution, or a summary thereof, to be published in the official newspaper of the Village for such purposes, together with a notice of the Village Clerk in substantially the form provided in Section 81.00 of the Law.

SECTION 15. The validity of the bonds authorized by this Resolution and of any bond anticipation notes issued in anticipation of said bonds may be contested only if:

(a) such obligations are authorized for an object or purpose for which the Village is not authorized to expend money; or

(b) the provisions of law which should be complied with at the date of the publication of such resolution are not substantially complied with,

and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication; or

(c) such obligations are authorized in violation of the provisions of the constitution.

The following vote was taken and recorded in the public or open session of said meeting, which resulted as follows:

Roll Call Vote:	Mayor Church	Absent	Trustee C. Christensen	Absent
	Deputy Mayor Allison	Aye	Trustee M. Christensen	Aye
	Trustee Reeve	Aye	Trustee Stewart	Aye
	Trustee Winslow	Aye		

Carried

MOTION by Trustee Stewart, seconded by Trustee Winslow to authorize resolution No 85-2013 Budget Amendment for the 2013-2014 Budget.

To spend from the Employee Benefits Liability Reserve for NYS Retirement 11,572

Increase

Budget	A-9010-8-800	Employee Benefits - State Retirement (Village)	1,386
Budget	A-9015-8-800	Employee Benefits - Police Retirement	7,756
Budget	E-0785-1-100	Employee Welfare Expense - Electric	734
Budget	ES-9010-8-800	Employee Benefits - State Retirement (Sewer)	710
Budget	EW-9010-8-800	Employee Benefits - State Retirement (Water)	986
			11,572

ADOPTED Ayes 5 Allison, M. Christensen, Reeve, Stewart and Winslow
 Nays 0 Abstain 0 Absent Church, C. Christensen

MOTION by Trustee Stewart, seconded by Trustee Winslow to authorize Resolution No 86-2013 Budget Amendment for 2013-2014 Budget.

Increase

Revenue	A-3089-00	State Aid - Other State Aid	1,000
Cost	A-3410-4-400	Fire - Grant	1,000

ADOPTED Ayes 5 Allison, M. Christensen, Reeve, Stewart and Winslow
 Nays 0 Abstain 0 Absent Church, C. Christensen

MOTION by Trustee Stewart, seconded by Trustee Winslow to authorize Resolution No 87-2013 Budget Transfers for 2013-2014 Budget.

TO:

			Fund
3-A -5110-2-200	Street Maintenance-Equipment	2,350	
3-A -5110-2-260	Street Maintenance-Storm Sewer Maint.	3,500	
		5,850	
			General 5,850
			Electric -
			Sewer -
			Water -
			- 5,850

FROM:

3-A -5110-2-220	Street Maintenance-Stone & Gravel	3,500	
3-A -5110-4-500	Street Maintenance-Supplies & Materials	2,350	
		5,850	
			General 5,850
			Electric -
			Sewer -
			Water -
			- 5,850

ADOPTED Ayes 5 Allison, M. Christensen, Reeve, Stewart and Winslow
 Nays 0 Abstain 0 Absent Church, C. Christensen

MOTION by Trustee Stewart, seconded by Trustee Winslow to authorize Resolution No 88-2013 Budget Transfers for 2013-2014 Budget.

TO:

Account Id	Description	Date	Fund Totals
3-E -0785-1-101	Retiree Benefits - Health Care	6,700	
		6,700	
			General -
			Electric 6,700
			Sewer -
			Water -
			- 6,700

FROM:

Account Id	Description	Date	
3-E -0785-1-100	Employee Welfare Expense	6,700	
		6,700	
			General -
			Electric 6,700
			Sewer -
			Water -

ADOPTED Ayes 5 Allison, M. Christensen, Reeve, Stewart and Winslow
Nays 0 Abstain 0 Absent Church, C. Christensen

PERSONNEL:

MOTION by Trustee Winslow, seconded by Trustee Reeve to accept the resignation letter from Jeff Breuer WTP Operator effective December 1, 2013.

ADOPTED Ayes 5 Allison, M. Christensen, Reeve, Stewart and Winslow
Nays 0 Abstain 0 Absent Church, C. Christensen

MOTION by Trustee Winslow, seconded by Trustee Reeve to hire two WTP Operator Trainees, Date of Hire effective December 2, 2013 and December 3, 2013 Group 4 Starting at \$18.81/hr.

ADOPTED Ayes 5 Allison, M. Christensen, Reeve, Stewart and Winslow
Nays 0 Abstain 0 Absent Church, C. Christensen

MOTION by Trustee Winslow, seconded by Trustee Reeve to authorize the contingent permanent Promotion to Christina Galliher as the WTP Chief Operator effective October 16, 2013, at current rate.

ADOPTED Ayes 5 Allison, M. Christensen, Reeve, Stewart and Winslow
Nays 0 Abstain 0 Absent Church, C. Christensen

MOTION by Trustee Winslow, seconded by Trustee Reeve to authorize to create three temporary part-time WTP Operator positions

Discussion: Trustee Winslow explained with (1) one certified plant Operator at present time – with temporary help we could continuing to operate without putting a strain on (1) one person that is certified.

ADOPTED Ayes 5 Allison, M. Christensen, Reeve, Stewart and Winslow
Nays 0 Abstain 0 Absent Church, C. Christensen

Trustee Winslow wanted to thank Jeff Breuer for his work at the Water Treatment Plant; he has done a good job. He is moving into a field which he has express interested in and has experience.

PUBLIC SAFETY:

Trustee M. Christensen stated as noted with Resolution 86-2013 the Fire Department was awarded \$1,000. in grant money.

POLICE DEPARTMENT:

No update

FIRE DEPARTMENT:

Monthly Fire Department report

Year to Date Fire Department report

Trustee Allison stated the new equipment which was recently purchased for the Fire Department came in handy the other week out at a woods fire.

CODE ENFORCEMENT:

MOTION by Trustee M. Christensen, seconded by Trustee Reeve to authorize Bruce Lyon to hire someone to mow the Village resident’s lawn if they have not been mowed within the appropriate time limit. The cost of mowing plus 10% will be placed on the Village taxes for the following year. The properties impacted are 330 E. Elm Street and 171 Main Street.

ADOPTED Ayes 5 Allison, M. Christensen, Reeve, Stewart and Winslow
Nays 0 Abstain 0 Absent Church, C. Christensen

PUBLIC WORKS:

MOTION by Trustee Winslow, seconded by Trustee Reeve to declare PW (sander) as surplus and sell it through the Tietsworth Auction or Central NY Auction.

ADOPTED Ayes 5 Allison, M. Christensen, Reeve, Stewart and Winslow
Nays 0 Abstain 0 Absent Church, C. Christensen

MOTION by Trustee Winslow, seconded by Trustee Reeve to authorize the old Lake Keuka intersection sign be gifted to the Historic Society.

Discussion: Brent Bodine explained the Village’s historian stated the sign could not be loaned it had to be gifted. Deputy Mayor questioned if the sign could be displayed in the Village Office. Dan Banach mentioned if at Historic Society other people would see it other than Village people. Atty. Brockman questioned if gifted to the Historic Society be sure they retain it or it’s returned to Village, don’t want it tossed out or sold. After a brief discussion this was placed on hold until next meeting. Trustee Winslow and Trustee Reeve both withdrew their initial motion and this will be placed on hold until the December’s meeting.

Deputy Mayor Allison mentioned the crews are continuing collecting leaves – doing a good job. Brent Bodine asked if the resident could please not mix the leaves and tree branches together. Clean up can go a lot easier and faster when these two items are separated.

MOTION by Trustee Winslow, seconded by Trustee Reeve to declare the truck body from dump truck PW #2 as surplus and sell.

ADOPTED Ayes 5 Allison, M. Christensen, Reeve, Stewart and Winslow
Nays 0 Abstain 0 Absent Church, C. Christensen

PARKS & RECREATION:

Trustee Stewart stated we have had an increase in attendance for both Village Parks (Red Jacket & Indian Pines) along with the Boat Launch this past year. The rental for Red Jacket pavilion was up slightly had a total of 28 renters. The summer playground program was also up from past years - total of 67 attended.

PLANNING & DEVELOPMENT:

Trustee Reeve mentioned the committee has reviewed the signage regulations the committee has been working on along with the Code Enforcement Officer. Trustee Reeve asking the Board to review the results and the Public Safety committee to discussed it and bring back to the Board for any recommendations.

PLANNING BOARD:

COMMENTS

Trustee M. Christensen explained he is turning in his letter of resignation to step down from the Village Board effective December 6. He has been appointed and he accepted the position for Town Justice of Milo. Justice John Symonds turned in his resignation letter to Milo this past week. Mike thanked everyone and it’s been a pleasure working with the Village Board and Municipal Board. Mike is pleased with the work we have done for on the Waterfront project, we still have a ways to go, we are moving in the right direction. Trustee Winslow and Brent Bodine both complimented Mike for the work he has done over the years and wish him well.

MOTION by Trustee Winslow, seconded by Trustee Allison to accept the letter of resignation for Michael Christensen effective December 6th.

ADOPTED Ayes 5 Allison, M. Christensen, Reeve, Stewart and Winslow
Nays 0 Abstain 0 Absent Church, C. Christensen

EXECUTIVE SESSION:

At 6:48 PM, **MOTION** by Trustee M. Christensen, seconded by Trustee Reeve to enter into Executive Session.

ADOPTED Ayes 5 Allison, M. Christensen, Reeve, Stewart and Winslow
Nays 0 Abstain 0 Absent Church, C. Christensen

ADJOURNMENT OF EXECUTIVE SESSION:

At 7:36 PM, **MOTION** by Trustee Winslow, seconded by Trustee M. Christensen to leave Executive Session and return to regular Village Meeting.

ADOPTED Ayes 5 Allison, M. Christensen, Reeve, Stewart and Winslow
Nays 0 Abstain 0 Absent Church, C. Christensen

ADJOURNMENT:

At 7:38 PM, **MOTION** by Trustee M. Christensen, seconded by Trustee Winslow to adjourn the regular meeting.

ADOPTED Ayes 5 Allison, M. Christensen, Reeve, Stewart and Winslow
Nays 0 Abstain 0 Absent Church, C. Christensen

Mary Ann Martin, Deputy Clerk

ANNOUNCEMENTS: