



The following items were added to the Warrant after the MUB meeting:

Sean Debrosky	(electric)	\$487.50
Nextel	(electric)	\$158.17
	(water)	\$164.87
	(sewer)	\$164.88

Director Bodine presented a list of all the Village-owned and Village-maintained septic systems. Two have recently been inspected and failed the inspection. The problem with the failed system at 9 Maple Avenue has since been corrected. A second one – at 3 Maple Avenue – was evaluated by Village Engineer Elliott. Mr. Elliott has recommended that the septic tank be replaced for approximately \$1,200 plus labor; the cost to connect the home to the sanitary sewer would be around \$15,000 to \$20,000. While the Board would like to see all septic systems in the village removed and connections be made to the sanitary sewer, the Board agreed that it makes sense to replace the septic tank in this particular case. The Village would install and maintain this septic tank. There is another septic system owned by Pete Agliatta, located behind the Post Office. Director Bodine will research the details and make a recommendation to the Board. Besides these aforementioned septic systems, and the ones located at Village-owned buildings, there are only four others that we are responsible for in the Village. They will be evaluated and, if any repairs are needed, the costs will be built into the 2012-2013 fiscal year budget.

The Board has agreed that legislation needs to be established outlining what is and is not allowed with regard to electric heat. Director Bodine, Commissioner Payne and Code Enforcement Office Lyon will work on draft legislation for the Board to review.

Filter #1 at the WTP has been painted and is now curing. Once curing has been completed, the WTP Operators will reassemble the filter and add new media. The next filter is scheduled to be taken offline and painted in December.

Village Engineer Elliott provided an estimate to repair the clamp on the intake pipe at the water plant. This should stop the leaking at the joint and prevent separation of the pipe sections. The cost for the clamp is approximately \$800 (plus the cost of a diving company to install it) and is in the water plant's maintenance budget. This repair will most likely be made in the spring when the lake water is warmer.

The Dissolved Air Flotation (DAF) System project is underway at CASP. Director Bodine will follow up with CASP Plant Manager Roland Klimm to determine if they achieved their projected completion date of November 15<sup>th</sup>.

Developer David Eade is assisting with the establishment of a Tractor Supply store on Route 14A just south of Phelps Sungas. A proposal to provide water service to the site was sent to Mr. Eade and he told Director Bodine that he will begin the process of annexation into the village once he has received a letter of commitment from the Tractor Supply Corporate Office. Director Bodine will contact Mr. Eade to determine if he has received this letter.

The monthly letter from the New York Power Authority (NYPA) regarding firm hydro energy for the month of November stated that there would be no reduction in firm hydro energy sales to NYPA's hydropower customers for the period of November 1<sup>st</sup> through 30<sup>th</sup>.

The LTC (Load Tap Changer) controller, a voltage regulator on T2 at the Welker Substation is not working and needs to be replaced. Electric Crew Chief Bodine keeps a spreadsheet of substation functions and noticed the problem. A new LTC controller was ordered and T2 has been repaired.

Director Bodine reported that capital project lists and estimated costs are being prepared for electric, water and sewer, the water plant and the wastewater treatment plant. Discussions will be held and these projects prioritized before the fiscal year 2012-2013 budget is prepared.

There is money in the sewer fund to cover the cost of having a contractor televise and clean the sanitary sewer lines on Lake and Sheppard Streets (a cost of roughly \$9,500). Some sections of these sewer lines are under water, making it impossible for our water/sewer crew to televise them.

Two bids were received for the cured-in-place pipe to slip line the 12-inch sanitary sewer line on lower Keuka Street. The bid from Insight Pipe Contractors, was for \$108,195. The second bid received arrived late and was returned to the bidder unopened.

MOTION by Commissioner LeClaire, seconded by Commissioner Banach to recommend to the Village Board that the bid from Insight Pipe Contracting for \$108,195 be accepted for cured-in-place pipe to slip line the 12" sanitary sewer line on lower Keuka Street. Motion Carried.

While on the subject of water and sewer, Commissioner Banach asked if we allow our residents to use plastic pipe for water services. Right now, according to our Village Code, we demand that they use copper when repairing or replacing their water service laterals. The cost to replace water laterals from the main to a household is the homeowner's responsibility, and the cost of copper can be very high, depending on the length of the lateral. Allowing the use of plastic pipe is not in our Code or part of our Design and Construction Standards. While there are many sections of the Design and Construction Standards that should be updated, the Board asked Director Bodine and Assistant Director Jensen if they could prepare an updated section pertaining to pipe requirements now before they address the rest of the changes.

Director Bodine provided an update on the Water Distribution System Modeling project. A meeting has been scheduled with Director Bodine, Pulteney Supervisor Bill Weber, Village Engineer Bob Elliott, Jerusalem Engineer Wayne Ackart and WTP

Chief Operator Matt Yonts for November 17<sup>th</sup> at 1:00 pm. This meeting was scheduled to discuss THM/water age data and the development of a plan to improve THM readings via pumping, water routing and flushing.

The FLWWC Winter Meeting is being held December 1<sup>st</sup> in Waterloo, NY at a cost of \$23 per person.

MOTION by Commissioner LeClaire, seconded by Commissioner Banach to authorize the attendance of up to five (5) employees at the FLWWC Winter Meeting being held December 1<sup>st</sup> in Waterloo, NY at a cost of \$23 per person.

Motion

Carried.

A quote for \$995.00 was received from Estabrook to remove pump #2 from the clear well and evaluate it to determine what repairs will be necessary. A second quote is expected from Siewert. Once the pump has been removed and evaluated, a cost estimate to repair the pump will be presented to the Municipal and Village Boards.

In September, the W. Lake Road reservoir was inspected by Conrady Consultant Services. Their findings indicated that we do not need to paint the inside or outside of the tank right now. Their recommendation was that we have the tank re-inspected in five years. At that time, we can evaluate the cost of repainting versus replacing the tank. Conrady recommended: (1) resealing the junction of the exterior tank bottom or legs and riser pipe and concrete base; (2) repairing or replacing the

roof vent; and (3) modifying or repairing the damaged or distorted balcony railing(s) to meet current OSHA regulations. Director Bodine filled out a Service Request asking WTP Chief Operator Yonts to take care of these issues.

The Village submitted a pre-application to the NYS DEC in 2009 to be considered for eligibility for funds for a municipal composting facility. The Village was placed on a waiting list. Director Bodine spoke with a DEC Environmental Program Specialist who told him that letters are being sent to those who are on the list ahead of Penn Yan to determine if they are still planning to proceed with the projects they outlined in their pre-applications. If several municipalities are not planning to proceed with their projects, and their names are taken off the waiting list, Penn Yan may be up for consideration in the next year or two. Since the Village would need to come up with \$460,000 for its part of this 50/50 matching grant, discussions should begin soon to determine an updated cost and how we may be able to fund our share. Director Bodine, Commissioner Banach, Commissioner Nissen, Trustee Allison and Clerk-Treasurer Wilber will schedule a time to meet and discuss this.

The NYWEA Winter Meeting is being held December 9<sup>th</sup> in Canandaigua, NY at a cost of \$30 per person. Two WWTP employees and Assistant Director Jensen are interested in attending.

MOTION by Commissioner LeClaire, seconded by Commissioner Payne to authorize the attendance of up to three (3) employees at the NYWEA Winter Meeting being held December 9<sup>th</sup> in Canandaigua, NY at a cost of \$30 per person.

Motion

Carried.

Commissioners Banach and LeClaire are planning to attend the Village Board meeting on November 15<sup>th</sup>.

MOTION by Commissioner Nissen, seconded by Commissioner Payne to accept the payment agreements in the amount of \$7,092.95.

Motion Carried.

Director Bodine mentioned that the Equipment Rate Schedule was last updated in 2009. This Schedule should be updated annually, reviewed by the Public Works Committee and the Municipal Board, and passed – by Resolution – by the Village Board. The Village provides estimates for work and creates invoices according to this Rate Schedule. Assistant Director Jensen is in the process of updating the Schedule and will have it available for review in a month or two. It will then go to the Village Board for approval so the new rates can be implemented at the beginning of the next fiscal year.

Yesterday, the Public Works Committee discussed whether or not the Labor and Safety Committee should be reinstated to address Village safety and training concerns. The Committee agreed that there should be a ‘Safety Committee’ rather than a ‘Labor and Safety Committee’. The role of such a Committee would need to be defined. Chairman French, who served as Chairman for the former Labor/Management and Joint Safety Committee, said that he would be willing to assist Director Bodine and Assistant Director Jensen with formulating the objectives of this proposed Safety Committee.

MOTION by Commissioner Payne, seconded by Commissioner Banach to adjourn the meeting at 10:56 am.

Motion

Carried.

**The next Municipal Board Meeting will be held Thursday, December 15, 2011 at 8:30 am in the MUB meeting room on the second floor of the Village Office building.**

*Karen M. Fox, Secretary*