

MINUTES of a Regular Meeting of the Village Board of Trustees held Tuesday evening, December 15, 2015 at 6:00 PM, Village Hall, 111 Elm Street, Room 202, Penn Yan, NY 14527

PRESENT Mayor L. MacKerchar; Trustees W. Allison: C. Benedict; B. Church; D. Reeve; R. Stewart; Attorney Ed Brockman; Clerk/Treasurer G. Meeks; Director of Public Works B. Bodine; Assistant Director of Public Works B. Jensen; Police Chief M. Hulse; CEO B. Lyon;

ABSENT: Trustee C. Christensen; Fire Chief M. Clancy

News Media present: Gwen Chamberlain, Chronicle Express; David Specksgoor, Dundee Observer

PUBLIC: Bill Laffin, Don Rapalee, Willie Reifsteck, Chris Wright, Cheryl Krueger, Carson Beasley

At 6:00 PM, Mayor MacKerchar called the Village Board meeting to order.

CALL FOR EXECUTIVE SESSION:

MOTION by Trustee Church, seconded by Trustee Benedict to authorize to have an Executive Session for legal counsel, Employee history and Contracts.

ADOPTED Ayes 6 MacKerchar, Allison, Benedict, Church, Reeve, Stewart
Nays 0 Abstain 0 Absent Christensen

MINUTES:

MOTION by Trustee Allison, seconded by Trustee Church to approve the Village Board Minutes from November 17, 2015.

ADOPTED Ayes 6 MacKerchar, Allison, Benedict, Church, Reeve, Stewart
Nays 0 Abstain 0 Absent Christensen

GUESTS, PUBLIC REQUEST & COMMENTS:

Mayor MacKerchar and Don Rapalee, DPW Working Supervisor awarded Willie Reifsteck a plaque for his many years of Service and Support over the past years. Don explained Willie has been an asset to the Village as well as other Townships. He is always there to give a helping hand when needed. Mr. Reifsteck is the Middlesex Highway Superintendent and is retiring after 42 years. Don thanked Willie for his Significant Contributions and wished him the best in his retirement. Don explained Phil Strong, Milo Superintendent also has retired and he was unable to attend the meeting tonight to receive his plaque. Don Rapalee mentioned he appreciates all of Phil's efforts and his support over the years. The Village Board and Don wish Willie and Phil the best in their retirement.

MAYOR:

ATTORNEY:

Atty. Brockman reviewed in full Part 1, 2 and Part 3 of the SEQRA for the Easements for electric and sewer infrastructure from North Main Street to the YCRR property across lands owned by Soldiers & Sailors Memorial Hospital.

MOTION by Trustee Reeve, seconded by Trustee Allison to authorize the Mayor signs the SEQRA for the Easements for electric and sewer infrastructure regarding crossing the North Main Street property owned by Soldiers & Sailors Memorial Hospital to the YCRR.

ADOPTED Ayes 6 MacKerchar, Allison, Benedict, Church, Reeve, Stewart
Nays 0 Abstain 0 Absent Christensen

MOTION by Trustee Reeve, seconded Trustee Benedict to authorize Resolution No 91-2015, Proposed Easement to cross Premises Owned by Soldiers & Sailors Memorial Hospital of Yates County for Utility Infrastructure. An Easement for YCRR property.

WHEREAS, the Village of Penn Yan requires an easement for municipal utility infrastructure in the vicinity of property owned by Soldiers and Sailors Memorial Hospital of Yates County, for municipal electric and sanitary sewer lines to serve the Yates Cultural Recreational Resources, Inc. property off north Main Street ; and

WHEREAS, the Board of Trustees of the Village of Penn Yan intends to act as "Lead Agency" for this action for SEQRA purposes;

Now Therefore, Be It Resolved That:

1. The Board of Trustees designates itself as “Lead Agency” for SEQRA purposes of this action, declares this to be an “unlisted action” and therefore a Short Environmental Assessment Form (SEAF) will be prepared.

2. The Board of Trustees approves the acquisition of the easement through the Soldiers and Sailors Memorial Hospital of Yates County property for municipal utility infrastructure and the Mayor is authorized and directed to execute such easement agreement as well as any documents required with respect thereto in a format approved by the Director of Public Works and the Village Attorney.

ADOPTED Ayes 6 MacKerchar, Allison, Benedict, Church, Reeve, Stewart
Nays 0 Abstain 0 Absent Christensen

Brent explained the Local Law I 2015 Amending the Dumping, Storing or Scattering, of the Solid Waste Chapter of the Village Code. This is to help alleviate items that people have placed at the curb side for long periods of time and have not been removed by them. This Local Law gives the Village the opportunity to remove the item(s) if the property owner or tenant has not done so after they have received written notice and if not cleared by a certain amount of time. This will also allow the Village to bill the property owner the expense of haul it away. If the bill is not paid we have the authority to place the balance on the Village taxes for re-levy. Trustee Stewart questioned if no sidewalk is present what we do. Brent stated will go by Village Code for the public right of way.

MOTION by Trustee Church, seconded by Trustee Allison to authorize Resolution No 92-2015 Regarding SEQRA Issues and Consideration of Proposed Local Law Amending the Solid Waste Chapter of the Village Code with Respect to Discarded Household Furnishings and Fixtures And set a Public Hearing for January 19, 2016 at 6:00PM.

WHEREAS, it has been recommended by the Director of the Department of Public Works that the Solid Waste Chapter of the Code of the Village of Penn Yan be amended with respect to depositing household furnishings; and

WHEREAS, the Board of Trustees of the Village of Penn Yan intends to act as lead agency for the purposes of the review of this action under the provisions of SEQRA; and

WHEREAS, the adoption of such regulations may be deemed a “Type II” Action pursuant to SEQRA; and

WHEREAS, a draft Local Law has been prepared and circulated to the Board of Trustees.

Now Therefore, be it Resolved that:

1. The Board of Trustees of the Village of Penn Yan hereby establishes itself as Lead Agency pursuant to 6NYCRR § 617 for the purposes of the environmental review of this action.

2. The Board of Trustees of the Village of Penn Yan determines that no environmental impact will result from the proposed adoption of Discard Household Furnishings and Fixtures regulations that accordingly the action is designated as “Type II” under SEQRA, and therefore no environmental review will be undertaken.

3. That a public hearing on the proposed Local Law is hereby scheduled for January 19, 2016 at 6:00 p.m. at the Village Hall and that notice thereof be made by legal counsel.

ADOPTED Ayes 6 MacKerchar, Allison, Benedict, Church, Reeve, Stewart
Nays 0 Abstain 0 Absent Christensen

MOTION by Trustee Reeve, seconded by Trustee Church to authorize Resolution No 93-2015 Proposed Annexation by the Village of Penn Yan of Territory to Become a Village Maintained Street from Existing Elmwood Avenue to Himrod Road and attached is a Resolution that we are asking Milo to approve.

Discussion: Brent questioned is the Patchett property included in this annexation. This is the area for the extension for Elmwood Ave in addition to that the property to the East of the Waste Water property that we call Patchett property. Atty. Brockman is unsure of that property but he was just informed by the Real Property Office of a small rectangle piece of property that needs to be address and we need to get that annexed into the Village. Question was asked when Elmwood Ave. will be opened. Brent explained the road is paved and is blocked off right now, there are no speed limit signs up, it was discussed if an emergency arises it could be used. Atty. Brockman mentioned it will be another 3-4 months until we open it for good. Atty. Brockman will need to look into the other matter and the small piece of Patchett property.

WHEREAS, the Village of Penn Yan has acquired certain real property, which real property is intended to be improved as a Village street providing access to an area of the Village of Penn Yan, which presently has inadequate access for emergency vehicles; and

WHEREAS, such access over such Village street will be from Himrod Road, a public highway, to Elmwood Ave, a village street; and

WHEREAS, Section 706 of the General Municipal Law of the state of New York provides that in the event that a Village owns territory adjoining the Village which is uninhabited, such territory may be annexed to the Village if the Town Board of the Town in which such territory is situated, consents thereto by a concurring vote of a majority of the

members of such Town Board, upon the basis of Town Board’s determination that such annexation is in the over-all public interest; and

WHEREAS, it appears that there are no residents living in such territory proposed to be annexed and therefore it is uninhabited; and

WEHERAS, the proposed annexation of said territory by the Village of Penn Yan will be used for construction of a Village Street; and

WHEREAS, the Village of Penn Yan intends to provide the Town of Milo with a notice that it intends to act as “Lead Agency” for the purposes of the environmental review of the proposed annexation.

Now Therefore, Be It Resolved that:

1. The Board of Trustees shall seek approval of the Town of Milo for such annexation pursuant to General Municipal Law 706.
2. That Notice be provided to the Town of Milo advising that the Village of Penn Yan intends to act as “Lead Agency” for SEQRA purpose related to this action.

ADOPTED	Ayes 6	MacKerchar, Allison, Benedict, Church, Reeve, Stewart
	Nays 0	Abstain 0 Absent Christensen

COMMUNITY REVITALIZATION:

No Update

MUNICIPAL:

At December’s Board meeting the following motion was tabled by - Trustee Church, seconded by Trustee Benedict to table the Motion until December’s meeting for the Mayor to sign the agreement with Southern Tier Network. (agreement was unavailable at November’s meeting)

MOTION by Trustee Allison, seconded by Trustee Church to un-table the Motion and to authorize the Mayor to sign the agreement with Southern Tier Network.

Discussion: Brent Bodine explained this agreement is very similar to the Time Warner agreement which has a franchise with the Village already. Brent stated the Public Service Commission requires a Pole Attachment agreement be made out with each provider that you approve to attach to your poles. Brent advises that we do what the Public Service Commission has asked us to do, if not it will see as if we are standing in the way to provide service to the Village. Trustee Reeve asked if anyone had a yearly figure for the agreement. Brent mentioned its \$10.00 a pole – could be up to \$8,000.00. There was some questions regarding the wording in the agreement. Brent stated we will take this agreement to the table and they will tell us how much they want to for the 2 fibers. That is a separate agreement and we will negotiate at that time for the cost, it could be we pay them or they pay us, depends on how much they feel it will be to place the ring in. Brent did explain there is a time limit on the complete process. After a lengthy discussion Atty. Brockman asked that the motion be revised to add subject to the approval format by DPW Director and the Village Atty.

Trustee Allison has revised his original Motion to be read **MOTION** by Trustee Allison, seconded by Trustee Church to un-table the previous Motion.

ADOPTED	Ayes 6	MacKerchar, Allison, Benedict, Church, Reeve, Stewart
	Nays 0	Abstain 0 Absent Christensen

MOTION by Trustee Allison, seconded by Trustee Church to authorize the Mayor signs the Standard Pole Attachment Agreement with Southern Tier Network after the DPW Director and Atty. Brockman have reviewed it in full.

ADOPTED	Ayes 6	MacKerchar, Allison, Benedict, Church, Reeve, Stewart
	Nays 0	Abstain 0 Absent Christensen

MOTION by Trustee Allison, seconded by Trustee Church to authorize the Mayor signs the Standard Pole Attachment Agreement with Empire Long Distance Corporation after the DPW Director and Atty. Brockman have reviewed it in full.

ADOPTED	Ayes 6	MacKerchar, Allison, Benedict, Church, Reeve, Stewart
	Nays 0	Abstain 0 Absent Christensen

Trustee Allison explained PathStone has asked to place inserts relating to home energy efficient gas audit in the Village’s monthly billing. Brent mentioned this is a non for profit agency. They have offered to do a free home energy audit for gas customers and if they find a problem will help try to find money for the customer to fix the

problem. Electric customers are not eligible for this but they can contact the Village Office to get information to see if IEEP can help them.

MOTION by Trustee Allison, seconded by Trustee Benedict to authorize the Notice of Award be issued to the following for transformers:

- Howard Industries (3) - 50kVA for \$13,854.00 (\$4,618.00 each)
- Delta Wye Associates (1) - 300kVA for \$7,848.00
- Delta Wye Associates (6) - for 37.50 VA \$5,796.00 (\$966.00 each)

Discussion: Brent explained 2 transformers from Howard Industries are for the new Pump Station and Waterfront Sewer. All of the other transformers are for inventory.

ADOPTED Ayes 6 MacKerchar, Allison, Benedict, Church, Reeve, Stewart
 Nays 0 Abstain 0 Absent Christensen

Trustee Allison asked if this could be discussed in Executive Session under contractual issues, authorize V & B Underground change order to move to the next manhole on Lake Street at a cost not to exceed \$31,347.67. Mayor and Atty. agreed to discuss this in Executive Session.

MOTION by Mayor MacKerchar, seconded by Trustee Allison to discuss this in Executive Session under contractual issues

ADOPTED Ayes 6 MacKerchar, Allison, Benedict, Church, Reeve, Stewart
 Nays 0 Abstain 0 Absent Christensen

MOTION by Trustee Allison, seconded by Trustee Church to approve Utility Payment Agreements in the amount of \$12,122.89

ADOPTED Ayes 6 MacKerchar, Allison, Benedict, Church, Reeve, Stewart
 Nays 0 Abstain 0 Absent Christensen

Bill Jensen explained we received a letter yesterday explaining the Village could receive up to \$30,000 from the Engineering Planning Grant through the NY Clean Water State Revolving Fund Program. Bill Jensen sent out an e-mail to CWSRF Planning Grant informing them it is our intention to begin addressing the Checklist of Supporting Documents and begin writing the requirements through our local approval process. Bill Jensen asked them if this could wait since we just received the notification and they were in agreement to wait until our January Village Board meeting in 2016. Atty. Brockman sees this needs a couple of Resolution he will work on that.

MOTION by Trustee Allison, seconded by Trustee Church to authorize Bill Jensen move forward with the Grant process through the NY Clean Water State Revolving Fund Program.

ADOPTED Ayes 6 MacKerchar, Allison, Benedict, Church, Reeve, Stewart
 Nays 0 Abstain 0 Absent Christensen

FINANCE & ADMINISTRATION:

MOTION: by Trustee Church, seconded by Trustee Benedict to pay current Village and Municipal bills as submitted.

AUDIT:

		Amount:
Paid Before Audit:		
General		32,140.53
Electric		184,735.91
Sewer		13,021.52
Water		11,595.13
Capital Projects		
Total Paid Before Audit		\$ 241,493.09
Current Audit:		
General	\$	44,380.39
Community Development - CRC		-
Electric		74,084.74
Sewer		334,616.57
Water		18,270.14
Capital Projects		-
Total Current Audit Items		\$ 471,351.84
TOTAL AUDIT		\$ 712,844.93

ADOPTED Ayes 6 MacKerchar, Allison, Benedict, Church, Reeve, Stewart
 Nays 0 Abstain 0 Absent Christensen

MOTION by Trustee Church, seconded by Trustee Benedict to authorize Resolution No 88-2015 Budget Transfers for 2015-2016 Fiscal Year. (accommodate hiring DPW keyboard specialist)

TO:

Account Id	Description	Date	Fund Totals
E -0781-1-100	Salaries/Exp-Mub Board	2,521	
E -0785-1-100	Employee Welfare Expense	2,234	
E -0785-8-810	Flex/MRA Distribution	75	
ES-8110-1-100	Administration-Office Staff	5,041	
ES-9030-8-800	Employee Benefits-FICA/Medicare	386	
ES-9060-8-800	Employee Benefits-Health Insurance	4,083	
ES-9089-8-810	Employee Benefits-FLEX/MRA	150	
EW-8310-1-100	Administration-Office Staff	5,042	
EW-9030-8-800	Employee Benefits-FICA/Medicare	386	
EW-9060-8-800	Employee Benefits-Health Insurance	4,083	
EW-9089-8-800	Employee Benefits-FLEX/MRA	150	
		24,151	
		General	-
		Electric	4,830
		Sewer	9,660
		Water	9,661
		-	24,151

FROM:

Account Id	Description	Date	
E -0785-1-100	Employee Welfare Expense	4,830	
ES-8110-1-150	Administration-Meter Reader/Utility Service Worker	255	
ES-9010-8-800	Employee Benefits-State Retirement	9,405	
EW-8310-1-150	Administration-Meter Reader/Service Utility Worker	432	
EW-9010-8-800	Employee Benefits-State Retirement	9,229	
		24,151	
		General	-
		Electric	4,830
		Sewer	9,660
		Water	9,661
			24,151

Budget transfer to accommodate hiring DPW keyboard specialist full time, with funds coming predominantly from NYS retirement system accounts where actual billing came in lower than the amount budgeted.

ADOPTED Ayes 6 MacKerchar, Allison, Benedict, Church, Reeve, Stewart
 Nays 0 Absain 0 Absent Christensen

MOTION by Trustee Church, seconded by Trustee Benedict to authorize Resolution No 89-2015 Budget Transfers for 2015-2016 Fiscal Year. (higher anticipated costs for Police vehicle repairs, cell phone, computer supplies)

TO:

Account Id	Description	Date	Fund Totals
A -3120-4-411	Police-Vehicle Repairs	2,000	
A -3120-4-420	Police-Phone/Internet/Utilities	350	
A -3120-4-510	Police-Computer Supplies	650	
		3,000	
		General	3,000
		Electric	-
		Sewer	-
		Water	-
		-	3,000

FROM:

Account Id	Description	Date	
A -3120-4-412	Police-Gas & Oil	3,000	
		3,000	
		General	3,000
		Electric	-
		Sewer	-
		Water	-
			3,000

Budget transfer to cover higher than anticipated costs for vehicle repairs, cell phone usage, and

computer supplies, with transfer coming from gas and oil which is under running the budget due to lower than expected fuel prices.

ADOPTED Ayes 6 MacKerchar, Allison, Benedict, Church, Reeve, Stewart
 Nays 0 Abstain 0 Absent Christensen

MOTION by Trustee Church, seconded by Trustee Benedict to authorize Resolution No 90-2015 Budget Transfers for 2015-2016 Fiscal Year. (higher than anticipated cost for vehicle and equipment repairs)

TO:

Account Id	Description		Date	Fund Totals
A -5110-4-413	Street Maintenance-Vehicle & Equipment Repairs	3,000		
		<u>3,000</u>		
			General	3,000
			Electric	-
			Sewer	-
			Water	-
				<u>3,000</u>

FROM:

Account Id	Description		Date	
A -5110-4-412	Street Maintenance-Gas/Diesel/Oil/Lube	3,000		
		<u>3,000</u>		
			General	3,000
			Electric	-
			Sewer	-
			Water	-
				<u>3,000</u>

Budget transfer to cover higher than anticipated costs for vehicle and equipment repairs with transfer coming from gas and oil which is under running the budget due to lower than expected fuel prices.

ADOPTED Ayes 7 MacKerchar, Allison, Benedict, Christensen, Church, Reeve, Stewart
 Nays 0 Abstain 0 Absent 0

Trustee Church mentioned he is very upset. They received notice today from NYCOM from the State Comptroller and the 2% Tax Cap on the Village of Penn Yan along with all NYS Villages. We are at .12% that is out of a budget of \$4 million, which amounts to \$3,400.00. Trustee Church states the State can tell the tax payers they're doing a great job and forget that their job is also to help us out. We have not received any increase in State Aid other than Chips money in the last 8-9 years. They can tell us this is all we can do; while Health insurance is going up 13% but we have to stay with our .12% Tax Cap. NYCOM is going to fight this and give them our opinion to the governor. Trustee Church stated we will have some tough times ahead at budget time. Trustee Stewart will be attending a meeting tomorrow (Wednesday) that Senator O'Mara and Assemblyman Palmesano will be at. The meeting times are in Dundee from 5-6pm and in Branchport from 7-8pm if anyone else would like to attend.

PERSONNEL:

MOTION Trustee Benedict, seconded by Trustee Church to authorize the promotion of Officer James Maciejewski to Sergeant effective December 21, 2015. Group 2 Step 18 \$32.66 per hour.

Discussion: Trustee Allison and Chief Hulse mentioned he has been with the Penn Yan Police Department for 19 years.

ADOPTED Ayes 7 MacKerchar, Allison, Benedict, Christensen, Church, Reeve, Stewart
 Nays 0 Abstain 0 Absent 0

MOTION by Trustee Benedict, seconded by Trustee Reeve to approve the revised Employee Handbook, dated 12/2015.

ADOPTED Ayes 7 MacKerchar, Allison, Benedict, Christensen, Church, Reeve, Stewart
 Nays 0 Abstain 0 Absent 0

PUBLIC SAFETY:

POLICE DEPARTMENT:

Monthly report

FIRE DEPARTMENT:

Monthly Fire Department report

CODE ENFORCEMENT:

MOTION by Trustee Allison, seconded by Trustee Stewart to authorize the Code Enforcer to attend (4) NYSBOC meetings for 2016. No cost for meeting only mileage reimbursement.

- March 4 – Corning, NY
- June 3 - Poughkeepsie, NY
- September - TBD
- December 2 – Rochester, NY

ADOPTED Ayes 7 MacKerchar, Allison, Benedict, Christensen, Church, Reeve, Stewart
 Nays 0 Abstain 0 Absent 0

PUBLIC WORKS:

MOTION by Trustee Allison, seconded by Trustee Church to authorize the Mayor to sign the renewal agreement between the Village of Penn Yan and Joseph Patchett for a one year land lease located north of Himrod Road in the Town of Milo approximately 16 acres with a rent charge of \$600.00.

ADOPTED Ayes 7 MacKerchar, Allison, Benedict, Christensen, Church, Reeve, Stewart
 Nays 0 Abstain 0 Absent 0

MOTION by Trustee Allison, seconded by Trustee Stewart to authorize the Mayor signs the one year agreement with Keuka Fire and Safety for equipment inspections for the Village of Penn Yan, effective June 1, 2016 - May 31, 2017.

ADOPTED Ayes 7 MacKerchar, Allison, Benedict, Christensen, Church, Reeve, Stewart
 Nays 0 Abstain 0 Absent 0

Trustee Allison stated the DPW crew is done with leaf pickup for the fall. He explained the DOT has decided to replace the culvert at Sucker Brook on Elm Street and put in a box culvert in there. They are trying to have it done this spring. We will do whatever we can to support this.

PARKS & RECREATION:

MOTION by Trustee Stewart, seconded by Trustee Allison to authorize KLA (Keuka Lake Association) to continue their Boat Launch Steward Program and monitor the Invasive Species at the Penn Yan Boat Launch for the 2016, 2017 and the 2018 boating season.

ADOPTED Ayes 7 MacKerchar, Allison, Benedict, Christensen, Church, Reeve, Stewart
 Nays 0 Abstain 0 Absent 0

PLANNING & DEVELOPMENT:

PLANNING BOARD:

Trustee Reeve mentioned we have three projects we are working/discussing not sure if they are aware.

1. Historic cupola to be restored, find a place to display it.
2. Dog Park – unsure where and if Village residents are interested in one.
3. Nature/Board walk from the Little League Park across the marsh to Indian Pines Park.

Trustee Stewart mentioned the Parks & Rec Committee have already started to discuss the first two items and have not on the 3rd.

COMMENTS

Trustee Allison stated after the Municipal Board meeting last Thursday morning the Mayor and he went door to door on Sheppard Street to get more residents to fill out the survey. They were able to get 3 more done. Mayor and Trustee Allison cannot emphasize enough to the public how much we need these survey filled out. This will enable us to get a bigger water line for this area. Johnson and Myrtle Ave. both have 100% returned on their surveys. We are lacking on Sheppard Street. Rom French mentioned there is a 4” line and the resident realized the importance of a bigger line when they saw Mr. Brown’s place burn a few years ago. Trustee Allison stated we only need (8) eight more surveys and they need to be in by the end of this month. They will be going back around at night to speak with the remaining residents. Trustee Church would like to go when they do this.

Mayor MacKerchar asked Brent Bodine and Bill Jensen to attend the Executive Session.

EXECUTIVE SESSION:

At 7:14 PM, **MOTION** by Trustee Benedict, seconded by Trustee Allison to enter into Executive Session.

ADOPTED Ayes 6 MacKerchar, Allison, Benedict, Church, Reeve, Stewart
 Nays 0 Abstain 0 Absent Christensen

Village Board meeting, December 15, 2015

MOTION by Trustee Church, seconded by Trustee Allison to authorize V & B Underground change order to move to the next manhole on Lake Street at a cost not to exceed \$20,500.36.

ADOPTED Ayes 6 MacKerchar, Allison, Benedict, Church, Reeve, Stewart
 Nays 0 Abstain 0 Absent Christensen

ADJOURNMENT OF EXECUTIVE SESSION:

At 9:24 PM, **MOTION** by Trustee Allison, seconded by Trustee Benedict to leave Executive Session and return to regular Village Meeting.

ADOPTED Ayes 6 MacKerchar, Allison, Benedict, Church, Reeve, Stewart
 Nays 0 Abstain 0 Absent Christensen

ADJOURNMENT:

At 9:25 PM, **MOTION** by Trustee Allison, seconded by Trustee Benedict to adjourn the regular Village Board meeting.

ADOPTED Ayes 7 MacKerchar, Allison, Benedict, Church, Reeve, Stewart
 Nays 0 Abstain 0 Absent Christensen

Mary Ann Martin, Deputy Clerk

ANNOUNCEMENTS: